

Regular Meeting ~ Agenda
Tuesday, February 18, 2020
5:30 PM
Mayor's Conference Room

Egg Harbor Township MUA
3515 Bargaintown Road
Egg Harbor Township, NJ 08234
(609) 926-2671

Opening Statement Pursuant to the Open Public Meetings Act

Roll Call & Flag Salute

Reorganization

- a. Resolution # 8 - 2020 ~ Appoint positions of commissioners
- b. Resolution # 9 - 2020 ~ Appoint law firm
- c. Resolution # 10 - 2020 ~ Appoint engineering firm
- d. Resolution # 11 - 2020 ~ Appoint auditing firm
- e. Resolution # 12 - 2020 ~ Appoint risk management consultant
- f. Resolution # 13 - 2020 ~ Appoint bond counsel
- g. Resolution # 14 - 2020 ~ Set meeting dates & time
- h. Resolution # 15 - 2020 ~ Designate official newspapers

General Public Discussion

Applications / Project Status

Engineer Report

Treasurer's Report

- ~ Resolution # 16 - 2020
Bill List - Operating Account
- ~ Resolution # 17 - 2020
Bill List - Developer Account

Administrative Report

- ~ January 2020 minutes
- ~ Resolution # 18 - 2020
January 2020 Adjustments
- ~ Hazard Communication Policy
- ~ Domestic Violence Policy

Other Business (not listed on the Agenda)

Closed Session (If Necessary)

- ~ Resolution # 19 - 2020

Adjournment

Formal action may or may not be taken.

February 18, 2020
Meeting Minutes

Chairman Michael Duffy read the Opening Statement pursuant to the Open Public Meetings Act and called the meeting to order at 5:30 PM.

Roll Call:	Michael Duffy, Chairman	present
	Charles Pfrommer, Vice-Chairman	present
	H. Chris Schwemm, Treasurer	present
	Theresa Prendergast, Secretary	present
	Theresa Moschetto, Commissioner	present
	Anthony DiDonato, Alternate Commissioner	present

Vincent Polistina, Engineer and John Ridgway, Solicitor were in attendance. Elaine Super, Authority Clerk was also present.

Reorganization

- ~ Resolution # 8 - 2020 ~ Appoint positions of commissioners
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- ~ Resolution #11 - 2020 ~ Appoint auditing firm
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- ~ Resolution #15 - 2020 ~ Designate official newspapers

Mr. Schwemm made a motion to retain the current commissioner arrangement. This was seconded by Mr. Pfrommer and all voted yes.

Based on recommendations presented, Mr. Schwemm made a motion to approve Reorganization Resolutions / Professional Service Contracts (#9 - #13) as listed above. No changes to the meeting day and time, or the newspapers was made. Mr. Pfrommer seconded the motion and all voted yes.

- Legal: Ridgway Legal
- Engineering: Polistina & Associates
- Auditor: Ford Scott
- Risk Management: CJ Adams
- Bond Counsel: Fleishman Daniels Law Offices

General Public Discussion

There was no public in attendance. Mr. Schwemm made a motion to close the public portion of the meeting, second by Mr. Pfrommer, all voted yes.

Engineer – The written engineer’s report is attached and is a part of these minutes. Mr. Polistina provided a brief update on the three potential capital projects to be accomplished with funds through the New Jersey Infrastructure Bank. These projects being Searstown pump station relocation, Bevis Mill pump station rehabilitation, and the FAA pump station relocation.

Treasurer

~ Resolution #16 – 2020 [Operating Account Bill List]

Motion Mr. Schwemm, seconded by Mr. Pfrommer to approve the February bill list for the Operating Account. All voted yes.

~ Resolution #17 – 2020 [Developer Account Bill List]

Motion Mr. Schwemm, seconded by Mr. Pfrommer to approve the February bill list for the Developer Account. All voted yes.

The Treasurer’s report, provided by Mr. Schwemm, was accepted by the Authority.

Administrative

Mr. Schwemm motioned to approve the January 2020 minutes. This was seconded by Mr. Pfrommer and all voted yes.

~ Resolution #18 – 2020 [Adjustments]

Motion made by Mr. Schwemm, seconded by Mr. Pfrommer to approve the January 2020 account adjustments. All voted yes.

The Hazard Communications Policy has been in place since 2005. Periodically it needs to be reviewed and updated. The revised policy, which details the handling and processing of hazard chemicals and the state’s Right to Know program, has been reviewed by Mr. Ridgway. Mr. Schwemm made a motion, seconded by Mrs. Prendergast to adopt the revised Hazard Communications Policy. All voted yes.

The Authority’s insurance carrier has required the local adoption of the Domestic Violence Policy. They provided the template that had been reviewed and approved by the Civil Service Commission. Mr. Ridgway reviewed the final draft of the policy which was presented for approval. A motion was made by Mr. Schwemm, seconded by Mr. Pfrommer, to adopt the Domestic Violence Policy and in doing so, appoints the Authority Clerk, Elaine Super, as the Primary Human Resources Officer and the Authority Solicitor, John Ridgway, as the Secondary Human Resources Officer. All voted yes.

The new computers have been installed and all are working well. The scanners and validators used to process payments are old, some being purchased as far back as 2004. These should be updated to work more efficiently with the updated computers. Mr. Schwemm made a motion, seconded by Mrs. Prendergast, to purchase the necessary equipment. All voted yes.

Mr. Ridgway provided a report on the on-going legal issue with the Authority’s attempt to recoup expenses from damage to the Authority’s system at 129 Wedgewood Drive in March 2019. The incident started as a backup call to which the Authority responded. It was determined that the blockage was on the property owner’s side of the sewer cleanout and the

homeowner's plumber was unable to relieve the blockage. A second contractor was called by the homeowner to assist, which resulted in the Authority's cleanout being exposed and damaged, the sidewalk, storm drain pipe, sidewalk and gutter were also damaged. The Authority Engineer dispatched the Authority's contractor, Kline Construction, to stabilize the situation, make the necessary repairs and reestablish a connection for the property owner. The expenses incurred by the Authority in response to the damage to the Authority's system are \$30,000.00, not including the Authority's legal costs. Over a period of seven months, the Authority Solicitor has attempted to communicate with the contractors in an effort to identify their insurers and reimburse the Authority for costs incurred. All attempts have been unsuccessful.

It was agreed that the contractors would be given a final opportunity to respond and failure to do so would prompt litigation against them by the Authority. The contractors were provided a final notice and ten days to respond to the Authority in order to avoid litigation. Since no responses have been received within the required time, and having exhausted all other efforts to resolve the matter amicably, Mr. Schwemm made a motion, seconded by Mrs. Moschetto, to authorize the Authority Solicitor to file the necessary documents to start the litigation process. All voted yes.

A motion to adjourn the meeting was made by Mr. Schwemm, seconded by Mrs. Prendergast at 5:50 PM. All voted yes.

Theresa Prendergast, Secretary

Prepared by Elaine Super, Authority Clerk

Date Approved: March 17, 2020

Engineer's Report
Egg Harbor Township MUA
February 18, 2020

Engineering Projects

1. Emergency Maintenance Contract

Arthur Henry completed the replacement of a malfunctioning air relief valve along the Brenta station force main last month. They also made a repair to the discharge manhole receiving the Anchorage Poynte force main.

We are waiting for the submission of the billing invoices for the completed work.

2. ACUA Contract Administration

The ACUA maintenance reports have been normal over the past month. There is currently one station operating with a single pump. Pump No. 1 was removed from the Whitewater station and sent to AC Schultes to obtain a repair quote.

Pump No. 1 from the Dogwood station was not pumping and was removed from service last month. A smaller spare pump was temporarily placed into service. The pump was sent to AC Schultes to determine the repair cost. We have also investigated two possible replacement options due to the age of the pump.

We are also waiting for the ACUA to complete a confined space entry to determine why a pump at the Old Zion station does not seat properly.

3. Wet Well Cleaning Contract Administration

Caprioni Family Septic completed the normally scheduled basket and wet well cleanings over the past month. We had Caprioni complete preventative maintenance line jetting at various locations selected by the Authority Operator. Caprioni assisted Arthur Henry during the replacement of the air relief valve along the Brenta station force main. They also provided bypass pumping service while the Godwin pump was out of service for a few hours.

Caprioni completed maintenance jetting in Linwood and cleaned four wet wells in the Linwood system.

We have recommend a payment in the amount of \$14,624.70 from the Operating Account for the work completed in January.

4. Spills

The Authority experienced a sewer spill at 3393 Bargaintown Road, which resulted in less than 100 gallons being released. The overflow resulted from the accumulation of debris blocking the 8" gravity main. The Authority Emergency Contractor, Caprioni, was dispatched to clear the blockage and remove all residual wastewater. Lime was also applied to all of the affected areas.

5. Miami Pump Station Elimination

The Authority Clerk and a representative from our office met with personnel from NJOEM to discuss the open projects involving the Miami station last week. We discussed the two replacement options and the potential to increase the funding by combining open projects. They also discussed the possibility of increasing the funding through mitigation efforts. A follow-up meeting has been scheduled for this coming Friday morning to review their recommendations to maximize FEMA funding.

6. 2020 Video Inspection & Main Cleaning

The contractor has completed the video inspection and cleaning of approximately 65% of the project. We expect all work to be completed by the end of the month.

We have recommended the final payment in the amount of \$39,556.64 for the work completed to date.

7. Country Aire Pump Station Upgrades

We are expecting delivery of the replacement control panel later this month. We have placed the order for the replacement pumps with delivery expected within a month.

Once all the components are received we will arrange the installation of the upgrade components.

8. 2020 Lateral and Cleanout Repair

A contract was awarded to Perna Finnigan at the last meeting. We held a preconstruction meeting with them earlier this month. We expect they will begin work within the next week. They anticipate the project taking approximately one month.

No payments are due at this time.

9. FAA Pump Station

We will be forwarding the revised construction cost estimate and plans to the NJDEP Environmental Infrastructure Trust for review and approval later this month. Representatives from our office held a phone conversation with the Trust personnel last month and verified that the loan for the FAA can be combined with the temporary loans for the Searstown station relocation and Bevis Mill upgrade projects once processed.

10. Searstown Pump Station Relocation

Our office will begin the process of submitting the application for this project to the NJDEP EIT later this month. We will also need to obtain Pinelands Approval and a Treatment Works Approval for the proposed work.

11. Bevis Mill Pump Station Upgrades

We will begin the process of submitting the application for this project to the NJDEP EIT later this month. Since we are not proposing to change the pumping capacity of the station a Treatment Works is not required.

Developer Projects

Extension Applications

None.

Connection Applications

None.

Change of Use Applications

None.

Vince Polistina
Authority Engineer

**EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION # 8 - 2020**

Purpose: To appoint the positions of the Commissioners.

BE IT RESOLVED by the Egg Harbor Township Municipal Utilities Authority that **Michael Duffy** shall preside as Chairman, **Charles Pfrommer** shall preside as Vice Chairman, **Henry C Schwemm** shall preside as Treasurer, **Theresa Prendergast** shall preside as Secretary, **Charles Pfrommer** shall preside as Assistant Secretary, **Theresa Moschetto** shall preside as 2nd Assistant Secretary and **Anthony DiDonato** shall preside as the Alternate Commissioner.

BE IT FURTHER RESOLVED that all warrants and checks to withdraw funds of the Authority shall hereinafter be signed by any three members of the Authority.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 18th day of February, 2020 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

Theresa Prendergast, Secretary

EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 9 - 2020

Purpose: To appoint a law firm to provide legal services.

WHEREAS, the Egg Harbor Township Municipal Utilities Authority has a need to acquire professional legal services, and

WHEREAS, NJSA 19:44A-20.5 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq) requires that the Resolution authorizing the award of a contract for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Egg Harbor Township Municipal Utilities Authority, County of Atlantic and the State of New Jersey as follows:

1. That **Ridgway Legal** be and hereby is appointed to provide legal services for the Authority with said terms to commence March 1, 2020 and expire February 28, 2021.
2. That **Ridgway Legal** shall be available as consultant to the Commissioners of the Authority and render such assistance as may be necessary for all legal issues.
3. That this contract is awarded as a "Professional Service" contract, under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.
4. That a certified copy of this Resolution be forwarded to the Director of the Division of Local Government Services of the State of New Jersey.
5. That a certified copy of this Resolution be published in The Press of Atlantic City and the Mainland Journal, as required by law within ten (10) days of its passage.
6. That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 18th day of February, 2020 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

Theresa Prendergast, Secretary

Attest: _____
Elaine Super, Authority Clerk

EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION #10 - 2019

Purpose: To appoint an engineering firm to provide engineering services.

WHEREAS, the Egg Harbor Township Municipal Utilities Authority has a need to acquire professional engineering services, and

WHEREAS, NJSA 19:44A-20.5 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq) requires that the Resolution authorizing the award of a contract for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Egg Harbor Township Municipal Utilities Authority, County of Atlantic and the State of New Jersey as follows:

1. That **Polistina & Associates**, be and hereby is appointed to provide engineering services for the Authority with said terms to commence March 1, 2020 and expire February 28, 2021.
2. That **Polistina & Associates** shall be available as consultant to the Commissioners of the Authority and render such assistance as may be necessary for all engineering issues.
3. That this contract is awarded as a "Professional Service" contract, under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.
4. That a certified copy of this Resolution be forwarded to the Director of the Division of Local Government Services of the State of New Jersey.
5. That a certified copy of this Resolution be published in The Press of Atlantic City and the Mainland Journal, as required by law within ten (10) days of its passage.
6. That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 18th day of February, 2020 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

Theresa Prendergast, Secretary

Attest: _____
Elaine Super, Authority Clerk

EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 11 – 2020

Purpose: To appoint an auditing firm.

WHEREAS, the Egg Harbor Township Municipal Utilities Authority has a need to acquire professional auditing services, and

WHEREAS, N.J.S.A. 40A:5-4 provides that the Board of Commissioners of the Egg Harbor Township Municipal Utilities Authority shall cause an annual audit of its books, accounts and financial transactions to be made after the close of the fiscal year and for that purpose shall employ a Registered Municipal Accountant of the State of New Jersey; and

WHEREAS, NJSA 19:44A-20.5 provides for an Open and Fair Process through Requests for Proposals; and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq) requires that the Resolution authorizing the award of a contract for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Egg Harbor Township Municipal Utilities Authority, County of Atlantic and the State of New Jersey as follows:

1. That **Ford Scott & Associates, LLC**, be and hereby is appointed to provide auditing services for the Authority with said terms to commence March 1, 2020 and expire February 28, 2021.
2. That the auditing firm shall be available as consultant to the Commissioners of the Authority and render such assistance as may be necessary for all accounting issues and the preparation of the budget and annual audit.
3. That this contract is awarded as a "Professional Service" contract, under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.
4. That a certified copy of this Resolution be forwarded to the Director of the Division of Local Government Services of the State of New Jersey.
5. That a certified copy of this Resolution be published in The Press of Atlantic City and the Mainland Journal, as required by law within ten (10) days of its passage.
6. That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 18th day of February, 2020 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

Theresa Prendergast, Secretary

Attest: _____
Elaine Super, Authority Clerk

EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 12 - 2020

Purpose: To appoint a Risk Management Consultant

WHEREAS, the Egg Harbor Township Municipal Utilities Authority has a need to acquire a Risk Management Consultant, and

WHEREAS, NJSA 19:44A-20.5 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq) requires that the Resolution authorizing the award of a contract for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Egg Harbor Township Municipal Utilities Authority, County of Atlantic and the State of New Jersey as follows:

1. That **Timothy W. Tighe, C.J. Adams Company**, be and hereby is appointed as the Risk Management Consultant for the Authority with said terms to commence March 1, 2020 and expire February 28, 2021.
2. That the Risk Management Consultant shall be available as consultant to the Commissioners of the Authority and render such assistance as may be necessary for all insurance issues.
3. That this contract is awarded as a "Professional Service" contract, under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.
4. That a certified copy of this Resolution be forwarded to the Director of the Division of Local Government Services of the State of New Jersey.
5. That a certified copy of this Resolution be published in The Press of Atlantic City and the Mainland Journal, as required by law within ten (10) days of its passage.
6. That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 18th day of February, 2020 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

Theresa Prendergast, Secretary

Attest: _____
Elaine Super, Authority Clerk

EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 13 – 2020

Purpose: To appoint Bond Counsel.

WHEREAS, the Egg Harbor Township Municipal Utilities Authority (the "Authority") has a need to acquire professional legal services specifically to handle potential bonding and financial issues, and

WHEREAS, NJSA 19:44A-20.5 provides for an Open and Fair Process through Requests for Proposals, and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq) requires that the Resolution authorizing the award of a contract for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Egg Harbor Township Municipal Utilities Authority, County of Atlantic and the State of New Jersey as follows:

1. That **Fleishman Daniels Law Offices ("Bond Counsel")** be and hereby is appointed to provide bond counsel services for the Authority on such terms as the Authority approves with said terms to commence March 1, 2020 and expire February 28, 2021 and on the condition that the fees paid to Bond Counsel shall be agreed upon at the time the Authority requests Bond Counsel Services.
2. That **Bond Counsel** shall be available as consultant to the Commissioners of the Authority and render such assistance as may be necessary for all legal issues relating to Bond Counsel Services.
3. That this contract is awarded as a "Professional Service" contract, under the provisions of the Local Public Contracts Laws and the New Jersey Local Unit Pay to Play Law.
4. That a certified copy of this Resolution be forwarded to the Director of the Division of Local Government Services of the State of New Jersey.
5. That a certified copy of this Resolution be published in The Press of Atlantic City and the Mainland Journal, as required by law within ten (10) days of its passage.
6. That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein and may be amended at the time the Authority requests Bond Counsel Services.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 18th day of February 2020 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

Theresa Prendergast, Secretary

Attest: _____
Elaine Super, Authority Clerk

EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 14 - 2020

Purpose: To designate the location, day and time of the Authority meetings.

BE IT RESOLVED by the Egg Harbor Township Municipal Utilities Authority that the Regular Meeting of the Authority shall be held on the third Tuesday of each month. All meetings will begin promptly at 5:30 P.M. in the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey.

BE IT FURTHER RESOLVED, work sessions, if needed, may be on the first Tuesday of each month or as otherwise specified by the Authority, at 5:30 P.M. in the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 18th day of February, 2020 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

Theresa Prendergast, Secretary

EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION # 15 - 2019

Purpose: To designate the official newspapers.

BE IT RESOLVED by the Egg Harbor Township Municipal Utilities Authority that the **MAINLAND JOURNAL** and **THE PRESS OF ATLANTIC CITY** are hereby designated as the official newspapers for Authority publications.

I, Theresa Prendergast, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 18th day of February, 2020 at the Municipal Building, located at 3515 Bargaintown Road, Egg Harbor Township, New Jersey at 5:30 p.m.

Theresa Prendergast, Secretary

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 16 – 2020

Resolution authorizing payment of all bills out of the Operating Account

BE IT RESOLVED, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: February 18, 2020

Theresa Prendergast, Secretary

Egg Harbor Township Municipal Utilities Authority
Checks Written - Operating Account
As of February 18, 2020

Num	Name	Memo	Amount
Operating Account			
		March Payroll	-40,040.05
TEPS	State of NJ Health Benefits	Health & Rx - February 2020	-13,008.36
10887	Diem Su	Refund Duplicate Payment Account # 7384-0	-170.10
10888	Egg Harbor Township - Dental	Dental Benefits - February 2020	-601.12
10889	American Water Capital Corp	Customer No. 305657	-298.09
10890	Atlantic Coast Alarm, Inc.	Invoice # 92335	-115.00
10891	Egg Harbor Township - Office Rent	Office Rent: February - April 2020	-12,500.00
10892	Insurance Agencies, Inc.	Invoice # 10473	-100.00
10893	Mossman's Business Machines	Invoice # 8728 & 8800	-165.82
10894	Office Basics, Inc.	Acct. # 09272303	-18.26
10895	Press of Atlantic City, The	Acct. # 8000571	-42.42
10896	TD Wealth Operations	Invoice # 5052100	-3,500.00
10897	W.B. Mason Co., Inc.	Customer No. C2165338	-21.51
10898	Atlantic County Utilities Authority	Account No. 143/144	-741,861.00
10899	Advance Auto Parts	Acct. # 1870851868	-533.96
10900	Atlantic County Utilities Authority	Account No. 143/144	-87,119.48
10901	City of Somers Point	2019 Calendar Year Line Rental	-12,900.00
10902	CW Sales Corporation	Acct. # EGGHAR	-4,226.59
10903	Joe & Jack's Auto Repair	Service: 01/23/20 & 02/12/20	-963.79
10904	Michael Angerman Landscaping, Inc.	Invoice # 31200130	-650.00
10905	One Call Concepts, Inc.	Account # 12-EGC	-530.04
10906	SkyBitz, Inc.	Invoice # SRVINV0000092401	-1,485.00
10907	Xylem Dewatering Solutions, Inc.	Invoice # 400980513 & 80514	-2,066.32
10908	Atlantic County Utilities Authority	Account No. 143/144	-17,616.18
10909	AT & T	Acct. # 020 595 7994/5499	-49.59
10910	Atlantic City Electric	multiple accounts	-15,711.73
10911	New Jersey American Water Co.	multiple accounts	-554.54
10912	South Jersey Gas	multiple accounts	-66.72
10913	Verizon	Acct. #550-790-961-0001-97	-71.49
10914	Verizon Wireless	Acct. # 200702280-00001	-247.41
10915	American Pipe Cleaning, LLC	Contract No. 113 - Pay Estimate No. 1	-39,556.64
10916	Caproni Family Septic	Account # 1448	-14,624.70
10917	Polistina & Associates, LLC	January 2020	-43,023.25
10918	Ridgway Legal	January 2020	-10,886.95
Total Operating Account			-1,065,326.11
TOTAL			-1,065,326.11

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 17 – 2020

Resolution authorizing payment of all bills out of the Developer Account

BE IT RESOLVED, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: February 18, 2020

Theresa Prendergast, Secretary

11:52 AM

02/14/20

Accrual Basis

EHTMUA

Checks Written - Developer Account

As of February 18, 2020

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Developer Account			
3378	Polistina and Associates	January 2020	-833.50
	Total Developer Account		-833.50
TOTAL			-833.50

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 18 – 2020

Resolution authorizing adjustments to Customer Accounts

BE IT RESOLVED, by the Municipal Utilities Authority that all adjustments as listed on the attached Report(s) of Adjustments are hereby approved.

- January 2020 Adjustments

Dated: February 18, 2020

Theresa Prendergast, Secretary

Egg Harbor Township Municipal Utilities Authority

Monthly Adjustment Report

January 2020

	<u>Date</u>	<u>Memo</u>	<u>Class</u>	<u>Amount</u>
Delinquent Charges				
	01/15/2020	3647-0	Delayed Deed	-1.28
	01/15/2020	7522-0	Delayed Deed	-2.55
	01/16/2020	6657-0	Bill Not Received	-2.55
	01/16/2020	11579-0	Good History	-2.55
	01/16/2020	10420-0	Delayed Deed	-2.55
	01/16/2020	11197-0	Delayed Deed	-2.59
	01/16/2020	11138-0	Delayed Deed	-2.55
	01/16/2020	6960-1	Good History	-2.55
	01/16/2020	6960-2	Good History	-1.28
	01/17/2020	11760-0	Good History	-2.55
	01/17/2020	3633-0	Damaged Mail	-2.55
	01/17/2020	5840-2	Bill Not Received	-1.28
	01/17/2020	835-0	Good History	-2.55
	01/17/2020	3168-0	Bill Not Received	-2.55
	01/21/2020	4045-0	Delayed Deed	-2.55
	01/21/2020	9595-0	Post Office Error/ Lost in Mail	-2.55
	01/21/2020	3214-0	Delayed Deed	-2.55
	01/21/2020	6117-0	Good History	-2.55
	01/22/2020	6882-0	Delayed Deed	-2.55
	01/22/2020	12192-0	Delayed Deed	-2.55
	01/22/2020	3882-0	Bill Not Received	-2.55
	01/22/2020	9429-0	Good History	-2.55
	01/27/2020	2271-0	Bill Not Received	-2.55
	01/28/2020	12046-0	Deed/New Owner	-2.55
	01/28/2020	1539-0	Deed/New Owner	-2.55
	01/28/2020	2109-0	Deed/New Owner	-2.55
	01/28/2020	3257-0	Bill Not Received	-2.55
	01/29/2020	4910-0	Deed/New Owner	-0.06
	01/31/2020	13362-0	New Account	-3.02
	01/31/2020	6490-0	Deed/New Owner	-2.55
User Charges				
Commercial Excess				
	01/01/2020	10820-0	Non Profit - Twp Owned	-143.75
	01/01/2020	12793-0	Non Profit - Twp Owned	-40.25
Commercial Minimum				
	01/01/2020	1770-0		
	01/01/2020	10391-0	Non Profit - Twp Owned	-85.00
	01/01/2020	7134-0	Non Profit - Twp Owned	-85.00
	01/01/2020	7429-0	Non Profit - Twp Owned	-85.00
	01/01/2020	9179-0	Non Profit - Twp Owned	-85.00
	01/01/2020	9207-0	Non Profit - Twp Owned	-85.00
	01/01/2020	10390-0	Non Profit - Twp Owned	-85.00
	01/01/2020	10748-0	Non Profit - Twp Owned	-85.00
	01/01/2020	10817-0	Non Profit - Twp Owned	-85.00
	01/01/2020	10818-0	Non Profit - Twp Owned	-85.00
	01/01/2020	10819-0	Non Profit - Twp Owned	-85.00
	01/01/2020	10820-0	Non Profit - Twp Owned	-85.00
	01/01/2020	11425-0	Non Profit - Twp Owned	-85.00
	01/01/2020	12793-0	Non Profit - Twp Owned	-85.00
Residential				
	01/10/2020	3822-0	Demolished	-170.00