

**Regular Meeting - Agenda**

Wednesday, February 21, 2018

5:30 PM

Mayor's Conference Room

Egg Harbor Township MUA

3515 Bargaintown Road

Egg Harbor Township, NJ 08234

(609) 926-2671

**Opening Statement Pursuant to the Open Public Meetings Act**

**Roll Call & Flag Salute**

**Reorganization**

- a. Resolution #6 - 2018 ~ Appoint positions of commissioners
- b. Resolution #7 - 2018 ~ Appoint law firm
- c. Resolution #8 - 2018 ~ Appoint engineering firm
- d. Resolution #9 - 2018 ~ Appoint auditing firm
- e. Resolution #10 - 2018 ~ Appoint risk management consultant
- f. Resolution #11 - 2018 ~ Appoint bond counsel
- g. Resolution #12 - 2018 ~ Set meeting dates & time
- h. Resolution #13 - 2018 ~ Designate official newspapers

**General Public Discussion**

**Applications / Project Status**

**Engineer Report**

- ~ Resolution # 14 - 2018 [Certification of Funds]  
Contract #88 [Trailer Park Pump Station Upgrade]
- ~ Resolution # 15 - 2018 [Certification of Funds]  
Contract #106 [2018 Video Inspection & Main Cleaning]

**Treasurer's Report**

- ~ Resolution # 16 - 2018  
Approve Bill List for Operating Account
- ~ Resolution # 17 - 2018  
Approve Bill List for Developer Account

**Administrative Report**

- ~ January 2018 minutes
- ~ Release of Closed Session Minutes
- ~ Resolution # 18 - 2018  
January 2018 Adjustments
- ~ Resolution # 19 - 2018 [Certification of Funds]  
IT Service Contract

**Other Business** (not listed on the Agenda)

**Closed Session**

**Adjournment**



Egg Harbor Township Municipal Utilities Authority  
3515 Bargaintown Road  
Egg Harbor Township, NJ 08234

February 21, 2018  
Meeting Minutes

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Chairman Michael Duffy read the Opening Statement pursuant to the Open Public Meetings Act and called the meeting to order at 5:30 PM.

**Roll Call:**

Michael Duffy, Chairman	present
Charles Pfrommer, Vice-Chairman	present
H. Chris Schwemm, Treasurer	present
Theresa Prendergast, Secretary	present
Theresa Moschetto, Commissioner	present
Anthony DiDonato, Alternate Commissioner	present

Vincent Polistina, Engineer and John Ridgway, Solicitor were in attendance. Elaine Super, Authority Clerk was also present.

**Re-organization**

- ~ Resolution #6 - 2018 ~ Appoint positions of commissioners
- ~ Resolution #7 - 2018 ~ Appoint law firm
- ~ Resolution #8 - 2018 ~ Appoint engineering firm
- ~ Resolution #9 - 2018 ~ Appoint auditing firm
- ~ Resolution #10 - 2018 ~ Appoint risk management consultant
- ~ Resolution #11 - 2018 ~ Appoint bond counsel
- ~ Resolution #12 - 2018 ~ Set meeting dates & time
- ~ Resolution #13 - 2018 ~ Designate official newspapers

Mr. Schwemm made a motion to retain the current commissioner configuration. This was seconded by Mr. Pfrommer and all voted yes.

Based on recommendations presented, Mr. Schwemm made a motion to approve Reorganization Resolutions / Professional Service Contracts (#7 - #11) as listed above. Mr. Pfrommer seconded the motion and all voted yes.

Mr. Schwemm motioned to make keep the meeting days and times, and the newspapers the same as this past year. Mrs. Prendergast seconded the motion and all voted in favor of keeping it the same.

**General Public Discussion**

There was no public in attendance. Mr. Schwemm made a motion to close the public portion of the meeting, second by Mr. Pfrommer, all voted yes.

**Engineer** – The written engineer’s report is attached and is a part of these minutes.

~ Resolution #14 – 2018 [Certification of Funds]

Motion made by Mrs. Prendergast, seconded by Mr. Pfrommer to award Contract #88 – Trailer Park Pump Station upgrades to Kline Construction in the amount of \$299,232.00. All voted yes.

~ Resolution #15 – 2018 [Certification of Funds]

Motion made by Mr. Schwemm, seconded by Mrs. Prendergast to award Contract #106 – 2018 Video Inspection & Main Cleaning to Mobile Dredging and Video Pipe Services in the amount of \$71,633.13. All voted yes.

**Treasurer**

~ Resolution #16 – 2018

Motion Mr. Schwemm, seconded by Mr. Pfrommer to approve the bill list for the Operating Account. All voted yes.

~ Resolution #17 – 2018

Motion Mr. Schwemm, seconded by Mrs. Moschetto to approve the bill list for the Developer Account. All voted yes.

The Treasurer’s report, provided by Mr. Schwemm, was accepted by the Authority.

**Administrative**

Mr. Schwemm motioned to approve the January minutes. This was seconded by Mrs. Prendergast and all voted yes.

Closed session minutes that had not been released were reviewed and the release of the following was approved. Mr. Schwemm motioned, Mrs. Prendergast seconded and all voted yes. (May 19, 2004, July 21, 2004, August 18, 2004, September 15, 2004, October 20, 2004, December 15, 2004, January 19, 2005, June 15, 2005, August 17, 2005, July 15, 2009, July 18, 2012, August 15, 2012)

~ Resolution #18 – 2018

Motion made by Mr. Schwemm, seconded by Mr. Pfrommer to approve the January 2018 account adjustments. All voted yes.

A motion to adjourn the meeting was made by Mr. Schwemm, seconded by Mr. Pfrommer at 6:45 pm. All voted yes.

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Theresa Prendergast, Secretary

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Prepared by Elaine Super, Authority Clerk

Date Approved: March 21, 2018

**Engineer's Report**  
**Egg Harbor Township MUA**  
**February 21, 2018**

**Engineering Projects**

**1. Emergency Maintenance Contract**

Kline Construction provided traffic control for the extension along English Creek Avenue which is now complete. They also completed the repair to the common force main located along Fire Road last month. A leak was found coming from under the entrance driveway for Coast Tile.

We have recommended payment in the amount of \$8,461.50 from the Operating Account for the work completed.

**2. ACUA Contract Administration**

The maintenance logs from the ACUA have been normal over the past month. They have noted that both pumps at the Beaver station are in very poor condition and require new impellers. Our office also completed an inspection of the station and found the concrete and interior components of the well to be severely deteriorated. We are in the process of preparing plans and specifications to replace the pumps and address the station deficiencies.

The Storybook station is the only station operating with a single pump. We approved the repair quote from Willier in the amount of \$6,333.84. The pump is expected to be back in service within a few weeks.

The new Barnes pump ordered for the Lakeside station was received and put into service. The warranty replacement KSB pump for the Delaware station was also put into service.

**3. Wet Well Cleaning Contract Administration**

Caprioni Family Septic completed the normally scheduled basket and wet well cleanings this past month. They also completed preventative maintenance jetting in the normal areas selected by the Authority Operator.

Caprioni also assisted Kline with the Fire Road common force main repair and repaired the winch clamp and trash baskets at the Storybook and Hingston stations.

We have recommended a payment in the amount of \$11,594.94 from the Operating Account for the work completed in January.

4. **Spills**

There were no spill incidents within the last month.

5. **Trailer Park Pump Station Replacement**

The Authority received bids for this project on February 15th. We will provide a report of bids during the meeting.

6. **Gravesmith Drive Sanitary Sewer Extension**

The Treatment Works Application was received by the NJDEP and we anticipate receiving the approval within the next two months.

Based on the County's plans to resurface Washington Avenue between Fire and New Roads this spring we are in the process of obtaining pricing from the Authority Contractor, Kline Construction, to install the required manhole in Washington Avenue and extend the sanitary main beyond the limits of the County's project.

7. **2018 Video Inspection & Main Cleaning**

The Authority received bids for this project on February 15th. We will provide a report of bids during the meeting.

8. **Miami Pump Station Elimination**

The updated CAFRA and TWA applications will be sent to the NJDEP by the end of the month.

9. **FEMA HMGP - Generator Project**

The Authority received the full grant funding amount of \$75,000.00 earlier this month.

10. **Beaver Pump Station Upgrades**

Based on the recent pump evaluations completed by the ACUA, and our inspections we have begun the process preparing plans and specifications to complete upgrades to the interior of the wet well and replace the existing pumps.

Developer Projects

Extension Applications

None

Connection Applications

1. Clayton Development Associates

The applicant has submitted an application for the construction of a new single-family dwelling at 3521 Bargaintown Road.

Change of Use Applications

None

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Vince Polistina  
Authority Engineer

**EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
RESOLUTION # 6 - 2018**

*Purpose: To appoint the positions of the Commissioners.*

**BE IT RESOLVED** by the Egg Harbor Township Municipal Utilities Authority that **Michael Duffy** shall preside as Chairman, **Charles Pfrommer** shall preside as Vice Chairman, **Henry C Schwemm** shall preside as Treasurer, **Theresa Prendergast** shall preside as Secretary, **Charles Pfrommer** shall preside as Assistant Secretary, **Theresa Moschetto** shall preside as 2nd Assistant Secretary and **Anthony DiDonato** shall preside as the Alternate Commissioner.

**BE IT FURTHER RESOLVED** that all warrants and checks to withdraw funds of the Authority shall hereinafter be signed by any three members of the Authority.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 21<sup>st</sup> day of February, 2018 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

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Theresa Prendergast, Secretary



**EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION # 7 - 2018**

*Purpose: To appoint a law firm to provide legal services.*

**WHEREAS**, the Egg Harbor Township Municipal Utilities Authority has a need to acquire professional legal services, and

**WHEREAS**, NJSA 19:44A-20.5 provides for an Open and Fair Process through Requests for Proposals, and

**WHEREAS**, the Local Public Contracts Law (NJSA 40A:11-1 et seq) requires that the Resolution authorizing the award of a contract for "Professional Services", must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Egg Harbor Township Municipal Utilities Authority, County of Atlantic and the State of New Jersey as follows:

1. That **Ridgway Legal** be and hereby is appointed to provide legal services for the Authority with said terms to commence March 1, 2018 and expire February 28, 2019.
2. That **Ridgway Legal** shall be available as consultant to the Commissioners of the Authority and render such assistance as may be necessary for all legal issues.
3. That this contract is awarded as a "Professional Service" contract, under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.
4. That a certified copy of this Resolution be forwarded to the Director of the Division of Local Government Services of the State of New Jersey.
5. That a certified copy of this Resolution be published in The Press of Atlantic City and the Mainland Journal, as required by law within ten (10) days of its passage.
6. That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 21<sup>st</sup> day of February, 2018 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

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Theresa Prendergast, Secretary

Attest: \_\_\_\_\_  
Elaine Super, Authority Clerk

# EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

## RESOLUTION #8 - 2018

*Purpose: To appoint an engineering firm to provide engineering services.*

**WHEREAS**, the Egg Harbor Township Municipal Utilities Authority has a need to acquire professional engineering services, and

**WHEREAS**, NJSA 19:44A-20.5 provides for an Open and Fair Process through Requests for Proposals, and

**WHEREAS**, the Local Public Contracts Law (NJSA 40A:11-1 et seq) requires that the Resolution authorizing the award of a contract for "Professional Services", must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Egg Harbor Township Municipal Utilities Authority, County of Atlantic and the State of New Jersey as follows:

1. That **Polistina & Associates**, be and hereby is appointed to provide engineering services for the Authority with said terms to commence March 1, 2018 and expire February 28, 2019.
2. That **Polistina & Associates** shall be available as consultant to the Commissioners of the Authority and render such assistance as may be necessary for all engineering issues.
3. That this contract is awarded as a "Professional Service" contract, under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.
4. That a certified copy of this Resolution be forwarded to the Director of the Division of Local Government Services of the State of New Jersey.
5. That a certified copy of this Resolution be published in The Press of Atlantic City and the Mainland Journal, as required by law within ten (10) days of its passage.
6. That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 21<sup>st</sup> day of February, 2018 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

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Theresa Prendergast, Secretary

Attest: \_\_\_\_\_  
Elaine Super, Authority Clerk

# EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

## RESOLUTION # 9 – 2018

*Purpose: To appoint an auditing firm.*

**WHEREAS**, the Egg Harbor Township Municipal Utilities Authority has a need to acquire professional auditing services, and

**WHEREAS**, N.J.S.A. 40A:5-4 provides that the Board of Commissioners of the Egg Harbor Township Municipal Utilities Authority shall cause an annual audit of its books, accounts and financial transactions to be made after the close of the fiscal year and for that purpose shall employ a Registered Municipal Accountant of the State of New Jersey; and

**WHEREAS**, NJSA 19:44A-20.5 provides for an Open and Fair Process through Requests for Proposals; and

**WHEREAS**, the Local Public Contracts Law (NJSA 40A:11-1 et seq) requires that the Resolution authorizing the award of a contract for "Professional Services", must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Egg Harbor Township Municipal Utilities Authority, County of Atlantic and the State of New Jersey as follows:

1. That **Ford Scott & Associates, LLC**, be and hereby is appointed to provide auditing services for the Authority with said terms to commence March 1, 2018 and expire February 28, 2019.
2. That the auditing firm shall be available as consultant to the Commissioners of the Authority and render such assistance as may be necessary for all accounting issues and the preparation of the budget and annual audit.
3. That this contract is awarded as a "Professional Service" contract, under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.
4. That a certified copy of this Resolution be forwarded to the Director of the Division of Local Government Services of the State of New Jersey.
5. That a certified copy of this Resolution be published in The Press of Atlantic City and the Mainland Journal, as required by law within ten (10) days of its passage.
6. That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein.

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\_\_\_\_\_  
Theresa Prendergast, Secretary

Attest: \_\_\_\_\_  
Elaine Super, Authority Clerk

# EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

## RESOLUTION # 10 - 2018

*Purpose: To appoint a Risk Management Consultant*

**WHEREAS**, the Egg Harbor Township Municipal Utilities Authority has a need to acquire a Risk Management Consultant, and

**WHEREAS**, NJSA 19:44A-20.5 provides for an Open and Fair Process through Requests for Proposals, and

**WHEREAS**, the Local Public Contracts Law (NJSA 40A:11-1 et seq) requires that the Resolution authorizing the award of a contract for "Professional Services", must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Egg Harbor Township Municipal Utilities Authority, County of Atlantic and the State of New Jersey as follows:

1. That **Timothy W. Tighe, C.J. Adams Company**, be and hereby is appointed as the Risk Management Consultant for the Authority with said terms to commence March 1, 2018 and expire February 28, 2019.
2. That the Risk Management Consultant shall be available as consultant to the Commissioners of the Authority and render such assistance as may be necessary for all insurance issues.
3. That this contract is awarded as a "Professional Service" contract, under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.
4. That a certified copy of this Resolution be forwarded to the Director of the Division of Local Government Services of the State of New Jersey.
5. That a certified copy of this Resolution be published in The Press of Atlantic City and the Mainland Journal, as required by law within ten (10) days of its passage.
6. That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 21<sup>st</sup> day of February, 2018 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

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Theresa Prendergast, Secretary

Attest: \_\_\_\_\_  
Elaine Super, Authority Clerk

**EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION # 11 - 2018**

*Purpose: To appoint Bond Counsel.*

**WHEREAS**, the Egg Harbor Township Municipal Utilities Authority has a need to acquire professional legal services specifically to handle potential bonding issues, and

**WHEREAS**, NJSA 19:44A-20.5 provides for an Open and Fair Process through Requests for Proposals, and

**WHEREAS**, the Local Public Contracts Law (NJSA 40A:11-1 et seq) requires that the Resolution authorizing the award of a contract for "Professional Services", must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Egg Harbor Township Municipal Utilities Authority, County of Atlantic and the State of New Jersey as follows:

1. That **Fleishman Daniels Law Offices** be and hereby is appointed to provide bond counsel services for the Authority with said terms to commence March 1, 2018 and expire February 28, 2019.
2. That **Fleishman Daniels Law Offices** shall be available as consultant to the Commissioners of the Authority and render such assistance as may be necessary for all legal issues.
3. That this contract is awarded as a "Professional Service" contract, under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.
4. That a certified copy of this Resolution be forwarded to the Director of the Division of Local Government Services of the State of New Jersey.
5. That a certified copy of this Resolution be published in The Press of Atlantic City and the Mainland Journal, as required by law within ten (10) days of its passage.
6. That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 21<sup>st</sup> day of February, 2018 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

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Theresa Prendergast, Secretary

Attest: \_\_\_\_\_  
Elaine Super, Authority Clerk

**EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION # 12 - 2018**

*Purpose: To designate the location, day and time of the Authority meetings.*

**BE IT RESOLVED** by the Egg Harbor Township Municipal Utilities Authority that the Regular Meeting of the Authority shall be held on the third Wednesday of each month. The November 2018 meeting will be held on the second Wednesday, November 14, 2018. All meetings will begin promptly at 5:30 P.M. in the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey.

**BE IT FURTHER RESOLVED**, work sessions, if needed, may be on the first Wednesday of each month or as otherwise specified by the Authority, at 5:30 P.M. in the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 21<sup>st</sup> day of February, 2018 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

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Theresa Prendergast, Secretary

**EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION # 13 - 2018**

*Purpose: To designate the official newspapers.*

**BE IT RESOLVED** by the Egg Harbor Township Municipal Utilities Authority that the **MAINLAND JOURNAL** and **THE PRESS OF ATLANTIC CITY** are hereby designated as the official newspapers for Authority publications.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 21<sup>st</sup> day of February, 2018 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

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Theresa Prendergast, Secretary

**Egg Harbor Township  
Municipal Utilities Authority**

**CERTIFICATION OF AVAILABILITY  
OF FUNDS  
FOR  
AWARD OF CONTRACT**

In accordance with regulations of the Local Finance Board, I hereby certify that funds are available for the following:

<b>Date</b>	February 21, 2018
<b>Resolution #</b>	14 – 2018
<b>Contract #</b>	88 [Trailer Park Pump Station Upgrades]
<b>Vendor</b>	Kline Construction, Inc
<b>Amount</b>	\$ 299,232.00
<b>Reason</b>	Pump Station Replacement
<b>Time Period</b>	2018
<b>Budget Line Item</b>	Capital Outlay – System Rehabilitation

\_\_\_\_\_  
Henry C. Schwemm, Treasurer

\_\_\_\_\_  
Theresa Prendergast, Secretary



**Egg Harbor Township  
Municipal Utilities Authority**

**CERTIFICATION OF AVAILABILITY  
OF FUNDS  
FOR  
AWARD OF CONTRACT**

In accordance with regulations of the Local Finance Board, I hereby certify that funds are available for the following:

<b>Date</b>	February 21, 2018
<b>Resolution #</b>	15 – 2018
<b>Contract #</b>	106 [2018 Video Inspection and Main Cleaning]
<b>Vendor</b>	Mobile Dredging & Video Pipe, Inc
<b>Amount</b>	\$ 71,633.13
<b>Reason</b>	Clean mains, and inspect mains for damage
<b>Time Period</b>	2018
<b>Budget Line Item</b>	Capital Outlay – Rehabilitation

\_\_\_\_\_  
Henry C. Schwemm, Treasurer

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Theresa Prendergast, Secretary

**EGG HARBOR TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION # 16 – 2018**

**Resolution authorizing payment of all bills out of the Operating Account**

**BE IT RESOLVED**, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: February 21, 2018

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Theresa Prendergast, Secretary

**Egg Harbor Township Municipal Utilities Authority**  
**Checks Written - Operating Account**  
As of February 21, 2018

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>Operating Account</b>			
		March Payroll	-34,849.38
TEPS	State of NJ Health Benefits	Health & Rx - February 2018	-11,631.27
10165	Egg Harbor Township - Dental	Dental - February 2018	-514.95
10166	American Water Capital Corp	Customer No. 305657	-294.01
10167	Egg Harbor Township - Office Rent	Office Rent: February thru April 2018	-12,500.00
10168	Mainland Journal	Acct. # 108712DJ	-97.65
10169	Mossman's Business Machines	Invoice # 4251	-18.00
10170	Press of Atlantic City, The	Acct. # 8000571	-315.00
10171	Staples Business Advantage	Customer: PHL 1057418	-195.94
10172	TD Wealth Operations	Invoice # 5047125	-3,500.00
10173	US Postal Service- stamps & envelopes	10 sheets @ \$0.21	-42.00
10174	W.B. Mason Co., Inc.	Customer No. C2165338	-86.97
10175	US Postal Service- stamps & envelopes	Account # E87177845	-6,505.40
10176	ACE Hardware	Customer #552303	-372.70
10177	Billows Electric Supply Co.	Cust.#285927-0199	-144.08
10178	CARQUEST of Egg Harbor Township	Customer No. 0210381	-555.47
10179	Chapman Ford Sales, Inc.	Invoice # FOCS504763	-309.09
10180	CW Sales Corporation	Acct. # EGGHAR	-4,925.00
10181	Egg Harbor Township Police Department	Invoice # 1079	-7,800.00
10182	Huber Locksmiths, Inc.	Invoice # 152741	-1,258.00
10183	NJWEA	Course #03-011812 3-1 ; Jeff Ball	-80.00
10184	One Call Concepts, Inc.	Account # 12-EGC	-405.00
10185	Signs by Moe	Invoice # 4789	-156.00
10186	SkyBitz Inc.	VOID: Invoice # SRVINV0000059508	0.00
10187	Waszen Brothers Sanitation, Inc.	Invoice # 25838	-1,200.00
10188	Weinstein Supply	Customer No. 39440	-489.91
10189	Xylem Dewatering Solutions, Inc.	Customer No. 5217	-1,051.80
10190	AT & T	Acct. # 020 595 7994/5499	-59.85
10191	Atlantic City Electric	multiple accounts	-23,918.17
10192	New Jersey American Water Co.	multiple accounts	-834.13
10193	South Jersey Gas	Acct: 11341704119 & 11338452912	-100.52
10194	Verizon	Acct. #201 Z42 0142 999 78 Y	-146.28
10195	Verizon Wireless	Acct. # 200702280-00001	-197.13
10196	Atlantic County Utilities Authority	Account No. 143/144	-641,590.00
10197	Atlantic County Utilities Authority	Account No. 143/144	-81,254.33
10198	Caprioni Family Septic	Account # 1448	-11,594.94
10199	Kline Construction Co. Inc.	Account No. 1417	-8,461.50
10200	Polistina & Associates, LLC	January 2018	-62,554.75
10201	Ridgway Legal	January 2018	-13,627.50
Total Operating Account			-933,636.72
<b>TOTAL</b>			<b><u>-933,636.72</u></b>

**EGG HARBOR TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION # 17 – 2018**

**Resolution authorizing payment of all bills out of the Developer Account**

**BE IT RESOLVED**, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: February 21, 2018

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Theresa Prendergast, Secretary

11:18 AM

02/21/18

Accrual Basis

**EHTMUA**  
**Checks Written - Developer Account**  
**As of February 21, 2018**

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<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>Developer Account</b>			
3282	Polistina and Associates	January 2018	-115.00
3283	Egg Harbor Township Police Dept.	Invoice # 1027	-525.00
3284	Randy Homes LLC	Refund Escrow Balance; Project 15-11 Complete	-1,928.16
	Total Developer Account		-2,568.16
<b>TOTAL</b>			<b>-2,568.16</b>

**EGG HARBOR TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION # 18 – 2018**

**Resolution authorizing adjustments to Customer Accounts**

**BE IT RESOLVED**, by the Municipal Utilities Authority that all adjustments as listed on the attached Report(s) of Adjustments are hereby approved.

- January 2018 Adjustments

Dated: February 21, 2018

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Theresa Prendergast, Secretary

# Egg Harbor Township Municipal Utilities Authority

## Monthly Adjustment Report

### January 2018

Date	Num	Account	Reason	Amount
<b>Delinquent Charges</b>				
01/15/2018	29452	1116-0	Good History	-1.68
01/23/2018	29571	13249-0	Paid Prior to Penalty	-2.68
01/24/2018	29589	614-0	Good History	-2.97
01/26/2018	29602	12755-0	Wrong Address	-1.67
01/26/2018	29614	13199-0	Good History	-2.49
01/26/2018	29614	232-0	Hardship/Illness	-2.49
01/29/2018	29625	12357-0	Good History	-2.49
01/29/2018	29625	3302-0	Paid Prior to Penalty	-2.49
01/29/2018	29623	7904-0	Damaged Mail	-2.49
01/29/2018	29624	4720-0	Good History	-2.49
01/29/2018	29624	950-0	Good History	-0.75
01/29/2018	29624	711-0	Good History	-2.49
01/30/2018	29633	709-0	Good History	-2.49
01/30/2018	29635	5270-0	Good History	-2.49
01/30/2018	29634	8135-0	Courtesy	-14.87
01/30/2018	29627	7515-0	Delayed Deed	-2.49
01/30/2018	29636	7392-0	Good History	-2.49
01/30/2018	29632	7709-0	Good History	-2.49
01/30/2018	29632	1388-0	Good History	-2.49
01/30/2018	29632	6489-0	Good History	-2.49
01/30/2018	29632	11876-0	Good History	-2.49
01/31/2018	29656	11395-0	DD auth not rec'd	-2.49
01/31/2018	29656	3984-0	Bill change - courtesy	-2.49
01/31/2018	29639	12142-0	Paid Prior to Penalty	-2.49
01/31/2018	29639	10283-0	Paid Prior to Penalty	-2.49
01/31/2018	29639	12763-0	Paid Prior to Penalty	-2.49
01/31/2018	29642	13371-0	Good History	-2.93
01/31/2018	29652	2748-0	Good History	-2.49
01/31/2018	29652	9829-0	Good History	-2.49
01/31/2018	29652	9834-0	Deed/New Owner	-2.49
01/31/2018	29652	3538-0	Bill change - courtesy	-2.49
01/31/2018	29662	8198-0	Good History	-2.49
01/31/2018	29662	8951-0	Good History	-2.49
01/31/2018	29662	3442-0	Good History	-2.49
01/31/2018	29662	6115-0	Good History	-2.49
01/31/2018	29662	5461-0	Good History	-2.49
01/31/2018	29659	8997-0	Good History	-2.49
01/31/2018	29659	6082-0	Good History	-2.49
01/31/2018	29659	7302-0	Bill change - courtesy	-2.49
01/31/2018	29663	10098-0	Good History	-2.49

# Egg Harbor Township Municipal Utilities Authority

## Monthly Adjustment Report

January 2018

	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Reason</u>	<u>Amount</u>
<b>User Charges</b>					
<b>Commercial Excess</b>					
	01/01/2018	3698	10820-0	Non Profit - Twp Owned	-293.25
	01/01/2018	3698	12793-0	Non Profit - Twp Owned	-224.25
<b>Commercial Minimum</b>					
	01/01/2018	3698	7134-0	Non Profit - Twp Owned	-83.00
	01/01/2018	3698	7429-0	Non Profit - Twp Owned	-83.00
	01/01/2018	3698	9179-0	Non Profit - Twp Owned	-83.00
	01/01/2018	3698	9207-0	Non Profit - Twp Owned	-83.00
	01/01/2018	3698	10390-0	Non Profit - Twp Owned	-83.00
	01/01/2018	3698	10748-0	Non Profit - Twp Owned	-83.00
	01/01/2018	3698	10817-0	Non Profit - Twp Owned	-83.00
	01/01/2018	3698	10818-0	Non Profit - Twp Owned	-83.00
	01/01/2018	3698	10819-0	Non Profit - Twp Owned	-83.00
	01/01/2018	3698	10820-0	Non Profit - Twp Owned	-83.00
	01/01/2018	3698	11425-0	Non Profit - Twp Owned	-83.00
	01/01/2018	3698	12793-0	Non Profit - Twp Owned	-83.00
<b>Residential</b>					
	01/01/2018	3711	3705-0	Demolished	-166.00
	01/09/2018	3728	8333-0	Duplicate Billing	-166.00