

Regular Meeting - Agenda

Wednesday, February 18, 2015

5:30 PM

Mayor's Conference Room

Egg Harbor Township MUA
3515 Bargaintown Road
Egg Harbor Township, NJ 08234
(609) 926-2671

Opening Statement Pursuant to the Open Public Meetings Act

Roll Call

Re-organization

- a. Resolution #9 - 2015 ~ Appoints Positions of Commissioners
- b. Resolution #10 - 2015 ~ Appointment of law firm
- c. Resolution #11 - 2015 ~ Appointment of engineering firm
- d. Resolution #12 - 2015 ~ Appointment of conflict engineering firm
- e. Resolution #13 - 2015 ~ Appointment of auditing firm
- f. Resolution #14 - 2015 ~ Appointment of Risk Management Consultant
- g. Resolution #15 - 2015 ~ Appointment of Licensed Operator
- h. Resolution #16 - 2015 ~ Appointment of Authority Staff
- i. Resolution #17 - 2015 ~ Set Meeting Dates & Time
- j. Resolution #18 - 2015 ~ Designate Banking Depositories
- k. Resolution #19 - 2015 ~ Designate Banking Depositories for Bond Accounts
- l. Resolution #20 - 2015 ~ Appointment of Trustees for Authority Bonds
- m. Resolution #21 - 2015 ~ Designate Official Newspapers

General Public Discussion

Applications / Project Status

Ratification of Administrative Action

Resolution Memorialization

Engineer Report

Attorney Report

Treasurer's Report

~Resolution # 22 – 2015
Transfer to Operating Account

~Resolution # 23 – 2015
Approve Bill List for Operating Account

~ Resolution # 24 – 2015
Approve Bill List for Developer Account

~Resolution # 25– 2015
Application to Local Finance Board

Authority Clerk Report

~ Resolution # 26 – 2015
January 2015 Adjustments

Other Business (not listed on the Agenda)

Closed Session (If Necessary)

Adjournment

Formal action may or may not be taken.

Egg Harbor Township Municipal Utilities Authority

3515 Bargaintown Road
Egg Harbor Township, NJ 08234

February 18, 2015
Meeting Minutes

Chairman Davis read the Opening Statement pursuant to the Open Public Meetings Act and called the meeting to order at 5:30 PM.

| | | |
|------------|-------------------------------------|---------|
| Roll Call: | Nathan Davis, Chairman | present |
| | Michael Duffy, Vice-Chairman | present |
| | H. Chris Schwemm, Treasurer | present |
| | Theresa Prendergast, Secretary | absent |
| | Charles Pfrommer, Commissioner | present |
| | Theresa Moschetto, Alt Commissioner | present |

Vincent Polistina, Engineer, John Ridgway, Solicitor and Elaine Super, Authority Clerk were also in attendance. Mrs. Prendergast called and advised that she would be arriving late. Mrs. Moschetto will be an acting Commissioner until Mrs. Prendergast arrives.

Reorganization

~ Resolution #9 – 2015 ~ Appoints the following positions of the Authority
Commissioners: Nathan Davis, Chairman; Michael Duffy, Vice Chairman & Alternate Secretary; H. Chris Schwemm, Treasurer; Theresa Prendergast, Secretary, Charles Frommer, Commissioner & 2nd Alternate Secretary; Theresa Moschetto, Alternate Commissioner. Motion Mr. Pfrommer second Mr. Schwemm to approve. All voted yes.

~ Resolution #10 – 2015 ~ Appoints a law firm of the Authority to a one (1) year term: Ridgway & Ridgway. Motion Mr. Pfrommer second Mr. Schwemm to approve. All voted yes.

~ Resolution #11 – 2015 ~ Appoints an engineering firm of the Authority to a one (1) year term: Polistina & Associates. Motion Mr. Duffy second Mr. Pfrommer to approve. All voted yes.

~ Resolution #12 – 2015 ~ Appoints a conflict engineering firm of the Authority to a one (1) year term: Remington, Vernick & Walberg. Motion Mr. Duffy second Mr. Pfrommer to approve. All voted yes.

~ Resolution #13 – 2015 ~ Appoints an auditing firm of the Authority to a one (1) year term: Ford Scott & Associates, LLC. Motion Mr. Pfrommer second Mr. Duffy to approve. All voted yes.

~ Resolution #14 – 2015 ~ Appoints the Risk Management Consultant of the Authority to a one (1) year term: CJ Adams Company. Motion Mr. Duffy second Mr. Pfrommer to approve. All voted yes.

~ Resolution #15 – 2015 ~ Appoints Licensed Operator: William Hiller. Motion Mr. Duffy second Mr. Schwemm to approve. All voted yes.

~ Resolution #16 – 2015 ~ Appoints the Authority Staff, Authority Clerk, Elaine Super; Clerical Assistants, Lori Ward, Tracy Simpson; Bookkeeper Robin Veloso and Certifying Agent; Authority Inspector Jeff Ball, Operations Engineer Vincent Polistina and Authority Attorney John Ridgway. Motion Mr. Duffy second Mrs. Moschetto to approve. All voted yes.

~ Resolution #17 – 2015 ~ Designates that the Authority meetings will be held in the EHT Municipal Building on the third Wednesday of each month. Work sessions, if needed, will be held on the first Wednesday of each month. The time of the meeting shall be 5:30 PM. Motion Mr. Pfrommer second Mr. Duffy to approve. All voted yes.

~ Resolution #18 – 2015 ~ Designates Cape Bank to be the official depository for checking and savings bank accounts. Motion Mr. Schwemm second Mr. Duffy to approve. All voted yes.

~ Resolution #19 -2015 ~ Designates TD Bank to be the official depositor for all bond accounts. Motion Mr. Schwemm second Mr. Pfrommer to approve. All voted yes.

~ Resolution #20 – 2015 ~ Certifies that Nathan Davis, Michael Duffy, Theresa Prendergast and Henry Schwemm to be the trustees for the Authority's bonds. Motion Mr. Schwemm second Mr. Duffy to approve. All voted yes.

~ Resolution #21 – 2015 ~ Designates The Press of Atlantic City and the Mainland Journal as the official newspapers of the Authority. Motion Mr. Duffy second Mrs. Moschetto to approve. All voted yes.

General Public Discussion

There was no one present from the public, therefore a motion was made by Mr. Duffy, seconded by Mr. Schwemm to close the public portion of the meeting. All voted yes.

Applications / Project Status

Mr. Ridgway advised the Authority that the easement from Brian Brangan for the Ocean Heights & English Creek Avenue project has not yet been received. He'll reach out to Mr. Brangan's attorney to check on the status of that easement.

5:45 PM – Mrs. Prendergast arrived and Mrs. Moschetto is no longer an acting commissioner.

Engineer Report – The written engineer’s report is attached and is a part of these minutes.

The pump that has been pulled from the Meadow Run pump station needs to be repaired or replaced. Mr. Polistina is investigating whether or not smaller pumps can be utilized in that station and the bad pump replaced with a smaller, less expensive pump.

Bids will be received on March 10th for the Washington Avenue project. It appears that the project will be completed with funds from the Environmental Infrastructure Trust.

Treasurer’s Report

~ Resolution #23 – 2015

Motion Mr. Schwemm, seconded by Mrs. Prendergast to approve the bill list for the Operating Account. All voted yes.

~ Resolution #24 – 2015

Motion Mr. Schwemm, seconded by Mr. Pfrommer to approve the bill list for the Developer Account. All voted yes.

Mr. Schwemm provided an update on the refunding and bonding. The interest rates have increased therefore now is not the best time for refunding. However, the Authority is proceeding with the Local Finance Board filing so that when the rates do drop to an appropriate rate, we’ll be able to take action to move forward.

The Treasurer’s report, provided by Mr. Schwemm, was accepted by the Authority.

Authority Clerk Report

~ Resolution #26 – 2015

Motion Mr. Schwemm, seconded by Mr. Duffy to approve the January 2015 account adjustments. All voted yes.

Motion Mrs. Prendergast second Mr. Pfrommer to approve the January 2015 meeting minutes. All voted yes.

The description of the Reorganization Resolutions #9 – 2015 through #21 – 2015 was read and a motion was made by Mr. Schwemm, seconded by Mr. Duffy to reaffirm their approval. All voted yes.

A motion to adjourn the meeting was made by Mr. Schwemm, seconded by Mrs. Prendergast at 6:15 pm. All voted yes.

Theresa Prendergast, Secretary

Prepared by Elaine Super, Authority Clerk

Date Approved

Engineer's Report
Egg Harbor Township MUA
February 18, 2015

Engineering Projects

1. **Emergency Maintenance Contract**

There was no work completed by Kline Construction within the last month. No billing is due at this time.

2. **ACUA Contract Administration**

The maintenance logs from the ACUA during the past month have been normal overall. The new pumps were installed at the Cardiff station last month. There are currently four stations operating with a single pump. The pump removed from the Lyons Court station was sent to Willier and we have approved the repair quote in the amount of \$1,775.00. The pump is expected to return to service within the next two weeks.

Meadow Run is operating on a single pump due to a pump failure. We have received a repair quote in the amount of \$7,567.00 from Willier. The cost of a replacement unit ranged between \$13,000 to \$15,000. Based on the operating conditions at the station the existing pumps may be oversized so we plan on verifying the existing flows to determine if a smaller pump could be utilized. The existing pump is 40 HP.

The Fernwood station has only a single pump, with pump number one being recently removed due to failure. It was sent to Willier and we are waiting the repair quote.

We are waiting for the ACUA to complete the replacement of the seals for pump # 2 at the Trailer Park station, but the pump can be used if an emergency developed.

3. **Wet Well Cleaning Contract Administration**

Caprioni Family Septic completed the normal monthly basket and wet well cleaning over the past month. They also completed the preventative maintenance jetting at several areas identified by the Authority Operator.

We have recommended a payment in the amount of \$9,913.00 from the Operating Account for the work completed in January.

4. **Spills**

There were no spill incidents within the last month.

5. **FAA Pump Station Upgrades**

All of the comments from the Pinelands Commission have been addressed. Once we receive Pinelands approval we will be submitting an application to obtain an Amended Treatment Works Approval for the new station.

6. **Miami Pump Station Elimination**

We are currently working on preparing the design plans and verifying the location of the other utilities.

7. **Reega Reserves Video Inspection**

The contractor for the project has been progressing but due to the extreme cold temperatures work has been delayed. We expected all work to be completed by early March.

8. **Lakeside Force Main Location**

We had utilized the Authority contractor, Kline Construction, to help verify the actual location of the force main from the Lakeside pump station. The work was originally completed last summer and there were some areas where they were unable to access due to heavy vegetative growth. With the trees now bare we had Kline locate the force main in these areas.

A survey of the force main will be completed and we will prepare a proper easement document.

9. **Washington Avenue Interceptor Rehabilitation**

Our office received the Authorization to Advertise from the NJDEP. We have advertised the project and expect to receive bids on March 10th. All of the received bids must be reviewed by the NJDEP prior to the Authority awarding the contract. We expect the project to be awarded at the April monthly meeting.

10. Manhole Rehabilitation

With the help of the Authority Licensed Operator we have identified twelve manholes in need of repair. Half of the manholes are located in West Atlantic City with the remaining manholes located throughout the Township. We have prepared bid plans and specifications and expect to receive bids in March.

Developer Projects

Extension Applications

There are no developer funded sanitary system expansion projects currently underway.

Connection Applications

1. **FAA - Certification Lab IT & E**

The applicant has submitted an application to construct a 11,150 square foot building to be used as a certification laboratory.

2. **Doebly & Dad, LLC - 411A Oakland Avenue**

The applicant has submitted an application for the construction of a lateral connection to service a new single family dwelling.

Vince Polistina
Authority Engineer

**EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION # 9 - 2015**

Purpose: To appoint the positions of the Commissioners.

BE IT RESOLVED by the Egg Harbor Township Municipal Utilities Authority that **NATHAN DAVIS** shall preside as Chairman, **MICHAEL DUFFY** shall preside as Vice Chairman, **HENRY C. SCHWEMM** shall preside as Treasurer, **THERESA PRENDERGAST** shall preside as Secretary, **MICHAEL DUFFY** shall preside as Assistant Secretary, **CHARLES PFROMMER** shall preside as 2nd Assistant Secretary and **THERESA MOSCHETTO** shall preside as the Alternate Commissioner.

BE IT FURTHER RESOLVED that all warrants and checks to withdraw funds of the Authority shall hereinafter be signed by any three members of the Authority.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 18th day of February, 2015 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

Theresa Prendergast, Secretary

EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 10 - 2015

Purpose: To appoint a law firm to provide legal services.

WHEREAS, the Egg Harbor Township Municipal Utilities Authority has a need to acquire professional legal services, and

WHEREAS, NJSA 19:44A-20.5 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq) requires that the Resolution authorizing the award of a contract for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Egg Harbor Township Municipal Utilities Authority, County of Atlantic and the State of New Jersey as follows:

1. That **Ridgway & Ridgway**, be and hereby is appointed to provide legal services for the Authority, for the year 2015 with said terms to commence March 1, 2015 and expire February 29, 2016.
2. That **Ridgway & Ridgway** shall be available as consultant to the Commissioners of the Authority and render such assistance as may be necessary for all legal issues.
3. That this contract is awarded as a "Professional Service" contract, under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.
4. That a certified copy of this Resolution be forwarded to the Director of the Division of Local Government Services of the State of New Jersey.
5. That a certified copy of this Resolution be published in The Press of Atlantic City and the Mainland Journal, as required by law within ten (10) days of its passage.
6. That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 18th day of February, 2015 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

Theresa Prendergast, Secretary

Attest: _____
Elaine Super, Authority Clerk

EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION #11 - 2015

Purpose: To appoint an engineering firm to provide engineering services.

WHEREAS, the Egg Harbor Township Municipal Utilities Authority has a need to acquire professional engineering services, and

WHEREAS, NJSA 19:44A-20.5 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq) requires that the Resolution authorizing the award of a contract for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Egg Harbor Township Municipal Utilities Authority, County of Atlantic and the State of New Jersey as follows:

1. That **Polistina & Associates**, be and hereby is appointed to provide engineering services for the Authority, for the year 2015 with said terms to commence March 1, 2015 and expire February 29, 2016.
2. That **Polistina & Associates** shall be available as consultant to the Commissioners of the Authority and render such assistance as may be necessary for all engineering issues.
3. That this contract is awarded as a "Professional Service" contract, under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.
4. That a certified copy of this Resolution be forwarded to the Director of the Division of Local Government Services of the State of New Jersey.
5. That a certified copy of this Resolution be published in The Press of Atlantic City and the Mainland Journal, as required by law within ten (10) days of its passage.
6. That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 18th day of February, 2015 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

Theresa Prendergast, Secretary

Attest: _____
Elaine Super, Authority Clerk

EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 12 - 2015

Purpose: To appoint an engineering firm in the event of a conflict.

WHEREAS, the Egg Harbor Township Municipal Utilities Authority has a need to acquire professional engineering services in the event that an alternate engineering firm is required, and

WHEREAS, NJSA 19:44A-20.5 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq) requires that the Resolution authorizing the award of a contract for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Egg Harbor Township Municipal Utilities Authority, County of Atlantic and the State of New Jersey as follows:

1. That **Remington, Vernick & Walberg**, be and hereby is appointed to provide engineering services, in the event of a conflict, for the Authority, for the year 2015 with said terms to commence March 1, 2015 and expire February 29, 2016.
2. That the Conflict Engineering firm shall be available as consultant to the Commissioners of the Authority and render such assistance as may be necessary for all engineering issues.
3. That this contract is awarded as a "Professional Service" contract, under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.
4. That a certified copy of this Resolution be forwarded to the Director of the Division of Local Government Services of the State of New Jersey.
5. That a certified copy of this Resolution be published in The Press of Atlantic City and the Mainland Journal, as required by law within ten (10) days of its passage.
6. That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 18th day of February, 2015 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

Theresa Prendergast, Secretary

Attest: _____
Elaine Super, Authority Clerk

EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 13 – 2015

Purpose: To appoint an auditing firm.

WHEREAS, the Egg Harbor Township Municipal Utilities Authority has a need to acquire professional auditing services, and

WHEREAS, N.J.S.A. 40A:5-4 provides that the Board of Commissioners of the Egg Harbor Township Municipal Utilities Authority shall cause an annual audit of its books, accounts and financial transactions to be made after the close of the fiscal year and for that purpose shall employ a Registered Municipal Accountant of the State of New Jersey; and

WHEREAS, NJSA 19:44A-20.5 provides for an Open and Fair Process through Requests for Proposals; and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq) requires that the Resolution authorizing the award of a contract for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Egg Harbor Township Municipal Utilities Authority, County of Atlantic and the State of New Jersey as follows:

1. That **Ford Scott & Associates, LLC**, be and hereby is appointed to provide auditing services for the Authority, for the year 2015 with said terms to commence March 1, 2015 and expire February 29, 2016.
2. That the auditing firm shall be available as consultant to the Commissioners of the Authority and render such assistance as may be necessary for all accounting issues and the preparation of the budget and annual audit.
3. That this contract is awarded as a "Professional Service" contract, under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.
4. That a certified copy of this Resolution be forwarded to the Director of the Division of Local Government Services of the State of New Jersey.
5. That a certified copy of this Resolution be published in The Press of Atlantic City and the Mainland Journal, as required by law within ten (10) days of its passage.
6. That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 18th day of February, 2015 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

Theresa Prendergast, Secretary

Attest: _____
Elaine Super, Authority Clerk

EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 14 - 2015

Purpose: To appoint a Risk Management Consultant

WHEREAS, the Egg Harbor Township Municipal Utilities Authority has a need to acquire a Risk Management Consultant, and

WHEREAS, NJSA 19:44A-20.5 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq) requires that the Resolution authorizing the award of a contract for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Egg Harbor Township Municipal Utilities Authority, County of Atlantic and the State of New Jersey as follows:

1. That **Timothy W. Tighe, C.J. Adams Company**, be and hereby is appointed as the Risk Management Consultant for the Authority, for the year 2015 with said terms to commence March 1, 2015 and expire February 29, 2016.
2. That the Risk Management Consultant shall be available as consultant to the Commissioners of the Authority and render such assistance as may be necessary for all insurance issues.
3. That this contract is awarded as a "Professional Service" contract, under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.
4. That a certified copy of this Resolution be forwarded to the Director of the Division of Local Government Services of the State of New Jersey.
5. That a certified copy of this Resolution be published in The Press of Atlantic City and the Mainland Journal, as required by law within ten (10) days of its passage.
6. That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 18th day of February, 2015 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

Theresa Prendergast, Secretary

Attest: _____
Elaine Super, Authority Clerk

EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 15 - 2015

Purpose: To appoint a Licensed Operator.

BE IT RESOLVED by the Egg Harbor Township Municipal Utilities Authority that **WILLIAM HILLER** be and hereby is appointed Licensed Operator for the Authority.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 18th day of February, 2015 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

Theresa Prendergast, Secretary

EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 16 - 2015

Purpose: Appoint the Authority staff

BE IT RESOLVED by the Egg Harbor Township Municipal Utilities Authority that **Elaine Super** shall be employed as the Authority Clerk hired on an at will basis in accordance with the personnel manual and shall receive those benefits normally afforded employees of the Egg Harbor Township Municipal Utilities Authority.

BE IT FURTHER RESOLVED that **Tracy Simpson** and **Lori Ward** shall be employed as Clerks, **Robin Veloso**, Bookkeeper and Certifying Agent, and **Jeff Ball**, Authority Inspector all hired on an at will basis in accordance with the personnel manual and shall receive those benefits normally afforded employees of the Egg Harbor Township Municipal Utilities Authority.

BE IT FURTHER RESOLVED that **Vincent Polistina** shall be employed part time as the Operations Engineer hired on an at will basis in accordance with the personnel manual and shall receive those benefits normally afforded employees of the Egg Harbor Township Municipal Utilities Authority.

BE IT FURTHER RESOLVED that **John Ridgway** shall be employed part time as the Authority Attorney hired on an at will basis in accordance with the personnel manual and shall receive those benefits normally afforded employees of the Egg Harbor Township Municipal Utilities Authority.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 18th day of February, 2015 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

Theresa Prendergasat, Secretary

EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 17 - 2015

Purpose: To designate the location, day and time of the Authority meetings.

BE IT RESOLVED by the Egg Harbor Township Municipal Utilities Authority that the Regular Meeting of the Authority shall be held on the third Wednesday of each month. All meetings will begin promptly at 5:30 P.M. in the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey.

BE IT FURTHER RESOLVED, work sessions, if needed, may be on the first Wednesday of each month or as otherwise specified by the Authority, at 5:30 P.M. in the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 18th day of February, 2015 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

Theresa Prendergast, Secretary

EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 18 - 2015

Purpose: To designate official depositories.

BE IT RESOLVED by the Egg Harbor Township Municipal Utilities Authority that **Cape Bank** be and the same are hereby designated as the official depositories of the Authority funds until such time that the Authority deems it necessary to change depositories.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 18th day of February, 2015 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

Theresa Prendergast, Secretary

EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 19 - 2015

Purpose: To designate official depositories for bond accounts.

BE IT RESOLVED by the Egg Harbor Township Municipal Utilities Authority that **TD Bank** be and the same are hereby designed as the official depositories of the Authority bond accounts until such time that the Authority deems it necessary to change depositories.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 18th day of February, 2015 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

Theresa Prendergast, Secretary

EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 20 - 2015

Purpose: To certify the trustees for Authority Bonds.

WHEREAS, it is necessary to have an Incumbency Certificate as required by the trustee of the Authority Bonds.

NOW, THEREFORE BE IT RESOLVED that the Egg Harbor Township Municipal Utilities Authority certifies its trustees that **NATHAN DAVIS** is Chairman, **MICHAEL DUFFY** is Vice-Chairman, **THERESA PRENDERGAST** is Secretary and **HENRY C. SCHWEMM, JR.** is Treasurer of the Egg Harbor Township Municipal Utilities Authority, as requested by US Bank, as trustee for various bond issues of the Egg Harbor Township Municipal Utilities Authority.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 18th day of February, 2015 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

Theresa Prendergast, Secretary

EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 21 - 2018

Purpose: To designate the official newspapers.

BE IT RESOLVED by the Egg Harbor Township Municipal Utilities Authority that the **MAINLAND JOURNAL** and **THE PRESS OF ATLANTIC CITY** are hereby designated as the official newspapers for Authority publications.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 18th day of February, 2015 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

Theresa Prendergast, Secretary

Egg Harbor Township Municipal Utilities Authority

Resolution #22 – 2015

VOIDED

February 18, 2015

Resolution not required. Anticipated transfer not required.

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 23 – 2015

Resolution authorizing payment of all bills out of the Operating Account

BE IT RESOLVED, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: February 18, 2015

Theresa Prendergast, Secretary

3:05 PM

02/18/15

Accrual Basis

Egg Harbor Township Municipal Utilities Authority

Checks Written - Operating Account

As of February 18, 2015

| Num | Name | Memo | Amount |
|--------------------------|-------------------------------------|---------------------------------|--------------------|
| Operating Account | | | |
| | | March Payroll | -28,310.62 |
| TEPS | State of NJ Health Benefits | February 2015 | -13,224.91 |
| 9099 | Egg Harbor Township - Dental | Dental Benefits - February 2015 | -509.55 |
| 9100 | American Water Capital Corp | Customer No. 305657 | -291.12 |
| 9101 | Barber Consulting Services LLC | Invoice # 683 | -190.00 |
| 9102 | Crystal Springs | Invoice # 3228663 020115 | -36.41 |
| 9103 | Edmunds Direct Mail, Inc. | Invoice #022015061-14 | -310.00 |
| 9104 | Egg Harbor Township - Office Rent | Office Rent: Feb - April 2015 | -12,500.00 |
| 9105 | Fleishman * Daniels Law Offices | Invoice # 41685 | -720.00 |
| 9106 | Mainland Journal | Acct. # 108712DJ | -26.66 |
| 9107 | Mossman's Business Machines | Invoice # 136519 | -21.49 |
| 9108 | Press of Atlantic City, The | Acct. # 103389 | -34.68 |
| 9109 | Schwaab, Inc. | Invoice # E24957 | -147.23 |
| 9110 | Staples Advantage | Customer: PHL 1057418 | -145.25 |
| 9111 | TD Wealth | Invoice # 5037084 | -3,500.00 |
| 9112 | W.B. Mason Co., Inc. | Customer No. C2165338 | -68.37 |
| 9113 | Chapman Ford Sales, Inc. | #FOCS438529/439050/439509 | -421.64 |
| 9114 | One Call Concepts, Inc. | Account # 12-EGC | -288.88 |
| 9115 | Xylem Dewatering Solutions, Inc. | Invoice # 400475586 | -891.30 |
| 9116 | AT & T | Acct. # 020 595 7994/5499 | -104.51 |
| 9117 | Atlantic City Electric | multiple accounts | -22,473.10 |
| 9118 | New Jersey American Water Co. | multiple accounts | -493.10 |
| 9119 | South Jersey Gas | Acct: 11341704119 & 11338452912 | -58.63 |
| 9120 | Verizon | Acct. #201 Z42 0142 999 78 Y | -372.45 |
| 9121 | Verizon Wireless | Acct. # 200702280-00001 | -129.95 |
| 9122 | Atlantic County Utilities Authority | Account No. 143/144 | -738,762.00 |
| 9123 | Caproni Family Septic | Account # 1448 | -9,913.00 |
| 9124 | Polistina & Associates, LLC | January 2015 | -65,526.14 |
| 9125 | Ridgway & Ridgway | January 2015 | -14,835.00 |
| | Total Operating Account | | -914,305.99 |
| TOTAL | | | -914,305.99 |

EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 24 – 2015

Resolution authorizing payment of all bills out of the Developer Account

BE IT RESOLVED, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: February 18, 2015

Theresa Prendergast, Secretary

1:55 PM

02/18/15

Accrual Basis

Egg Harbor Township Municipal Utilities Authority
Checks Written - Developer Account
As of February 18, 2015

| <u>Num</u> | <u>Name</u> | <u>Memo</u> | <u>Amount</u> |
|-----------------------------|--------------------------|--------------|------------------|
| CB Developer Account | | | |
| 3168 | Polistina and Associates | January 2015 | -2,987.50 |
| 3169 | Ridgway & Ridgway | January 2015 | -1,408.75 |
| Total CB Developer Account | | | -4,396.25 |
| TOTAL | | | -4,396.25 |

Egg Harbor Township Municipal Utilities Authority

Resolution #25 – 2015

VOIDED

February 18, 2015

Resolution not required. Anticipated application not required.

EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 26 – 2015

Resolution authorizing adjustments to Customer Accounts

BE IT RESOLVED, by the Municipal Utilities Authority that all adjustments as listed on the attached Report(s) of Adjustments are hereby approved.

Dated: February 18, 2015

Theresa Prendergast
Secretary

Egg Harbor Township Municipal Utilities Authority

Monthly Adjustment Report

January 2015

| | <u>Date</u> | <u>Num</u> | <u>Account</u> | <u>Reason</u> | <u>Amount</u> |
|---------------------------|-------------|------------|----------------|--------------------------|---------------|
| Delinquent Charges | | | | | |
| | 01/07/2015 | 22435 | 3854-0 | Pd prior to penalty | -2.46 |
| | 01/07/2015 | 22439 | 4641-0 | Pd prior to penalty | -1.29 |
| | 01/09/2015 | 22448 | 10838-0 | Good History | -2.46 |
| | 01/09/2015 | 22454 | 6095-0 | Posting Error | -2.46 |
| | 01/12/2015 | 22460 | 6540-0 | Good History | -2.46 |
| | 01/12/2015 | 22464 | 7655-0 | Posting Error | -2.46 |
| | 01/12/2015 | 22468 | 5057-0 | Posting Error | -1.23 |
| | 01/12/2015 | 22470 | 5777-0 | Good History | -2.46 |
| | 01/14/2015 | 22481 | 2209-0 | Post Office Error | -2.46 |
| | 01/14/2015 | 22485 | 7904-0 | Good History | -2.46 |
| | 01/16/2015 | 22492 | 12002-0 | Military | -2.61 |
| | 01/20/2015 | 22504 | 12100-0 | Military | -5.90 |
| | 01/20/2015 | 22506 | 6363-0 | Deed Rcvd Late | -1.27 |
| User Charges | | | | | |
| Commercial Excess | | | | | |
| | 01/12/2015 | 2970 | 1183-31 | Actual Meter Reading | -649.75 |
| Residential | | | | | |
| | 01/08/2015 | 2968 | 3637-0 | Demo | -91.01 |
| | 01/16/2015 | 2976 | 6589-0 | Super Storm Sandy damage | -286.79 |
| | 01/16/2015 | 2974 | 3632-0 | Super Storm Sandy damage | -151.38 |
| | 01/20/2015 | 2977 | 3665-0 | Demo | -102.36 |
| | 01/29/2015 | 2982 | 3687-0 | Super Storm Sandy damage | -217.24 |