

**Regular Meeting - Agenda**

Tuesday, November 19, 2019

5:30 PM

Mayor's Conference Room

Egg Harbor Township MUA

3515 Bargaintown Road

Egg Harbor Township, NJ 08234

(609) 926-2671

**Opening Statement Pursuant to the Open Public Meetings Act**

**Roll Call & Flag Salute**

**General Public Discussion**

**Resolution Memorialization**

- ~ Resolution #73 – 2019 [Preliminary & Final Extension Applications]  
Block 101, Lot 1 [6402 Delilah Road] Wawa

**Applications / Project Status**

**Engineer Report**

- ~ Resolution # 74 – 2019 [Certification of Funds]  
2020 Video Inspection & Main Cleaning
- ~ Resolution # 75 – 2019 [Certification of Funds]  
Purchase Utility Truck
- ~ Resolution # 76 – 2019 [Certification of Funds – Change Order #1 (\$34,220.00)]  
Contract #110 – Pleasant Heights Sewer Extension

**Treasurer's Report**

- ~ Resolution # 77 – 2019  
Approve Bill List for Operating Account
- ~ Resolution # 78 – 2019  
Approve Bill List for Developer Account

**Administrative Report**

- ~ October 2019 minutes
- ~ Resolution # 79 – 2019  
October 2019 Adjustments

**Other Business (not listed on the Agenda)**

**Closed Session (If Necessary)**

**Adjournment**

*Formal action may or may not be taken.*

Egg Harbor Township Municipal Utilities Authority  
3515 Bargaintown Road  
Egg Harbor Township, NJ 08234

November 19, 2019  
Meeting Minutes

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Chairman Michael Duffy read the Opening Statement pursuant to the Open Public Meetings Act and called the meeting to order at 5:30 PM.

<b>Roll Call:</b>	Michael Duffy, Chairman	present
	Charles Pfrommer, Vice-Chairman	present
	H. Chris Schwemm, Treasurer	present
	Theresa Prendergast, Secretary	present
	Theresa Moschetto, Commissioner	present
	Anthony DiDonato, Alternate Commissioner	present

Vincent Polistina, Engineer and John Ridgway, Solicitor were in attendance. Elaine Super, Authority Clerk was also present.

**General Public Discussion**

There was no public in attendance. Mr. Schwemm made a motion to close the public portion of the meeting, second by Mr. Pfrommer, all voted yes.

**Resolution Memorialization**

**~ Resolution #73 – 2019 [Preliminary & Final Extension Applications]**

Block 101, Lot 1 [Wawa – 6402 Delilah Road]

The approvals for the Wawa extension were discussed and approved at the October 16<sup>th</sup> MUA meeting. Motion Mr. Schwemm, second Mr. Pfrommer to memorialize the resolution. All voted yes.

**Engineer** – The written engineer’s report is attached and is a part of these minutes.

**~ Resolution #74 – 2019 [Certification of Funds] 2020 Video Inspection Contract**

Mr. Pfrommer made a motion, seconded by Mr. Schwemm, to award the contract to American Pipe Cleaning in the amount of \$65,873.00. All voted yes.

**~ Resolution #75 – 2019 [Certification of Funds] 4 Wheel Drive Utility Truck**

Mr. Schwemm made a motion, seconded by Mrs. Mosechetto, to award the contract to Altec Industries, Inc in the amount of \$65,270.00. All voted yes.

**~ Resolution #76-2019 [Certification of Funds] Change Order – Contract #110**

Mr. Schwemm made a motion, seconded by Mr. Pfrommer to approve the reduction of the contract in the amount of \$34,220.00 for materials not required. All voted yes.

A meeting with the ACUA to discuss the Pump Station contract has been scheduled for December 11<sup>th</sup>.

## **Treasurer**

### **~ Resolution #77 – 2019 [Operating Account Bill List]**

Motion Mr. Schwemm, seconded by Mrs. Prendergast to approve the October bill list for the Operating Account. All voted yes.

### **~ Resolution #78 – 2019 [Developer Account Bill List]**

Motion Mr. Schwemm, seconded by Mrs. Moschetto to approve the October bill list for the Developer Account. All voted yes.

Mr. Schwemm reported that the State has approved the 2020 Budget. Formal adoption of that budget will occur at the December meeting.

The Treasurer's report, provided by Mr. Schwemm, was accepted by the Authority.

## **Administrative**

Mr. Schwemm motioned to approve the October 2019 minutes. This was seconded by Mrs. Prendergast and all voted yes. The Closed Session minutes from October 2019 were approved with a motion from Mr. Schwemm and a second from Mrs. Prendergast. All voted yes except Mr. Duffy who recused himself from the voting.

### **~ Resolution #79 – 2019 [Adjustments]**

Motion made by Mr. Schwemm, seconded by Mr. Pfrommer to approve the October 2019 account adjustments. All voted yes.

### **~ Resolution #80 – 2019 [Closed Session] 5:52PM**

Mrs. Prendergast made a motion, seconded by Mr. Pfrommer, to enter into closed session to discuss litigation with Somerset Lakes, LLC, the outstanding charges due from Somdev and the repair issue on Wedgewood Drive. All voted yes. The minutes of the closed session will be made public once all issues discussed are resolved.

6:02 PM – Return to Public Session

No formal action was taken during the closed session. Chairman Duffy left the meeting during the closed session portion. Mr. Pfrommer became the acting Chairman.

Mr. Schwemm made a motion, seconded by Mrs. Prendergast, to remove the condition set forth at the August 21, 2019 meeting prohibiting Somerset from requesting extensions of the Recapture Agreements in 2024 and accepting the settlement with Somerset Developers with the condition that the fees associated with the extension of the Repayment Agreement be paid. All voted yes.

A motion to adjourn the meeting was made by Mr. Schwemm, seconded by Mr. DiDonato at 6:04 PM. All voted yes.

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Theresa Prendergast, Secretary

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Prepared by Elaine Super, Authority Clerk

Date Approved: December 17, 2019

**Engineer's Report  
Egg Harbor Township MUA  
November 19, 2019**

**Engineering Projects**

**1. Emergency Maintenance Contract**

Arthur Henry completed a few minor items over the last month. They installed a Neenah casting at 6806 Washington Avenue and finalized the asphalt restoration from the lateral repair at 112 Wildflower last month.

Arthur Henry installed a Neenah casting over the cleanout at 315 Melody Drive, which is located in an asphalt driveway. During a recent backup response it was difficult to access due to asphalt placed on top of the cleanout structure. They also finalized the asphalt restoration for the lateral repair at 1405 Woodlynne Boulevard from last month. We also directed Arthur Henry to replace the bollards around the High School pump station which were damaged in a recent vehicular accident.

We have recommended a payment in the amount of \$30,484.97 to Arthur Henry from the Operating Account for the outstanding items.

We have also recommended two payments in the amount of \$13,049.78 and \$8,300.00 to Arthur Henry for the work completed in Linwood for the work completed the last two months.

**2. ACUA Contract Administration**

The ACUA maintenance reports have been normal over the past month. There are two stations currently operating with a single pump. Pump no. 1 was removed from the Seapines station last month and we obtained a repair quote in the amount of \$9,996.00. Due to the pump being over fifteen years old and the cost of the repair a replacement Barnes pump was purchased at a cost of \$10,865.00.

The Island Inn station is currently operating with a single pump. Pump no. 1 was removed last month due to motor issues. It was sent to AC Schultes and is being repaired under warranty coverage.

### 3. Wet Well Cleaning Contract Administration

Caprioni Family Septic completed the normally scheduled basket and wet well cleanings over the past month. They provided emergency bypass services during the power outage at the Langford station.

Caprioni completed preventative maintenance jetting near Central Square in Linwood and cleaned four wet wells in the Linwood system.

We have recommended a payment in the amount of \$13,571.10 from the Operating Account for the work completed in October.

### 4. Spills

There were no spill incidents within the last month.

### 5. Miami Pump Station Elimination

As discussed during our conversation with the NJOEM personnel, we are developing two separate replacement plans for the Miami pump station. The first includes the removal and replacement of the dry pit can and reconnecting the suction lines and extending the entrance hatch above flood elevation.

The second plan will be to abandon the dry pit can and build a raised concrete platform similar to the Brenta station and locate the controls and pumping equipment above flood elevation. We have finalized the majority of the first option and are continuing to develop the second option.

By documenting the costs associated with the construction of either of the two options will provide NJOEM evidence to request additional funds from FEMA.

### 6. Pleasant Heights Sanitary Sewer Extension

The final roadway restoration has been completed and all of the work has now been finalized. A change order has been processed reducing the Contract value by \$34,220.00 to reflect the as-built quantities. The maintenance bond has been requested.

We recommended the final payment in the amount of \$61,245.39 for the work completed.

### 7. Beaver & Whitewater Cleanout and Lateral Repair

We have been working with the contractor to provide pricing on two trench repairs in the Township along Fernwood Avenue and Hospitality Drive. The sewer main trenches have settled substantially and the contract pricing makes having the work completed through this contract advantageous to the Authority. The final road restoration in front of 129 Wedgewood Avenue will also be completed.

We are hopeful the work can be completed before the Thanksgiving holiday.

8. Searstown Pump Station Relocation

We have been preparing a preliminary design for the relocated pump station on the old Shore Mall but due to the unusual property lines between the mall and Frank Theatre parcels we are still determining the best location.

9. 2020 Video Inspection & Main Cleaning

The Authority received bids for the cleaning and video inspection of the Dogwood, Intermediate School and Country Aire basins last week.

A report of bids will be provided at the meeting.

10. Country Aire Pump Station Upgrades

Our office has looked at the pricing for the replacement pumps and control panel, and intend to purchase the equipment directly from the vendors and have the work completed with the assistance of the ACUA or by obtaining informal quotes.

11. Hingston & Delancy Generator Replacements

The bid documents package is complete and ready for bidding. We initially planned on utilizing diesel generators but have decided to provide natural gas units at each of the locations. We have submitted the required service applications to SJ Gas and are working on providing them the required documentation to ensure service. Property ownership or easement right documentation is needed.

12. FAA Pump Station

The design specification has been completed and has been forwarded to the FAA Tech Center personnel for their review.

13. New Utility Body Truck

The Authority will receive bids for the new 4-wheel utility body truck this week.

A report of bids will be provided at the meeting.

Developer Projects

Extension Applications

1. Harbor Landing (Olde Masters)

The contractor has completed the installation of the electrical and mechanical equipment for the on-site pump station. A start-up has been scheduled for later this week.

## Connection Applications

### 1. English Creek Office Suites

The applicant has proposed the construction of a new building 5,376 square feet in size at the northwest corner of English Creek Avenue and Delilah Road. The building will be used for professional offices.

## Change of Use Applications

### 1. Charleys Wings & Philly Steaks - Omar Abdullah

The application is for the change of use of Unit 304 within the retail building on OP1 (Out-Parcel 1) of the Oaktree Plaza commercial site. The applicant proposes to convert 1,487 square feet of retail space into a restaurant with seating for 26 patrons.

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Vince Polistina  
Authority Engineer

**EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
PRELIMINARY AND FINAL SEWERAGE EXTENSION APPLICATION  
RESOLUTION #73 of 2019**

Applicant: Wawa, Inc.  
Project: 6402 Delilah Road  
Block 101, Lot 1  
EHTMUA Application # 19-21

The Egg Harbor Township Municipal Utilities Authority (referred to as "Authority" or "EHTMUA") is a duly formed and authorized public body created under the Municipal and County Utilities Authority's Law, as set forth in Chapter 183 of the Laws of New Jersey of 1957 as amended for the purposes of overseeing the provision and development of sewerage facilities and services within Egg Harbor Township, New Jersey as more particularly set forth in the Act.

Wawa, Inc. is the owner of Block 101, Lot 1 in Egg Harbor Township, New Jersey and the Applicant. The property consists of approximately 12.36 acres of land and is situated at the intersection of Delilah Road and Amelia Earhart Boulevard and is currently occupied with a Wawa convenience store which is serviced by an existing septic system.

On October 16, 2019, at the regularly scheduled meeting of the Authority, the Applicant's request for Preliminary and Final Approval was heard. The Applicant's representative Matt Kesling, Wastewater Manager for Wawa, Inc. was in attendance. At that time, the Authority was presented with plans, specifications and other information concerning the application as set forth below and as otherwise provided in the application materials and the Memorandum of the Authority's Engineers, Polistina and Associates, dated October 9, 2019. A copy of the Engineer's Report is attached and incorporated into this Resolution by reference. Likewise, the details and specifications of the plans submitted to the Authority at the time of the hearing are incorporated into this Resolution by reference.



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PRELIMINARY AND FINAL SEWERAGE EXTENSION APPLICATION  
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**FACTS PRESENTED**

The Applicant's plans show the wastewater flow from the project site being conveyed through the gravity system to the EHTMUA Next Gen pump station. From the Next Gen pump station, the flow is pumped through the EHTMUA Delilah station to the EHTMUA Woodrow pump station. The Woodrow pump station pumps the flow to the Washington Avenue interceptor and it is ultimately discharged to the Atlantic County Utilities Authority in the City of Pleasantville.

The Applicant is proposing to construct an off-site conveyance system along Delilah Road from the location of the EHTMUA's Next Gen pump station. Approximately 1,297 linear feet of eight-inch (8") PVC sanitary sewer is proposed along the north side of Delilah Road to proposed manhole #5 adjacent to the Wawa site. The existing Wawa is shown connecting via a lateral connection just before proposed manhole #5.

The plans also propose a further extension beyond where Wawa would connect in order to provide a future connection for Steeplechase Village. Steeplechase Village is an existing mobile home park consisting of 165 mobile homes located on Block 301, Lots 1 and 3. An additional 300 linear feet of eight-inch (8") PVC is shown along the north side of Delilah Road and a 78 linear foot extension crossing Delilah Road is proposed. The extension / connection for Steeplechase Village will be the subject of a future application to the EHTMUA.

The proposed infrastructure will only provide sanitary sewer service to the existing 4,680 square foot Wawa convenience store and sixteen (16) fueling stations in conjunction with this

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application. The sanitary sewer extension will discharge a total of 2,468 gallons per day (gpd) of waste into the existing and proposed infrastructure.

The proposed flow for the project is broken down as follows:

Convenience Store:	468 gpd
Fueling Stations:	2,000 gpd

The proposed gravity conveyance system has been designed by the Applicant's engineer to accommodate the proposed wastewater flow to be generated from the project site. All downstream sewer facilities have the capacity to handle the flow from the existing Wawa.

The Applicant is proposing to construct a gravity conveyance system encompassing a total of 1,675 linear feet of eight-inch (8") diameter PVC sanitary sewer gravity main and seven (7) manholes.

The Applicant has provided topography of the project site and approximate invert elevations of the proposed facilities. The information provided by the Applicant demonstrates that there will be adequate cover over the sanitary sewer. The depth of the excavations for the proposed gravity main shall range from approximately six feet (6') deep to twelve feet (12') deep.

According to the Authority Engineer, the project is feasible as designed.

The Applicant has provided a copy of the tax assessor's adjacent property list of properties within the 200-foot radius of the project site. There are a total of five (5) improved properties located within the 200-foot radius of the project site.

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Three (3) of the properties are owned by the United States of American and are the site of the William J. Hughes Technical Center and Amelia Earhart Boulevard which provides for access to the center and the Atlantic City International Airport.

The other two (2) improved lots will have access to the public sewer system as a result of the proposed extension.

Block 310, Lot 1.02 is the site of an existing gas station located at the intersection of Delilah Road and Tilton Road which could connect to the proposed extension with the filing of a connection application.

Block 310, Lots 2, 5, 6, 15 – 20 is the site of the Tilton Terrace mobile home park which will have frontage on the proposed extension. A separate extension application would have to be filed by the mobile home park in order for the units to get approval to connect to the sanitary sewer system.

Since the above properties will have access to the proposed extension, no other conceptual plans are required.

Based on the plans provided, the acquisition of a utility easement is not required by the EHTMUA for the construction of the proposed sanitary sewer facilities. All of the proposed facilities to be located on-site will be privately owned. The off-site sanitary sewer gravity main will be constructed within the County right-of-way.

The Preliminary and Final Applications for the extension of the existing sanitary sewer system were found to be administratively complete.

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The Applicant will have to provide the specifications for the proposed grease trap and associated calculations prior to construction of the sanitary sewer facilities as a condition of Approval.

A connection fee in the amount of \$15,926.40 will be required prior to construction of the sanitary sewer facilities. A copy of the calculations detailing the connection fee is included with the Engineer's Report.

The Authority Engineer is not aware of any recapture agreements that the proposed development would be subject to.

The Authority Engineer recommended granting Preliminary and Final Approval of the Application.

**AUTHORITY ACTION**

Based upon the above facts developed at the time of the hearing and as otherwise set forth in the application materials, Commissioner Schwemm made a motion to Grant Preliminary and Final Approval of the application. Commissioner Pfrommer seconded the motion to grant Preliminary and Final Approval subject to those conditions. The Commissioners voted in favor of granting Preliminary and Final Approval as follows:

Chairman Duffy:	Affirmative
Vice-Chairman Pfrommer:	Affirmative
Commissioner Schwemm:	Affirmative
Commissioner Prendergast:	Affirmative
Commissioner Moschetto:	Affirmative

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Commissioner DiDonato:                      Absent

**CONDITIONS AND LIMITATIONS OF AUTHORITY ACTION**

The Authority's action set forth above is conditional. The Authority reserves the right to administratively amend, suspend or revoke the above action through the Authority Clerk in the event of any of the following:

1. A material change of any plan(s) submitted by the Applicant.
2. Local, County, State or Federal law, plan, regulation, agreement, assessment, obligation or other matter which directly or indirectly affects this project, the sewer plan, capacity, feasibility, the number of building units, or the Authority's action concerning the project.
3. Any moratorium or other State, County or local action preventing the approval.
4. Any action outside of the control of the Authority which affects the capacity and feasibility of the Applicant's proposed developments. This includes the denial of an easement or other access right necessary for the routing or placement of sewer improvements as set forth in the application materials.
5. The approval is specifically subject to and conditioned upon the permitting and approval of the plans and the development by the Atlantic County Utilities Authority and the New Jersey Department of Environmental Protection.

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PRELIMINARY AND FINAL SEWERAGE EXTENSION APPLICATION  
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6. Final approval is not an allocation of sewer capacity nor is it authorization to commence construction of any sewer related improvement. Sewer related construction may not commence until the Authority issues a final permit after receipt of proper County and State permits.
7. Any and all "downstream" or other required sewage facilities within or outside the control of the Applicant, must be permitted and constructed prior to the Applicant taking any action in connection with the development.
8. Notwithstanding the approval, the Applicant must still comply with all rules and regulations of the Authority and Egg Harbor Township, and shall be required to pay all applicable fees, assessments or service charges to the appropriate governmental entity including the appropriate sewer connection fee(s).
9. It is the Applicant's responsibility to determine whether this project is subject to a prior developer's repayment agreement rights. In the event such repayment agreements are involved, all applicable fees must be paid prior to the Applicant taking further action. Further, it the Applicant's responsibility to apply for recapture rights for subsequent developer's use of the improvements installed by the Applicant. If the Applicant fails to apply for recapture rights within sixty (60) days of the meeting granting final approval, the right to seek recapture rights shall be automatically and permanently waived by the Applicant. The Authority shall have no obligation to notify the Applicant of its right to secure recapture rights or of the Applicant's waiver of those rights.

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PRELIMINARY AND FINAL SEWERAGE EXTENSION APPLICATION  
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10. Authority approval shall only be valid for two (2) years of the Authority meeting granting such approval. The Authority shall have no obligation to extend any approval. The Applicant may request the Authority to extend this final sewage approval prior to the expiration of two (2) years in accordance with the Authority's Rules and Regulations. However, if the Authority does not grant an extension of an approval within two (2) years after the date of Authority action, this resolution and final approval shall automatically expire and be deemed revoked without further notice from the Authority. All extensions of the New Jersey DEP Construct and Operate Treatment Works Approval must be filed by and through the Authority's office at the Applicant's request.

11. In the event the subject application has been tabled by action of the Authority, such application must be reheard within six (6) months of the date of the Authority action tabling the application in order to maintain any prior preliminary or final application approval in active status. If the tabled application is not reheard and acted upon by the Authority within six (6) months from the time of Authority action tabling it, all prior preliminary and/or final approvals shall be deemed null and void and the application must be resubmitted to the Authority including all application and review fees for any further action.

12. A denied Application must be reheard within six (6) months of the action in order to remain active. Otherwise, a new Application and all applicable fees must be submitted for further Authority action.

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13. An Applicant that disagrees with the Authority's actions as set forth in this Resolution or in connection with an application shall have the right to seek reconsideration of the Authority's action. Reconsideration must be sought by submitting written notice of the request for reconsideration to the Authority Clerk within thirty (30) days of the Authority action together with a detailed report stating what actions are challenged and setting forth the Applicant's basis for disagreeing with the Authority's actions. All facts, plans, information, statements and reports of professionals supporting the request must be submitted to the Authority at the time the request is made. The Authority will act upon such reconsideration requests within sixty (60) days of receipt of the Applicant's request for reconsideration and report. The Applicant's failure to request reconsideration within the thirty (30) days set forth above shall constitute an acceptance of the Authority's action.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly approved at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 19th day of November, 2019 at the Municipal Building, Egg Harbor Township, New Jersey at 5:30 p.m.

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THERESA PRENDERGAST  
SECRETARY



**Egg Harbor Township  
Municipal Utilities Authority**

**CERTIFICATION OF AVAILABILITY  
OF FUNDS  
FOR  
AWARD OF CONTRACT**

In accordance with regulations of the Local Finance Board, I hereby certify that funds are available for the following:

<b>Date</b>	November 19, 2019
<b>Resolution #</b>	74 – 2019
<b>Contract #</b>	113 [2020 Video Inspection and Main Cleaning]
<b>Vendor</b>	American Pipe Cleaning LLC
<b>Amount</b>	\$ 65,873.00
<b>Reason</b>	Clean mains, and inspect mains for damage
<b>Time Period</b>	2020
<b>Budget Line Item</b>	Capital Outlay – Rehabilitation

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Henry C. Schwemm, Treasurer

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Theresa Prendergast, Secretary

**Egg Harbor Township  
Municipal Utilities Authority**

**CERTIFICATION OF AVAILABILITY  
OF FUNDS  
FOR  
AWARD OF CONTRACT**

In accordance with regulations of the Local Finance Board, I hereby certify that funds are available for the following:

<b>Date</b>	November 19, 2019
<b>Resolution #</b>	75 – 2019
<b>Contract #</b>	114 [4 Wheel Drive Utility Truck]
<b>Vendor</b>	Altec Industries, Inc
<b>Amount</b>	\$ 65,270.00
<b>Reason</b>	Purchase new Utility Vehicle
<b>Time Period</b>	2020
<b>Budget Line Item</b>	Capital Outlay – Operations Equipment

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Henry C. Schwemm, Treasurer

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Theresa Prendergast, Secretary

**Egg Harbor Township  
Municipal Utilities Authority**

**CERTIFICATION OF AVAILABILITY  
OF FUNDS  
FOR  
CHANGE ORDER**

In accordance with regulations of the Local Finance Board, I hereby certify that funds are available for the following:

<b>Date</b>	November 19, 2019
<b>Resolution #</b>	76 - 2019
<b>Vendor</b>	Seashore Associated Mechanical, Inc
<b>Contract</b>	#110 Pleasant Heights Sewer Extension
<b>Amount</b>	Change Order #1 [- \$34,220.00]
<b>Reason</b>	Adjusted contract items to reflect as-built quantities
<b>Time Period</b>	2019
<b>Budget Line Item</b>	Capital Rehabilitation

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Henry C. Schwemm, Treasurer

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Theresa Prendergast, Secretary

**EGG HARBOR TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION # 77 – 2019**

**Resolution authorizing payment of all bills out of the Operating Account**

**BE IT RESOLVED**, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: November 19, 2019

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Theresa Prendergast, Secretary

**Egg Harbor Township Municipal Utilities Authority**  
**Checks Written - Operating Account**  
**As of November 19, 2019**

Num	Name	Memo	Amount
<b>Operating Account</b>			
		Funds Transfer	-38,984.75
TEPS	State of NJ Health Benefits	Health & Rx - November 2019	-13,627.90
10801	Egg Harbor Township - Dental	Dental Benefits - November 2019	-601.12
10802	American Water Capital Corp	Customer No. 305657	-595.33
10803	Edmunds GovTech	Acct. # EHTMUA	-2,814.00
10804	Egg Harbor Township - Office Rent	Office Rent - Nov, Dec, Jan 2020	-12,500.00
10805	Mainland Journal	Acct. # 248466	-15.81
10806	Mossman's Business Machines	Invoice # 8329	-21.01
10807	Office Basics, Inc.	Acct. # 09272303	-4.80
10808	Press of Atlantic City, The	Acct. # 8000571	-303.24
10809	Staples Business Advantage	Customer: PHL 1057418	-384.68
10810	W.B. Mason Co., Inc.	Customer No. C2165338	-111.76
10811	AC Kobie Electrical	Invoice #1002	-2,624.00
10812	ACE Hardware	Customer #552303	-36.89
10813	Advance Auto Parts	Acct. # 1870851868	-672.55
10814	Atlantic County Utilities Authority	Account No. 143/144	-596,644.00
10815	Atlantic Switch and Generator	Invoice # 27316	-1,219.06
10816	Billows Electric Supply Co.	Cust.#285927-0199	-85.96
10817	CW Sales Corporation	Acct. # EGGHAR	-130.23
10818	Mission Communications, LLC	Invoice # 1033993	-260.00
10819	One Call Concepts, Inc.	Account # 12-EGC	-708.24
10820	AT & T	Acct. # 020 595 7994/5499	-51.24
10821	Atlantic City Electric	multiple accounts	-20,148.78
10822	New Jersey American Water Co.	multiple accounts	-579.42
10823	South Jersey Gas	multiple accounts	-200.17
10824	Verizon	Acct. #550-790-961-0001-97	-76.63
10825	Verizon Wireless	Acct. # 200702280-00001	-242.84
10826	Arthur R. Henry, Inc.	Inv. # 507004/527003/507010/527007	-13,049.78
10827	Atlantic County Utilities Authority	Account No. 143/144	-15,417.49
10828	Arthur R. Henry, Inc.	Customer No. 0504	-30,484.97
10829	Atlantic County Utilities Authority	Account No. 143/144	-79,536.25
10830	Caproni Family Septic	Account # 1448	-13,571.10
10831	Michael Angerman Landscaping, Inc.	Invoice # 31190926	-2,398.61
10832	Seashore Associated Mechanical	Contract No.110 Pay Estimate No. 3 - Final	-61,245.39
10833	Arthur R. Henry, Inc.	Invoice # 507005	-8,300.00
10834	Polistina & Associates, LLC	October 2019	-48,743.00
10835	Ridgway Legal	October 2019	-15,442.95
10836	Dell Inc.	Quote #3000050008198.1	-9,445.84
Total Operating Account			-991,279.79
<b>TOTAL</b>			<b>-991,279.79</b>

EGG HARBOR TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 78 – 2019

Resolution authorizing payment of all bills out of the Developer Account

**BE IT RESOLVED**, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: November 19, 2019

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Theresa Prendergast, Secretary

9:21 AM

11/19/19

Accrual Basis

**EHTMUA**  
**Checks Written - Developer Account**  
**As of November 19, 2019**

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<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>Developer Account</b>			
3372	Polistina and Associates	October 2019	-7,076.50
3373	Ridgway Legal	October 2019	-690.00
	Total Developer Account		-7,766.50
<b>TOTAL</b>			<b>-7,766.50</b>

**EGG HARBOR TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION # 79 – 2019**

**Resolution authorizing adjustments to Customer Accounts**

**BE IT RESOLVED**, by the Municipal Utilities Authority that all adjustments as listed on the attached Report(s) of Adjustments are hereby approved.

- October 2019 Adjustments

Dated: November 19, 2019

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Theresa Prendergast, Secretary



# Egg Harbor Township Municipal Utilities Authority

## Monthly Adjustment Report

### October 2019

Date	Num	Account	Reason	Amount
<b>Delinquent Charges</b>				
10/09/2019	33106	3822-0	Delayed Deed	-9.96
10/09/2019	33106	274-0	Delayed Deed	-9.96
10/10/2019	33115	9503-0	Paid Twp Clerk in Error	-2.49
10/15/2019	33137	13341-0	Deed/New Owner	-1.25
10/21/2019	33156	8485-0	Wrong Address	-9.96
10/25/2019	33172	2119-0	Delayed Deed	-20.08
10/25/2019	33176	12002-0	Military	-9.96
<b>User Charges</b>				
<b>Commercial Excess</b>				
10/01/2019	4070	13-1; 28M '19 Excess Credit	2019 Excess Usage Credit	-161.00
10/01/2019	4070	26-0; 9M '19 Excess Credit	2019 Excess Usage Credit	-51.75
10/01/2019	4070	27-0; 5M '19 Excess Credit	2019 Excess Usage Credit	-28.75
10/01/2019	4070	118-2; 13M '19 Excess Credit	2019 Excess Usage Credit	-74.75
10/01/2019	4070	300-0; 13M '19 Excess Credit	2019 Excess Usage Credit	-74.75
10/01/2019	4070	324-0; 19M '19 Excess Credit	2019 Excess Usage Credit	-109.25
10/01/2019	4070	502-0; 17M '19 Excess Credit	2019 Excess Usage Credit	-97.75
10/01/2019	4070	532-2; 52M '19 Excess Credit	2019 Excess Usage Credit	-299.00
10/01/2019	4070	539-0; 4M '19 Excess Credit	2019 Excess Usage Credit	-23.00
10/01/2019	4070	553-0; 5M '19 Excess Credit	2019 Excess Usage Credit	-28.75
10/01/2019	4070	937-2; 2M '19 Excess Credit	2019 Excess Usage Credit	-11.50
10/01/2019	4070	1010-0; 15M '19 Excess Credit	2019 Excess Usage Credit	-86.25
10/01/2019	4070	1067-0; 1M '19 Excess Credit	2019 Excess Usage Credit	-5.75
10/01/2019	4070	1180-0; 40M '19 Excess Credit	2019 Excess Usage Credit	-230.00
10/01/2019	4070	1183-3; 23M '19 Excess Credit	2019 Excess Usage Credit	-132.25
10/01/2019	4070	1183-11; 5M '19 Excess Credit	2019 Excess Usage Credit	-28.75
10/01/2019	4070	1183-13; 2M '19 Excess Credit	2019 Excess Usage Credit	-11.50
10/01/2019	4070	1183-28; 6M '19 Excess Credit	2019 Excess Usage Credit	-34.50
10/01/2019	4070	1183-31; 5M '19 Excess Credit	2019 Excess Usage Credit	-28.75
10/01/2019	4070	1498-0; 3M '19 Excess Credit	2019 Excess Usage Credit	-17.25
10/01/2019	4070	1547-0; 6M '19 Excess Credit	2019 Excess Usage Credit	-34.50
10/01/2019	4070	1558-0; 18M '19 Excess Credit	2019 Excess Usage Credit	-103.50
10/01/2019	4070	1563-0; 26M '19 Excess Credit	2019 Excess Usage Credit	-149.50
10/01/2019	4070	1692-0; 2M '19 Excess Credit	2019 Excess Usage Credit	-11.50
10/01/2019	4070	1767-0; 11M '19 Excess Credit	2019 Excess Usage Credit	-63.25
10/01/2019	4070	1795-2; 16M '19 Excess Credit	2019 Excess Usage Credit	-92.00
10/01/2019	4070	1873-0; 15M '19 Excess Credit	2019 Excess Usage Credit	-86.25
10/01/2019	4070	1938-0; 4M '19 Excess Credit	2019 Excess Usage Credit	-23.00
10/01/2019	4070	1950-0; 22M '19 Excess Credit	2019 Excess Usage Credit	-126.50
10/01/2019	4070	1951-0; 36M '19 Excess Credit	2019 Excess Usage Credit	-207.00
10/01/2019	4070	2337-6; 1M '19 Excess Credit	2019 Excess Usage Credit	-5.75
10/01/2019	4070	2353-2; 9M '19 Excess Credit	2019 Excess Usage Credit	-51.75
10/01/2019	4070	2360-1; 13M '19 Excess Credit	2019 Excess Usage Credit	-74.75
10/01/2019	4070	2362-0; 11M '19 Excess Credit	2019 Excess Usage Credit	-63.25

# Egg Harbor Township Municipal Utilities Authority

## Monthly Adjustment Report

### October 2019

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Reason</u>	<u>Amount</u>
10/01/2019	4070	2363-0; 16M '19 Excess Credit	2019 Excess Usage Credit	-92.00
10/01/2019	4070	2648-0; 8M '19 Excess Credit	2019 Excess Usage Credit	-46.00
10/01/2019	4070	2654-5; 6M '19 Excess Credit	2019 Excess Usage Credit	-34.50
10/01/2019	4070	2724-0; 3M '19 Excess Credit	2019 Excess Usage Credit	-17.25
10/01/2019	4070	2725-0; 19M '19 Excess Credit	2019 Excess Usage Credit	-109.25
10/01/2019	4070	2728-1; 5M '19 Excess Credit	2019 Excess Usage Credit	-28.75
10/01/2019	4070	2728-5; 1M '19 Excess Credit	2019 Excess Usage Credit	-5.75
10/01/2019	4070	2734-0; 1M '19 Excess Credit	2019 Excess Usage Credit	-5.75
10/01/2019	4070	3272-0; 4M '19 Excess Credit	2019 Excess Usage Credit	-23.00
10/01/2019	4070	3273-0; 20M '19 Excess Credit	2019 Excess Usage Credit	-115.00
10/01/2019	4070	3315-0; 14M '19 Excess Credit	2019 Excess Usage Credit	-80.50
10/01/2019	4070	3578-0; 2M '19 Excess Credit	2019 Excess Usage Credit	-11.50
10/01/2019	4070	3584-2; 17M '19 Excess Credit	2019 Excess Usage Credit	-97.75
10/01/2019	4070	3587-0; 30M '19 Excess Credit	2019 Excess Usage Credit	-172.50
10/01/2019	4070	3592-0; 12M '19 Excess Credit	2019 Excess Usage Credit	-69.00
10/01/2019	4070	3740-0; 23M '19 Excess Credit	2019 Excess Usage Credit	-132.25
10/01/2019	4070	3774-2; 20M '19 Excess Credit	2019 Excess Usage Credit	-115.00
10/01/2019	4070	4005-2; 20M '19 Excess Credit	2019 Excess Usage Credit	-115.00
10/01/2019	4070	4320-0; 9M '19 Excess Credit	2019 Excess Usage Credit	-51.75
10/01/2019	4070	4521-0; 2M '19 Excess Credit	2019 Excess Usage Credit	-11.50
10/01/2019	4070	4851-0; 5M '19 Excess Credit	2019 Excess Usage Credit	-28.75
10/01/2019	4070	4871-10; 3M '19 Excess Credit	2019 Excess Usage Credit	-17.25
10/01/2019	4070	5240-1; 4M '19 Excess Credit	2019 Excess Usage Credit	-23.00
10/01/2019	4070	5840-5; 3M '19 Excess Credit	2019 Excess Usage Credit	-17.25
10/01/2019	4070	6488-0; 32M '19 Excess Credit	2019 Excess Usage Credit	-184.00
10/01/2019	4070	6783-1; 3M '19 Excess Credit	2019 Excess Usage Credit	-17.25
10/01/2019	4070	8071-2; 10M '19 Excess Credit	2019 Excess Usage Credit	-57.50
10/01/2019	4070	8643-0; 37M '19 Excess Credit	2019 Excess Usage Credit	-212.75
10/01/2019	4070	9620-1; 39M '19 Excess Credit	2019 Excess Usage Credit	-224.25
10/01/2019	4070	9632-0; 8M '19 Excess Credit	2019 Excess Usage Credit	-46.00
10/01/2019	4070	10563-0; 57M '19 Excess Credit	2019 Excess Usage Credit	-327.75
10/01/2019	4070	11379-5; 6M '19 Excess Credit	2019 Excess Usage Credit	-34.50
10/01/2019	4070	11737-0; 12M '19 Excess Credit	2019 Excess Usage Credit	-69.00
10/01/2019	4070	11884-0; 17M '19 Excess Credit	2019 Excess Usage Credit	-97.75
10/01/2019	4070	11954-0; 4M '19 Excess Credit	2019 Excess Usage Credit	-23.00
10/01/2019	4070	11967-0; 2M '19 Excess Credit	2019 Excess Usage Credit	-11.50
10/01/2019	4070	12010-0; 14M '19 Excess Credit	2019 Excess Usage Credit	-80.50
10/01/2019	4070	12800-0; 1M '19 Excess Credit	2019 Excess Usage Credit	-5.75
10/01/2019	4070	13249-0; 19M '19 Excess Credit	2019 Excess Usage Credit	-109.25
10/01/2019	4070	13352-4; 1M '19 Excess Credit	2019 Excess Usage Credit	-5.75
10/01/2019	4070	13352-7; 1M '19 Excess Credit	2019 Excess Usage Credit	-5.75
10/01/2019	4070	13352-8; 9M '19 Excess Credit	2019 Excess Usage Credit	-51.75
10/01/2019	4070	13354-0; 10M '19 Excess Credit	2019 Excess Usage Credit	-57.50
10/01/2019	4070	13392-0; 35M '19 Excess Credit	2019 Excess Usage Credit	-201.25
10/01/2019	4070	13393-0; 32M '19 Excess Credit	2019 Excess Usage Credit	-184.00

# Egg Harbor Township Municipal Utilities Authority

## Monthly Adjustment Report

October 2019

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Reason</u>	<u>Amount</u>
10/01/2019	4068	135-1; 15M '19 Excess Credit	2019 Excess Usage Credit	-86.25
10/01/2019	4068	1777-0; 13M '19 Excess Credit	2019 Excess Usage Credit	-74.75
10/01/2019	4068	1943-2; 11M '19 Excess Credit	2019 Excess Usage Credit	-63.25
10/01/2019	4068	1947-0; 27M '19 Excess Credit	2019 Excess Usage Credit	-155.25
10/01/2019	4068	4530-2; 1M '19 Excess Credit	2019 Excess Usage Credit	-5.75
10/01/2019	4068	7103-0; 6M '19 Excess Credit	2019 Excess Usage Credit	-34.50
10/01/2019	4068	9838-0; 2M '19 Excess Credit	2019 Excess Usage Credit	-11.50
10/01/2019	4068	11252-0; 1M '19 Excess Credit	2019 Excess Usage Credit	-5.75
10/01/2019	4068	2723-0; 7M '19 Excess Credit	2019 Excess Usage Credit	-40.25
10/01/2019	4068	6759-0; 3M '19 Excess Credit	2019 Excess Usage Credit	-17.25
10/01/2019	4068	8223-0; 6M '19 Excess Credit	2019 Excess Usage Credit	-34.50
10/01/2019	4068	11741-0; 4M '19 Excess Credit	2019 Excess Usage Credit	-23.00
10/01/2019	4068	309-0; 60M '19 Excess Credit	2019 Excess Usage Credit	-345.00
10/01/2019	4068	612-0; 13M '19 Excess Credit	2019 Excess Usage Credit	-74.75
10/01/2019	4072	9179-0	Non Profit - Twp Owned	-80.50
10/01/2019	4072	10820-0	Non Profit - Twp Owned	-166.75
10/01/2019	4072	12793-0	Non Profit - Twp Owned	-11.50
<b>Commercial Minimum</b>				
10/01/2019	4072	7134-0	Non Profit - Twp Owned	-83.00
10/01/2019	4072	7429-0	Non Profit - Twp Owned	-83.00
10/01/2019	4072	9179-0	Non Profit - Twp Owned	-83.00
10/01/2019	4072	9207-0	Non Profit - Twp Owned	-83.00
10/01/2019	4072	10390-0	Non Profit - Twp Owned	-83.00
10/01/2019	4072	10748-0	Non Profit - Twp Owned	-83.00
10/01/2019	4072	10817-0	Non Profit - Twp Owned	-83.00
10/01/2019	4072	10818-0	Non Profit - Twp Owned	-83.00
10/01/2019	4072	10819-0	Non Profit - Twp Owned	-83.00
10/01/2019	4072	10820-0	Non Profit - Twp Owned	-83.00
10/01/2019	4072	11425-0	Non Profit - Twp Owned	-83.00
10/01/2019	4072	12793-0	Non Profit - Twp Owned	-83.00

**EGG HARBOR TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY  
Closed Session**

**RESOLUTION # 80 – 2019**

**Resolution to convene into Closed Executive Session to discuss matters which may involve litigation and/or personnel**

**WHEREAS**, the Open Public Meetings Act, PL 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, the Authority wishes to discuss matters involving Personnel and/or Litigation as follows:

Somdev  
Wedgewood Drive  
Somerset Development

**WHEREAS**, minutes will be kept and once the matter(s) involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public;

**NOW, THEREFORE, BE IT RESOLVED** by the Egg Harbor Township Municipal Utilities Authority that the public be excluded from this Closed Executive Session of the Authority meeting.

Dated: November 19, 2019

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Theresa Prendergast  
Secretary