

**Regular Meeting**

Wednesday, November 14, 2012

5:30 PM

Mayor's Conference Room

Egg Harbor Township MUA  
3515 Bargaintown Road  
Egg Harbor Township, NJ 08234  
(609) 926-2671

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**Agenda**

Call meeting to order

Public Meeting Announcement

Roll Call:

Nathan Davis, Chairman

Michael Duffy, Vice Chairman

H. Chris Schwemm, Treasurer

Theresa Prendergast, Secretary

Charles Pfrommer, Commissioner

Theresa Moschetto, Alternate Commissioner

Open Meeting to the Public

Applications /Project Status

Ratification of Administrative Action

Resolution Memorialization

Authority Engineer

Treasurer's Report

Authority Clerk

New Business

Subcommittee Reports

Closed Session (If Necessary)

Adjournment

**Egg Harbor Township Municipal Utilities Authority  
3515 Bargaintown Road  
Egg Harbor Township, NJ 08234**

**Wednesday, November 14, 2012  
5:30 PM – Mayor’s Conference Room**

**Minutes**

Chairman Davis called the meeting to order at 5:30 PM and read the Opening Statement pursuant to the Open Public Meetings Act.

**Roll Call:** Nathan Davis, Chairman – Present  
Michael Duffy, Vice Chairman – Present  
H. Chris Schwemm, Treasurer – Present  
Theresa Prendergast, Secretary – Present  
Charles Pfrommer, Commissioner – Present  
Theresa Moschetto, Alternate Commissioner – Present

Also in attendance: Engineer Vince Polistina, Attorney John Ridgway, and Authority Clerk Elaine Super.

**Open Meeting to the Public**

There was no public in attendance. Mr. Schwemm motioned to close the public portion of the meeting, seconded by Mrs. Prendergast. All vote yes.

**Applications/Project Status/Updates/Discussion**

None

**Resolution Memorialization**

None

**Engineer Report** – The Engineer’s Report is attached and made a part of these minutes.

Mr. Polistina reported ongoing issues with the revisions that had been made to the Wastewater Management Plan that were inconsistent with the prior plan. One area specifically is Mill Road, towards Northfield. The eleven homes closest to the Northfield border are currently sewered and have been for quite a while. The new plan depicts the area of Mill Road between Fire Road and Northfield as being out of the sewered area. Mr. Polistina had sent a list of corrections to the county in 2009, some of which have not been corrected. In an effort to get this rectified as soon as possible, Mr. Polistina will deal directly with the state on these issues. The project, proposed on Mill Road by William Guerro, is affected by not being included in the sewered area and his project will be delayed until the plan is corrected.

As detailed in the engineer’s report, Hurricane Sandy has created some problems for the MUA, the greatest problem being the loss of the Miami pump station in West Atlantic City. The coordination of events between the ACUA and the MUA went smoothly with this storm.

West Atlantic City Rehabilitation Phase II is complete. There are three change orders included in the final payment. A request from the Township to replace a stormwater inlet after the paving was completed and the total cost was split between the MUA and the Township. Change Order #3 in the amount of \$5,859.12 is for the MUA's portion of that work. Change Order #4 in the amount of \$937.50 was for additional video work and Change Order #5 in the amount of \$3,493.38 was the adjustment for line items extended. Motion Mr. Schwemm second Mr. Pfrommer to approve all three change orders. All vote yes.

The final paving in the Cardiff Center has not been completed. The property owner has complained about the poor condition of the temporary paving. Due to the fact that the original paving was extremely old and thin, the trenches cut to replace the sewer line were wider than expected. The final paving will cost more than expected and a change order will be forthcoming.

Bids were received today for the third phase of the rehabilitation work in West Atlantic City. Perna Finnigan was the low bidder in the amount of \$519,863.23. Motion Mrs. Prendergast second Mr. Pfrommer to award the contract to the low bidder. All vote yes. Resolution #57-2012

The Farmington East project was again discussed. If the design work required to be completed by March in order to obtain funding through the Infrastructure Trust program, Mr. Polistina would need to commence with that design. The cost of the project was debated and many shared the opinion that the cost per home was more than what the MUA was willing to spend.

Bids will be received shortly for the repair work to the force mains attached to bridges.

The demolition of a portion of the Shore Mall is expected soon. There are no as-builts and will need to review each section to be demolished and provide separate demolition approvals.

#### **Attorney's Report**

The attorney recommended closed session later in the meeting to discuss personnel issues and possible litigation.

#### **Treasurer's Report**

Motion Mr. Schwemm second Mrs. Prendergast to approve all vouchers presented for payment out of the Operating Account (\$782,295.16). All vote yes.

Motion Mr. Schwemm second Mrs. Prendergast to approve all vouchers presented for payment out of the Developer Account (\$3,230.00). All vote yes.

Motion Mr. Schwemm second Mrs. Prendergast to approve the Construction Fund voucher (\$52,480.90). All vote yes. Resolution #58-2012.

The Treasurer's report, provided by Mr. Schwemm, was accepted by the Authority.

#### **Clerk's Report**

Motion Mr. Schwemm second Mrs. Prendergast to approve the October 2012 adjustments. All vote yes. Resolution #59-2012

Motion Mr. Schwemm second Mr. Pfrommer to approve the September regular session minutes. All vote yes except Mrs. Prendergast who abstained.

Motion Mrs. Prendergast second Mr. Pfrommer to approve the October regular session minutes. All vote yes.

Motion Mr. Schwemm second Mr. Pfrommer to approve the September closed session minutes. All vote yes except Mrs. Prendergast who abstained. The minutes will be released when all issues discussed have been resolved.

Motion Mr. Schwemm second Mrs. Prendergast to approve the October closed session minutes. All vote yes. The minutes will be released when all issues discussed have been resolved.

**Closed Session** – 6:30 PM - Motion Mrs. Prendergast second Mr. Duffy to enter into closed discussion to discuss potential litigation. All vote yes. Resolution #60-2012

6:45 PM – Return to Open Session  
No formal action was taken during the closed session.

A motion was made by Mrs. Prendergast seconded by Mr. Pfrommer to move forward with communication with Mr. Deull once a meeting has been held with representatives from Pleasantville. All vote yes.

Discussed earlier in the meeting was the Infrastructure Trust Fund loan which Mr. Polistina has submitted a letter of interest in obtaining funds to complete a couple of project, one being maintenance to the Washington Avenue line. The work will comprise of lining a portion of the line and possibly relocating another portion of the line. Motion Mrs. Prendergast second Mr. Duffy to authorize Mr. Polistina to move forward with the design work for the necessary work. All vote yes.

Motion Mr. Schwemm second Mr. Duffy to adjourn the meeting at 6:50 PM. All vote yes.

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Theresa Prendergast, Secretary

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Prepared by Elaine Super, Authority Clerk

*November 14, 2012 Minutes - REVISED*  
*Approved March 20, 2013*

**Engineer's Report**  
**Egg Harbor Township MUA**  
**November 14, 2012**

**Engineering Projects**

**1. Emergency Maintenance Contract**

During the arrival of Hurricane Sandy Weco Construction provided a front loader so our staff could access the Miami station due to the high flood waters. They set up a small generator to supply power to the sump pump in the dry pit in case of a power failure.

No billing has been submitted at this time.

**2. ACUA Contract Administration**

The maintenance logs from the ACUA were normal overall during the past month. There are currently two (2) pumps out of service. A pump was removed from the Brookside station due to a seal failure, but the spare pump for the station was in place during the hurricane. The Ocean Heights station is also down to one pump.

We have ordered the replacement soft starts for the Storybook station at a total cost of \$2,200.00 and expect delivery within the next two weeks. Waszen Brothers Sanitation, Inc. recently completed the replacement of the discharge piping at the Delancy station. The piping required replacement due to its poor condition.

With the arrival of Hurricane Sandy on Monday, October 29th the Authority experienced several power outages and severe flooding at several locations in the Township. The Authority had some isolated areas that were adversely affected along with the loss of power at a handful of stations.

All three (3) of the stations located in the West Atlantic City section of the Township experienced power outages, and all of the gravity mains were flooded. Due to the mandatory evacuations we do not believe there were any spills though it is impossible to determine since the system was filled with water.

Several utility poles containing high voltage lines broke off at various points and hung above the entrance into the dry pit at the Miami station and against the fence and awning cover at the Brenta station preventing access until electrical crews could be obtained to remove them. This was completed by Thursday, November 1st.

The flood waters reached above the top of the entrance tube to the dry well at the Miami station, filling the station and rendering it unoperational. All of the electrical components were submerged. We have obtained a rental pump from Godwin to maintain the operation of the station via a bypass connection. It is anticipated that the rental pump will be needed until a plan for the replacement of the station can be finalized.

The Brenta station only lost one "leg" of the 3 phase power which prevented the operation of the pumps but did not trigger the generator to activate. The flood waters reached slightly above the top of the concrete platform but did not damage any equipment.

The three (3) stations located along Somers Point - Longport Boulevard all experienced power outages at various points during the storm. Power was restored to the Island Inn and Anchorage Point stations quickly but downed power lines prevented power returning to the Seaview Harbor station for a few days after the storm.

The creek behind the Brookside station rose substantially during the storm flooding the bottom portion of the control panel and short-circuiting several components. Once the hurricane passed the ACUA replaced several components so the pumps could be operated.

Several other stations throughout the Township lost power at various points and required the use of the portable generator. The ACUA overall performed very well during the course of the hurricane, maintaining constant contact with our office as we coordinated the placement of the response personnel.

### 3. Wet Well Cleaning Contract Administration

During the past month Caprioni Family Septic completed their normal wet well and basket cleanings. Caprioni provided bypass services at the Miami and Brookside stations after the impact of the hurricane to prevent potential overflows. They also provided bypass services for the Reega station due to a break in the main and assisted the ACUA at the Fountain Lakes station installing new base elbows.

We have recommended a payment in the amount of \$13,599.00 from the Operating Account for the work completed in October.

### 4. Spills

With the impact of the flood waters from Hurricane Sandy all of the sanitary mains and manholes in the West Atlantic City section of the Township were filled and covered by several feet of water. Based on the dramatic nature of the flooding it was impossible to determine if any sanitary water was lost or spilled. With the mandatory evacuations in place we believe there were only a few people in the area attempting to use the system.

Other than the flooding from Hurricane Sandy the MUA did not experience any spills over the course of the last month.

5. **West Atlantic City Rehabilitation Phase II**

The contractor has completed all of the punchlist items and has submitted their final billing for the project.

We have recommended a final payment in the amount of \$40,965.10 from the Operating Account.

6. **Cardiff Center Sanitary Main Replacement**

No work was completed over the last month. The final trench restoration is the only remaining item to be completed. No payment requests have been submitted for this month.

7. **Brookside - Joanne Video Inspection**

The contractor has been continuing the work of jetting and video inspection of the sanitary mains located within the project limits. The work is expected to be ongoing for another week or two.

No billing has been submitted to date.

8. **Milan Avenue Video Inspection**

Due to the number of sags and low points bypass pumps will be required to obtain a clear video inspection of several sections of the sanitary main located within the easement. We are in the process of arranging the required equipment to complete video work

9. **FAA PS Relocation and Gravity Main Extension**

The project scope has been modified due to the environmental concerns involving the dewatering for the gravity main extension. A revised project scope involves the construction of a new wet well and control building near the location of the existing facilities. We have addressed several of the questions put forth by the FAA and plan on meeting with them within the next several weeks to finalize the revised scope of work.

10. **Miami Pump Station Improvements**

Due to the impact Hurricane Sandy had on the station we are reevaluating the original concept of reconfiguring the station from a wet pit /dry pit station to a submersible station. We are looking at several alternatives, from upgrading the station and placing the electronics on a raised platform, extending individual lateral connections across the Pike or utilizing a low pressure system with individual pumps for each customer.

12. West Atlantic City Rehabilitation Phase III

The Authority will receive bids for this project on November 14th. We will provide a report of the bids during the meeting.

Developer Projects

Extension Applications

There are no developer funded sanitary system expansion projects currently underway.

Connection Applications

1. JESC, LLC

The application is for additional office space to the office building on Bargaintown Road just north of Zion Road. Part of the expansion is on property where the former cousin's restaurant was located.

Change of Use Applications

1. Lavender Spa

The application is for the conversion of the former Clay Station space in Bon-Ton Plaza to a massage / acupuncture therapy spa.

2. Dr. Guy Henry

The application was for the conversion of a unit in the retail building adjacent to the Mamma Mia's restaurant at English Creek Avenue and West Jersey Avenue to a dentist office.

3. H & R Block

The application was for the conversion of a portion of the former Halloween Store adjacent to the Shore Mall where Wells Fargo is located to a tax preparation center.

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Vince Polistina  
Authority Engineer

**Egg Harbor Township Municipal Utilities Authority**  
**Checks Written - Operating Account**  
 As of November 14, 2012

Num	Name	Memo	Amount
<b>Operating Account</b>			
		Funds Transfer	-26,716.96
TEPS	State of NJ Health Benefits	November 2012	-9,797.13
8283	Egg Harbor Township - Dental	Dental Benefits - November 2012	-494.46
8284	Crystal Springs	Invoice # 3228663 110112	-34.64
8285	Edmunds Direct Mail, Inc.	Invoice #112012011-16	-380.00
8286	Egg Harbor Township - Office Rent	Office Rent - Nov, Dec, Jan 2013	-12,500.00
8287	Mossman's Business Machine	Invoice # 128621	-93.92
8288	Press of Atlantic City, The	Acct. # 103389	-121.41
8289	Staples Advantage	Customer: PHL 1057418	-392.89
8290	US Postal Service- stamps & envel...	Account # E87177845	-549.90
8291	Surety Title Agency of Atlantic Cou...	Refund Duplicate Payment 2117/3	-75.00
8292	ACE Hardware	Customer #552303	-114.88
8293	All-Green Turf Management, Corp.	Account No. 3341	-2,429.00
8294	Huber Locksmiths, Inc.	Invoice #120063	-296.60
8295	John Bonthron	Reimbursement - Portable Generator	-749.99
8296	Johnson & Towers, Inc.	Invoice #R559375W	-1,029.18
8297	One Call Concepts, Inc.	Invoice #2105256	-394.20
8298	Waszen Brothers Sanitation, Inc.	Invoice # 20613	-10,300.00
8299	AT & T	Acct. # 020 595 7994/5499	-143.12
8300	Atlantic City Electric	multiple accounts	-16,148.46
8301	New Jersey American Water Co.	multiple accounts	-605.42
8302	South Jersey Gas	Acct: 11341704119 & 11338452912	-51.12
8303	Verizon	Acct. #201 Z42 0142 999 78 Y	-632.85
8304	Verizon Wireless	Acct. # 200702280-00001	-130.88
8305	Atlantic County Utilities Authority	2012/4 User Fees	-562,849.00
8306	Caprioni Family Septic	October 2012	-13,599.00
8307	Perna Finnigan, Inc.	WAC - Pay Estimate No. 7 - Final	-40,965.40
8308	Polistina & Associates, LLC	October 2012	-57,316.25
8309	Polistina & Associates, LLC	October 2012	-11,515.50
8310	Ridgway & Ridgway	October 2012	-11,868.00
Total Operating Account			-782,295.16
<b>TOTAL</b>			<b>-782,295.16</b>

3:04 PM  
12/19/12  
Accrual Basis

**EHTMUA**  
**Checks Written - Developer Account**  
As of November 14, 2012

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>CB Developer Account</b>			
3096	Polistina and Associates	October 2012	-2,798.75
3097	Ridgway & Ridgway	October 2012	-431.25
	Total CB Developer Account		-3,230.00
<b>TOTAL</b>			<b><u><u>-3,230.00</u></u></b>