

**Regular Meeting - Agenda**

Wednesday, June 21, 2017

5:30 PM

Mayor's Conference Room

Egg Harbor Township MUA  
3515 Bargaintown Road  
Egg Harbor Township, NJ 08234  
(609) 926-2671

**Opening Statement Pursuant to the Open Public Meetings Act**

**Roll Call**

**Flag Salute**

**General Public Discussion**

**Applications / Project Status**

~ Resolution #35 – 2017

Block 1502, Lot 6 [Franklin Realty – Harbor Landing]

Request for extension of final approval

**5:45 pm – Budget Hearing**

~ Resolution #36 – 2017 Transition Year Budget Approval

**Engineer Report**

**Treasurer's Report**

~ Resolution #37 – 2017

Approve Bill List for Operating Account

~ Resolution #38 – 2017

Approve Bill List for Developer Account

**Administrative Report**

~ Approval of May 2017 minutes

~ Resolution #39 – 2017

May 2017 Adjustments

**Other Business (not listed on the Agenda)**

**Closed Session (If Necessary)**

**Adjournment**

*Formal action may or may not be taken.*

Egg Harbor Township Municipal Utilities Authority  
3515 Bargaintown Road  
Egg Harbor Township, NJ 08234

June 21, 2017  
Meeting Minutes

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Vice-Chairman Charles Pfrommer read the Opening Statement pursuant to the Open Public Meetings Act and called the meeting to order at 5:30 PM.

<b>Roll Call:</b>	Michael Duffy, Chairman	absent
	Charles Pfrommer, Vice-Chairman	present
	H. Chris Schwemm, Treasurer	present
	Theresa Prendergast, Secretary	present
	Theresa Moschetto, Commissioner	present
	Anthony DiDonato, Alternate Commissioner	present

Vincent Polistina, Engineer and John Ridgway, Solicitor were also in attendance. Elaine Super, Authority Clerk was also present.

**General Public Discussion**

There was no public in attendance. Mr. Schwemm made a motion to close the public portion of the meeting. Second by Mrs. Prendergast, all voted yes.

**Applications / Project Status**

~ Resolution #35 – 2017 Request for extension of final approval  
Block 1502, Lot 6 [Franklin Realty – Harbor Landing]

Jack Plackter and Steven Duda were in attendance representing the applicant. As the Permit Extension Act is expected to expire on June 30, 2017, the applicant has requested the Authority endorse the request for the extension with the DEP. Motion Mr. Schwemm, seconded by Mrs. Prendergast to authorize the Chairmen to sign the application. All voted yes.

Mr. Polistina provided an update on the Dollar General proposed for English Creek Avenue. The cost sharing agreement has been completed. Mr. Schwemm made a motion, seconded by Mr. DiDonato, to authorize the vice-chairman to sign the agreement. All voted yes.

5:45pm – Budget Hearing  
~ Resolution #36 – 2017

Mr. Schwemm provided a summary of the four (4) month transitional year budget. There is nothing of major significance to report with the limited budget. Mr. Schwemm made a motion, seconded by Mrs. Prendergast to approve the Transitional Year Budget. A roll call vote resulted in all members present voting yes.

**Engineer** – The written engineer’s report is attached and is a part of these minutes.  
Mr. Polistina

~ Resolution #40 – 2017 [Contract #92 – Change Order]

An existing breaker box needed to be replaced at a cost of \$495.00. A motion was made by Mr. Schwemm, seconded by Mrs. Prendergast to authorize the change order. All voted yes.

Briefly discussed was the North Mount Airy project expected to begin on July 5<sup>th</sup>. The residents have been made aware of the project and most property owners have returned the requested lateral location forms.

**Treasurer**

~ Resolution #37 – 2017

Motion Mr. Schwemm, seconded by Mrs. Prendergast to approve the bill list for the Operating Account. All voted yes.

~ Resolution #38 – 2017

Motion Mr. Schwemm, seconded by Mrs. Prendergast to approve the bill list for the Developer Account. All voted yes.

The Treasurer’s report, provided by Mr. Schwemm, was accepted by the Authority.

**Administrative**

~ Resolution #39 – 2017

Motion made by Mr. Schwemm, seconded by Mrs. Moschetto to approve the May 2017 account adjustments. All voted yes.

Mr. Schwemm motioned to approve the May minutes. This was seconded by Mrs. Prendergast and all voted yes.

A motion to adjourn the meeting was made by Mr. Schwemm, seconded by Mrs. Prendergast at 6:20 pm. All voted yes.

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Theresa Prendergast, Secretary

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Prepared by Elaine Super, Authority Clerk

Date Approved: July 19, 2017

**Engineer's Report**  
**Egg Harbor Township MUA**  
**June 21, 2017**

**Engineering Projects**

**1. Emergency Maintenance Contract**

Kline Construction replaced two damaged manhole castings this month. One was located at the intersection of Old Zion Road and Central Avenue and the other was near the intersection of Delilah Road and Kingsley Drive. Kline also repaired the interior brick work of two manholes, located along Old Zion Road and Leo Avenue.

Kline Construction replaced a broken cleanout tee on the lateral servicing the New Seabreeze Motel at 7080 Black Horse Pike last month.

We have recommended a payment in the amount of \$7,945.20 from the Operating Account for the work completed.

**2. ACUA Contract Administration**

The maintenance logs from the ACUA have been normal the past month. The Reega and Dorset pump stations are the only locations operating with a single pump. The impeller on one of the pumps at the Reega station loosened, and damaged the impeller and volute. The pump was sent to Willier to obtain a repair quote, which we received earlier this week. We authorized the repair of the pump at a cost of \$5,922.92.

The volute on pump no. 1 at the Dorset station separated from the pump body, severely damaging the entire pump and power cable. Given the age of the pump is over 14 years old and the other pump was replaced in 2016 we authorized the purchase of a matching replacement pump from KSB at a cost of \$6,610.00.

The ACUA completed the replacement of the impellers for the pumps at the Little Mill station last month.

We are waiting for the ACUA to complete the replacement of the interior components of the check valves at the Fountain Lakes station.

3. **Wet Well Cleaning Contract Administration**

Caprioni Family Septic completed the normally scheduled basket and wet well cleaning over the past month. They also completed preventative maintenance jetting in several areas selected by the Authority Operator. Caprioni provided assistance with the repair of the sanitary lateral at 7080 Black Horse Pike.

We have recommended a payment in the amount of \$11,607.20 from the Operating Account for the work completed in May.

4. **Spills**

There were no spill incidents within the last month.

5. **North Mount Airy Extension**

A preconstruction meeting was held on May 25th with the contractor, Perna-Finnigan, Inc. They are scheduled to begin work on July 5th with the installation of the new sanitary sewer main. The main and lateral installation is expected to take approximately 60 days. The final road restoration will be completed after a 30-60 day settlement period.

6. **Windsor Lateral and Cleanout Repair**

The contractor has completed approximately 95% of the work involved with locating, repairing and resetting various cleanouts throughout the project area.

We have recommended a payment in the amount of \$64,301.72 for the work completed to date.

7. **FEMA HMGP Generator Program**

The contractor has completed the installation and testing of the permanent generator installation at the Whitewater station. A Change Order was processed in the amount of \$495.00 for the replacement of an existing 120/240V breaker box.

We have recommended a final payment in the amount of \$15,567.94 for the work completed.

All payments for the portable generator unit were previously finalized.

8. **Trailer Park Pump Station**

The plans and specifications are being finalized for the replacement of the existing Trailer Park pump station. We anticipate having the plans ready for bid within the next month.

9. **Greater Zion Park Lateral and Cleanout Repair**

Our office is continuing the process to locate the sanitary cleanouts for the properties located within this project area. Approximately 70% of the nearly 1,200 properties have been investigated.

10. Gravesmith Drive Sanitary Sewer Extension

Our office has completed the survey work and base mapping for the proposed sanitary sewer extension along Gravesmith Drive. We will begin designing the proposed extension and start preparing the permitting applications to the various County and State agencies.

Developer Projects

Extension Applications

1. Wal-Mart

The developer for the project recently completed the jetting and video inspection of the construction sanitary mains. They also provided our office with as-builts of the new infrastructure. We have provided them with a review with various comments that must be addressed.

Connection Applications

1. English Creek, LLC

The applicant has proposed to change the use of an existing unit within the English Creek Shopping Center from a restaurant to a medical center. The unit is 14,700 square feet in size.

2. Joel Jacovitz

The applicant submitted an application to provide sanitary service to a proposed single family dwelling to be constructed at 7124 Fernwood Avenue.

3. Janis Reed

The applicant submitted an application to provide sanitary service to a proposed single family dwelling to be construction at 5072 Spruce Avenue. Due to the depth of the main, the property will connect via the construction of a grinder pump system.

Change of Use Applications

None

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Vince Polistina  
Authority Engineer

**EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
CONSENT TO APPLICATION TO  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
REQUESTING ONE (1) YEAR EXTENSION OF TWA PERMIT  
RESOLUTION #35 of 2017**

Applicant: Franklin Realty Development Corporation  
Project: 6020 Delilah Road  
Block 1502, Lot 6  
EHTMUA Application # 14-18

The Egg Harbor Township Municipal Utilities Authority (referred to as “Authority” or “EHTMUA”) is a duly formed and authorized public body created under the Municipal and County Utilities Authorities Law, as set forth in Chapter 183 of the Laws of New Jersey of 1957, as amended, for the purposes of overseeing the provision and development of sewerage facilities and services within Egg Harbor Township, New Jersey, as more particularly set forth in the Act.

BC Thatcher Real Estate, LLC is the owner of Block 1502, Lot 6 in Egg Harbor Township, New Jersey. Franklin Realty Development Corporation is identified as the Applicant. The property is approximately 27.87 acres of land and is situated with frontage along Delilah Road and bounded by the Atlantic City Expressway to the north and immediately to the west of the Country Aire Major Subdivision.

On June 21, 2017 at the regularly scheduled meeting of the Authority, Applicant requested the Authority’s consent for the Applicant to seek a one (1) year extension of its existing Treatment Works Approval (TWA) Permit until June 30, 2018. The Applicant’s representatives, Jack Plackter, Esquire and Steve Duda, P.E. were in attendance. At that time, the Authority was presented with details and information concerning the Applicant's request for extension of the TWA.

**FACTS PRESENTED**

A TWA Permit was issued to Applicant on February 13, 2015 and it expires, pursuant to the Permit Extension Act, on June 30, 2017. Applicant intends to seek an extension of the TWA Permit with the New Jersey Department of Environmental Protection (“NJDEP”). NJDEP requires that extension requests be accompanied by the Authority’s consent. Applicant seeks the

**EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
CONSENT TO APPLICATION TO  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
REQUESTING ONE (1) YEAR EXTENSION OF TWA PERMIT  
RESOLUTION #35 of 2017**

Applicant: Franklin Realty Development Corporation  
Project: 6020 Delilah Road  
Block 1502, Lot 6  
EHTMUA Application # 14-18

Authority's consent for Applicant to request that NJDEP grant a one (1) year extension of its existing TWA Permit until June 30, 2018.

**AUTHORITY ACTION**

Based upon the above facts presented at the time of the hearing, Commissioner Schwemm made a motion to grant the Applicant's request for the Authority's consent to a one (1) year extension of the TWA Permit and Commissioner Prendergast seconded the motion. The Commissioners voted unanimously in favor of granting consent to the extension request as follows:

Chairman Duffy:	Absent
Vice Chairman Pfrommer:	Affirmative (Acting Chair)
Commissioner Schwemm:	Affirmative
Commissioner Prendergast:	Affirmative
Commissioner Moschetto:	Affirmative
Commissioner DiDonato:	Affirmative

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly approved at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 21st day of June, 2017 at the Municipal Building, Egg Harbor Township, New Jersey at 5:30 p.m.

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THERESA PRENDERGAST  
SECRETARY



Resolution #36 – 2017

**2017 AUTHORITY BUDGET RESOLUTION**  
**Egg Harbor Township Municipal Utilities Authority**

**FISCAL YEAR: FROM:** September 1, 2017 **TO:** December 31, 2017

WHEREAS, the Four Month Budget and Capital Budget for the Egg Harbor Township Municipal Utilities Authority for the fiscal year beginning, September 1, 2017 and ending, December 31, 2017 has been presented before the governing body of the Egg Harbor Township Municipal Utilities Authority at its open public meeting of June 21, 2017; and

WHEREAS, the Four Month Budget as introduced reflects Total Revenues of \$ 2,086,300 , Total Appropriations, including any Accumulated Deficit if any, of \$ 2,186,424 and Total Unrestricted Net Position utilized of \$ 100,000; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$ 50,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ 50,000; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Egg Harbor Township Municipal Utilities Authority, at an open public meeting held on June 21, 2017 that the Four Month Budget, including all related schedules, and the Capital Budget/Program of the Egg Harbor Township Municipal Utilities Authority for the fiscal year beginning, September 1, 2017 and ending, December 31, 2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Four Month Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Egg Harbor Township Municipal Utilities Authority will consider the Four Month Budget and Capital Budget/Program for adoption on August 16, 2017.

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(Secretary's Signature)

\_\_\_\_\_  
(Date)

Governing Body	Recorded Vote			
Member:	Aye	Nay	Abstain	Absent

Michael Duffy  
Charles Pfrommer  
H. Chris Schwemm  
Theresa Prendergast  
Theresa Moschetto  
Anthony DiDonato

**EGG HARBOR TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION # 37 – 2017**

**Resolution authorizing payment of all bills out of the Operating Account**

**BE IT RESOLVED**, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: June 21, 2017

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Theresa Prendergast  
Secretary

## Egg Harbor Township Municipal Utilities Authority

06/21/17

## Checks Written - Operating Account

Accrual Basis

As of June 21, 2017

Num	Name	Memo	Amount
<b>Operating Account</b>			
		July Payroll	-34,851.63
TEPS	State of NJ Health Benefits	Health & Rx - June 2017	-11,631.27
9927	Matthew Klemic	Refund Sewer Service Acct # 7301-0	-83.00
9928	Egg Harbor Township - Dental	Dental Benefits - June 2017	-514.95
9929	American Water Capital Corp	Customer No. 305657	-296.39
9930	Barber Consulting Services LLC	Invoice # 1095	-337.50
9931	Mainland Journal	Acct. # 108712DJ	-101.06
9932	Mossman's Business Machines	Invoice # 1908	-18.43
9933	Office Basics, Inc.	Acct. # 09272303	-34.12
9934	Press of Atlantic City, The	Acct. # 8000571	-104.58
9935	US Postal Service- stamps & envel...	Account # E87177845	-13,878.25
9936	W.B. Mason Co., Inc.	Customer No. C2165338	-141.86
9937	ACE Hardware	Customer #552303	-22.22
9938	CARQUEST of Egg Harbor Towns...	Customer No. 0210381	-204.74
9939	Egg Harbor Township - Fuel Usage	Fuel 09/01/16 - 04/01/17	-3,908.18
9940	Grainger	Acct. # 877163162	-190.32
9941	Johnson & Towers, Inc.	Customer # 15971	-2,048.74
9942	One Call Concepts, Inc.	Account # 12-EGC	-817.50
9943	AT & T	Acct. # 020 595 7994/5499	-60.39
9944	Atlantic City Electric	multiple accounts	-18,983.83
9945	New Jersey American Water Co.	multiple accounts	-807.76
9946	South Jersey Gas	Acct: 11341704119 & 11338452912	-66.06
9947	Verizon	Acct. #201 Z42 0142 999 78 Y	-137.24
9948	Verizon Wireless	Acct. # 200702280-00001	-196.87
9949	Caproni Family Septic	Account # 1448	-11,607.20
9950	Kline Construction Co. Inc.	Account No. 1417	-7,945.20
9951	Maguire Electrical Construction, LLC	Contract No. 92 Pay Estimate No. 2 - Final	-15,567.94
9952	Michael Angerman Landscaping, Inc.	May 2017	-2,250.00
9953	Perna Finnigan, Inc.	Contract No. 100 - Pay Estimate No. 1	-64,301.72
9954	Polistina & Associates, LLC	May 2017	-57,973.75
9955	Ridgway Legal	May 2017	-12,908.75
	Total Operating Account		-261,991.45
<b>TOTAL</b>			<b>-261,991.45</b>

EGG HARBOR TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 38 – 2017

Resolution authorizing payment of all bills out of the Developer Account

**BE IT RESOLVED**, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: June 21, 2017

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Theresa Prendergast  
Secretary

9:45 AM

06/21/17

Accrual Basis

**EHTMUA**  
**Checks Written - Developer Account**  
**As of June 21, 2017**

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<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>Developer Account</b>			
3260	Polistina and Associates	May 2017	-6,102.50
	Total Developer Account		-6,102.50
<b>TOTAL</b>			<b>-6,102.50</b>

**EGG HARBOR TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION # 39 – 2017**

**Resolution authorizing adjustments to Customer Accounts**

**BE IT RESOLVED**, by the Municipal Utilities Authority that all adjustments as listed on the attached Report(s) of Adjustments are hereby approved.

Dated: June 21, 2017

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Theresa Prendergast  
Secretary

# Egg Harbor Township Municipal Utilities Authority

## Monthly Adjustment Report

May 2017

	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Reason</u>	<u>Amount</u>
<b>Delinquent Charges</b>					
	05/02/2017	27828	7765-0	Good History	-2.50
	05/02/2017	27828	5827-0	Good History	-3.75
	05/02/2017	27828	1875-0	Paid Prior to Penalty	-1.23
	05/02/2017	27828	4650-0	Paid Prior to Penalty	-2.50
	05/04/2017	27838	4843-0	Good History	-3.75
	05/05/2017	27845	6253-0	Good History	-3.75
	05/05/2017	27845	6774-0	Good History	-3.75
	05/05/2017	27845	5176-0	Good History	-3.75
	05/09/2017	27861	2983-0	Good History	-1.29
	05/09/2017	27857	9151-0	Good History	-1.79
	05/09/2017	27857	3578-0	Bill Not Received	-5.42
	05/17/2017	27912	6924-0	Good History	-3.75
	05/25/2017	27977	142-0	Good History	-1.25
	05/26/2017	27987	1979-0	Deed/New Owner	-3.75

**Egg Harbor Township  
Municipal Utilities Authority**

**CERTIFICATION OF AVAILABILITY  
OF FUNDS  
FOR  
CHANGE ORDER**

In accordance with regulations of the Local Finance Board, I hereby certify that funds are available for the following:

<b>Date</b>	June 21, 2017
<b>Resolution #</b>	40 – 2017
<b>Vendor</b>	Maguire Electrical Construction, LLC
<b>Contract</b>	92 – Whitewater Generator
<b>Amount</b>	Change Order #1 [\$ 495.00]
<b>Reason</b>	Replacement of existing breaker box
<b>Time Period</b>	2017
<b>Budget Line Item</b>	Capital Improvement Hazard Mitigation Grant Program – Expected reimbursement through FEMA

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Henry C. Schwemm, Treasurer

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Theresa Prendergast, Secretary



