

EGG HARBOR TOWNSHIP RECREATION COMMISSION

FEBRUARY 11, 2015

SPECIAL MEETING MINUTES

Attendees: Fairfield, Davis, McComb, Messina, Rispoli, Warrell and Audet.

(Fiedor, Gallagher and Riggs were excused.)

1. Special Meeting: 6:30 p.m. -7:00 p.m.

Capital Projects

Recreation Director Audet reviewed for the Commission a list of the current capital projects slated for work in 2015, all projects are funded from 2014 Capital Budget. The projects include fencing, playground, field house bathrooms renovation, and surveillance equipment installation.

Mr. Audet also reviewed EHT youth groups facility use requests for Spring 2015.

Renovations to Veteran's Park field house-

Recreation Director Audet opened dialog concerning the proposed improvements to the bathrooms at the Veteran's Park Field house. Commissioner Warrell indicated that the proposed design to the men's room was not adequate. He felt that one toilet and three urinals was not sufficient. Bill felt that two toilets should remain in the men's room plus two urinals. Furthermore, all the toilets in the men's and women's rooms should be high pressure. All agreed with this change.

Relocation of the men's room door, to the front of the building facing the football field, and a new exterior door to the women's room were also agreed upon.

Nature Reserve-

Director Audet spoke about the Use of Facilities request to hold a 5K race at the Nature Reserve by the Spruce Family Success Center. Commissioner Rispoli informed the Commission that the request was brought to the attention of the Nature Reserve Trustees, on February 10, 2015. The Trustees do not want outside groups using the Nature Reserve for high intensity projects or events of this nature at this time. It was suggested that the Commission respond to the requestor indicating that they request Use of Facility to utilize Bargaintown Park for their 5K race.

Vandalism at Veteran's Park-

Vehicles drove over Football/Lacrosse field 2 on February 11, 2015. The turf was torn up and huge ruts left on the field. Public Works was made aware of the problem. They hope to have the field restored prior to the opening of Lacrosse season.

EGG HARBOR TOWNSHIP RECREATION COMMISSION

FEBRUARY 11, 2015

7:00PM

REGULAR MEETING MINUTES

Attendees: Fairfield, Davis, McComb, Messina, Rispoli, Warrell and Audet.

(Fiedor, Gallagher and Riggs were excused.)

Township Committee members Pfrommer and Hodson, Township Administrator Miller, Public Works Director Simerson and Supervisors Deegler and Gioconda.

2. Opening of the meeting: 7:00 p.m.
Pledge of Allegiance.

3. Minutes:
January 14, 2015 minutes were approved by a vote of 5-0-1 (Warrell).

4. Presentations:
Recreation Director Rick Audet introduced Township Administrator Miller, Public Works Director Simerson and Public Works Supervisors Deegler and Gioconda. Who were invited to further the lines of communication and address the concerns of the Organizations, Recreation Department and Recreation Commission.

2015 Field Rotation-

The Practice Football Field 4/Lacrosse Field 2 at Verteran's Park and the Soccer Fields 1, 5A and 5B at Canale Park would be closed for maintenance and repairs. Fertilization and weed control, and additional turf management projects will commence as weather permits.

Veteran's Park Field House-

A plan to improve the restrooms was sent to the Commission on February 5, 2015. A review of the plan commenced. Commissioner Warrell raised his concern of only one toilet in the Men's room. He felt that two high pressure toilets and two urinals were necessary. He also recommended that the women's room receive high pressure toilets, too. Commissioner Rispoli suggested air driers instead of the use of paper towels and locking toilet paper receptacles be installed. The Recreation Commission

agreed with the relocation of the men's room door, to the front of the building, facing the football field. As well as, the installation of a new exterior door to the women's room and painting of the floors and walls in both rooms. The estimated cost is \$15,000.00. Township Administrator Miller indicated that the Recreation Commission recommendations would be accepted.

Al Simerson, Director of Public Works, Buildings and Grounds Division, addressed the Commission. He indicated that problems with the men's bathroom was due to vandalism. Numerous problems with the toilets were due to bottles, paper towels and clothing being jammed into them. The organizations utilizing the Veteran's Park field house need to be diligent and police the area while on the premise.

Fencing Projects-

\$25,520.25 has been allocated from the Recreation Commission's Capital Project funds. Fencing at Delilah Oaks, Veteran's and Childs-Kirk Parks are being considered. Al Simerson indicated that fencing projects are handled through private contractors. Paul Deegler, Public Works Grounds Supervisor, stated that replacement fencing on Veteran's Park Baseball field 5 and the Delilah Oaks Pickle Ball Courts will cost between \$16,000.00-\$17,000.00. PW is awaiting bids for other projects.

Playground installation-

It is anticipated that the replacement of the playground at Childs-Kirk Park will cost approximately \$75,000.00 and is part of the Capital Improvement plan.

Veteran's Park Baseball Field 5 Renovation-

Paul Deegler presented Public Works estimate of \$16,342.50 to renovate Baseball field 5. Renovations would include infield mix, sod for re-graded area, clay bricks for pitcher's mound, irrigation modifications, fencing and weed block materials.

Township Administrator Miller advised that there is approximately \$60,000.00 of Recreation Commission funds available to light Football field 5/Lacrosse field 3. The rest would have to be allocated by Township Committee through Open Space funds. The project will need approximately 100 days to complete. Peter asked for support from the Recreation Commission for this project, which was affirmatively given.

5. Public:

EHT Baseball-

President Brian Hawkes asked whether the foul poles would be reinstalled on field 6. Chairman Fairfield advised that the poles would be installed prior to the beginning of the Spring 2015 season. The Baseball representative expressed concern that the work started on Field 5 and 10 would be completed by the start of their season.

EHT BMX-

President Stan Russ asked what the protocol was when work needs to be done at the BMX track. Director Audet indicated that the request should be made to the Recreation Department, who will then advise Public Works of the request. A record of the request would be maintained, dated and time stamped, by the Recreation Department.

Stan indicated that since curbing was installed, at Castle Park, the campers cannot park in this area. He asked whether they could camp near field 11 and the field house. An answer could not be given at this time. A review of the Park must take place prior to giving an appropriate answer.

President Russ spoke about the drainage problem from the track to Baseball field 10. He indicated that the retention basin is not utilized. PW Director Simerson said that the Engineer needs to assess the situation.

EHT Lacrosse-

President Kristy Gargan asked whether Lacrosse could rent lights for field 3 (Football field 5). Director Audet indicated that he would need the specs on the lights asap prior to granting approval. Commissioner Messina indicated that generators and insurance would be needed.

Kristy asked whether the Lacrosse fields would be lined in in a timely manner. There were numerous problems in 2014 with lining and cutting the fields. Their season started in March but lines were not painted and the grass wasn't cut until April. Director Audet requested their league schedule which would include key events and tournaments.

Soccer-

President Christine Gras requested additional porta-potties for Canale Park. She complained that those already at the park need to be cleaned, at least, once a week. Recreation will contact Wazen to insure that the porta-potties get cleaned more often. Christine advised that her schedule would begin on March 1. She asked whether the fields would be cut and lined. If the fields aren't ready, they get fined by their league. Paul Deegler, PW Supervisor, stated that some vandalism has occurred at the parks. They are working to insure that the fields will be available on time.

Street Hockey-

President Terry Crowley thanked Public Works for their efforts. Terry spoke about the vandalism that occurs at the courts. Boxes, roofs and boards need to be replaced or repaired. He asked whether there was any headway on the installation of surveillance cameras. Vice-Chair Davis advised that there are two bids for the project. Locations for cameras need to be mapped.

Terry indicated that the run-off of water from BMX is undermining the North Court. He indicated that Street Hockey would pay to run curbing along the access road to prevent the run-off. Township Administrator Peter Miller stated that the township would have to approve it with input from the engineer.

President Crowley indicated that more Police presence is needed during their special events. Vice-chair Davis provided the 926-4040 number.

Travel Basketball-

President Cameron Bell indicated that they are aware that there are problems with their by-laws and will work on them.

Director Audet congratulated Cameron on his selection of 2014 Coach of the Year.

EHTYS-

President Kathleen Glick asked whether anything was planned to correct the water and fencing problem on field 2. Commissioner Rispoli advised that field 2 is closest to the retention area and was built upon a Lenox dump. When the retention area fills with water, it seeps into the field. Several truck loads of dirt have been spread on this field. However, it continues to sink. PW Supervisor Deegler indicated that PW may be able to address the problem next Spring, as it needs major renovations.

Kathleen asked whether the openings to the dugouts on fields 5, 6 and 7 were moved. Paul Deegler advised that the openings have been relocated to the other end of the dugouts and the fencing contractor is working on the fencing.

EHTYO-

President Dominic Branca advised that porta-potties need to be stationed around Veteran's Park. EHTYO is willing to pick up the cost during their season. It was suggested that the Organizations that utilize Veteran's Park get together concerning the costs of the porta-potties and share the cost.

6. Public portion of the meeting closed at 8:25 p.m.

7. Old Business:

Surveillance Cameras:

Vice-Chair Davis stated \$25,000.00 of the Recreation Commissions Capital Improvement budget has been allocated for installation of Surveillance cameras at all of the Parks. Two vendors have submitted bids. One of which is under budget with more cameras. Plans for installation will be discussed at a later date.

Financial sub-committee report-

Tabled until the March 11, 2015 meeting.

Policies and Procedures-

Tabled until March 11, 2015 meeting.

Parks and Recreation Department Capital Projects-

A plan to install lights on Football field 5/Lacrosse field 3 was approved by a vote of 6-0. \$75,000.00 is left in the Recreation budget from a previous year. \$15,000.00 will be used to make the necessary improvements to the restrooms at Veteran's Park. The remaining \$60,000.00 will be used on the light project on Football field 5/Lacrosse field 3. Township Administrator Miller asked whether the Recreation Commission would request to use \$60,000.00 from open space capital project balance from the 2014 appropriation. All were in agreement.

Administrator Miller inquired why the 6 year Capital Budget changes every year. Chairman Fairfield explained that needs change constantly. Safety comes first. We are allocated \$150,000.00 each year to repair, replace and build for all of the parks.

8. Use of Facility:

Spruce Family Success Center-

A request to host a 5K race and 1 mile walk at the Nature Reserve was denied, by a vote of 0-6. The Trustees of the Nature Reserve do not wish to have outside groups host events at the park. It was suggested that they use Bargaintown Park or Canale Park for this event.

Egg Harbor Township Orioles-

A request to use the Bargaintown Baseball field, from April 5 Through November 22, 2015, was reviewed. Commissioner Messina suggested that the dates of the request be changed. Approving an eight month request is too long of a range and encompasses two Baseball seasons. Carmen suggested that the request be split, whereas they submit another request for August through November. Also, as in the past, the Orioles would have to consult with EHTBA to work out a schedule for use of the field.

The request was approved for April 5 through July 31, 2015, by a vote of 6-0.

9. New Business:

Nomination for Vice-Chair-

Commissioner Carmen Messina was nominated for the second time. A vote was taken and approved by a 6-0 vote. Congratulations Carmen.

Nature Reserve-

Commissioner Rispoli advised the Commission that the Trustees for the Nature Reserve have been informed that they need to submit their minutes, five year plan, meeting dates and financial records to EHT Recreation Department. Township Administrator stated that the Nature Reserve is an autonomous group. They are the first level decision makers for use at the Nature Reserve.

Meeting was adjourned at 9:17 p.m.