

Regular Meeting ~ Agenda

Tuesday, April 21, 2020
5:30 PM

Egg Harbor Township MUA
3515 Bargaintown Road
Egg Harbor Township, NJ 08234
(609) 926-2671

Electronic Meeting

Zoom.us

Meeting ID # 687 329 5091

Call 609-926-2671 if there are any issues with
joining the meeting.

Opening Statement Pursuant to the Open Public Meetings Act

Roll Call & Flag Salute

General Public Discussion

Applications / Project Status

Engineer Report

Treasurer's Report

~ Resolution # 24 – 2020

Bill List – Operating Account

~ Resolution # 25 – 2020

Bill List – Developer Account

Administrative Report

~ March 2020 minutes

~ Resolution # 26 – 2020

March 2020 Adjustments

Other Business (not listed on the Agenda)

Closed Session (If Necessary)

~ Resolution # 27 – 2020

Adjournment

Formal action may or may not be taken.

April 21, 2020
Meeting Minutes

Chairman Michael Duffy read the Opening Statement pursuant to the Open Public Meetings Act and called the meeting to order at 5:35 PM.

This meeting was held electronically in accordance with Open Public Meetings Act NJSA 10:4-6 et seq, and in consideration of Executive Order #103, declaring a State of Emergency and Public Health Emergency.

Roll Call:	Michael Duffy, Chairman	present
	Charles Pfrommer, Vice-Chairman	present
	H. Chris Schwemm, Treasurer	present
	Theresa Prendergast, Secretary	present
	Theresa Moschetto, Commissioner	present
	Anthony DiDonato, Alternate Commissioner	present

Vincent Polistina, Engineer and John Ridgway, Solicitor were in attendance. Elaine Super, Authority Clerk was also present, conducting the meeting from the MUA office.

Chairman Duffy shared the unfortunate news that Jim Garth, long standing Fire Chief in Egg Harbor Township, has passed away.

General Public Discussion

No requests to join the meeting were made via Zoom from the public. There were no phone calls received in the MUA office requesting to join the meeting. Mr. Schwemm made a motion to close the public portion of the meeting, second by Mr. Pfrommer, all voted yes.

Engineer – The written engineer’s report is attached and is a part of these minutes.

Mr. Polistina updated the Authority on the status of the ACUA force main break which occurred this past weekend. This is the same line 30” line that broke a couple of years ago. This force main services the downbeach areas, including the Seaview Harbor area. The ACUA was in the permitting process with the DEP to make the repairs to this line.

Treasurer

~ Resolution #24 – 2020 [Operating Account Bill List]

Motion Mr. Schwemm, seconded by Mrs. Prendergast to approve the April bill list for the Operating Account. All voted yes.

~ Resolution #25 – 2020 [Developer Account Bill List]

Motion Mr. Schwemm, seconded by Mrs. Prendergast to approve the April bill list for the Developer Account. All voted yes.

The Treasurer’s report, provided by Mr. Schwemm, was accepted by the Authority.

Administrative

Mr. Schwemm motioned to approve the March 2020 minutes. This was seconded by Mr. Pfrommer and all voted yes.

~ Resolution #26 – 2020 [Adjustments]

Motion made by Mr. Schwemm, seconded by Mr. Pfrommer to approve the March 2020 account adjustments. All voted yes.

Mr. Ridgway provided a brief update on the lawsuits filed in connection with the Wedgewood Avenue situation. He has heard from both parties and more details will be provided at the May meeting.

A motion to adjourn the meeting was made by Mr. Schwemm, seconded by Mr. Pfrommer at 5:50 PM. All voted yes.

Theresa Prendergast, Secretary

Prepared by Elaine Super, Authority Clerk

Date Approved: May 19, 2020

Engineer's Report
Egg Harbor Township MUA
April 21, 2020

Engineering Projects

1. Emergency Maintenance Contract

Arthur Henry completed several tasks over the last month and we finalized the billing for several items that were completed in January. They replaced a damaged manhole casting at Brookside and Lakeside Drives, and repaired two damaged air relief vent stacks along Tremont Avenue. Arthur Henry also replaced a cleanout tee that was full of roots at 103 Drexel Avenue.

Arthur Henry assisted with locating a blockage in the Island Inn force main, which was caused by rags and part of a small glass bottle.

We have finalized the billing for the replacement of a damaged manhole casting along Washington Avenue, and for the replacement of the air relief valve on the Brenta station force main. They also adjusted the discharge line for the Anchorage Poynte station force main because it was blocking two residential connections.

We have recommended a payment in the amount \$22,433.94 to Arthur Henry from the Operating Account for the work completed. All billing is up to date.

2. ACUA Contract Administration

The ACUA maintenance reports have been normal overall the past month. The ACUA completed the replacement of the check valves at the Island Inn and Anchorage Poynte stations over the last month. Pump No. 2 was removed and sent for service due motor issues. A smaller spare pump was put into service to keep two pumps in operation.

One pump was removed from the Brookside station last month and it was determined it was not cost efficient to have it rebuilt. We have arranged for a 60-day trial of a new Barnes pump that will grind debris. If we find that the pump operates better than previous models, the cost will be approximately \$10,000. The pump is expected to be delivered later this month.

3. **Wet Well Cleaning Contract Administration**

Caprioni Family Septic completed the normally scheduled basket and wet well cleanings over the past month. They completed preventative maintenance line jetting at various locations selected by the Authority Operator. Caprioni provide video inspection of the lateral at 103 Drexel Avenue identifying the root blockage.

Caprioni cleaned one Linwood wet well last month and performed maintenance jetting at a few locations we have found problematic.

We have recommended a payment in the amount of \$12,744.54 from the Operating Account for the work completed in March.

4. **Spills**

The Authority experience a minor spill from a manhole located along the frontage of 3393 Bargaintown Road. The spill resulted from a blockage in the sanitary main, resulting in the release of less than 100 gallons. The Authority Emergency Contractor, Caprioni Family Septic, assisted in clearing the blockage and cleaning the affected areas.

5. **Miami Pump Station Elimination**

We have been delayed in finalizing the construction cost estimate and final plans for review by the NJOEM. We anticipate having everything ready for submission in May.

6. **Country Aire Pump Station Upgrades**

The new control panel and ABS pumps have been received by the ACUA. The ACUA has agreed to complete the installation at a cost of \$11,587, which includes all labor and materials. Our office will arrange for the bypass pump required to complete the upgrade work.

7. **2020 Lateral and Cleanout Repair**

The contractor notified our office they anticipate beginning work the week of May 11th

No payments are due at this time.

8. **FAA Pump Station**

Our office will be addressing some additional comments from the FAA Tech Center over the next week.

9. **Bonding Projects Status**

Preliminary design plans and specifications have been completed for the Bevis Mill Upgrades and the Searstown Relocation. We will begin the submission of the applications for both projects later this month.

Developer Projects

Extension Applications

None.

Connection Applications

1. Louis C. Rosso – 6509 Black Horse Pike

The submitted application is for the construction auto sales and service building along the Black Horse Pike just east of Ridge Avenue. The proposed building will connect to an existing sanitary main that was originally constructed in conjunction with the Sleep Inn project. The connection will require the extension of main along the property approximately seventy feet.

2. Mark Mincer – Redwood Development, LLC

The applicant is proposing to utilize an existing lateral connection to service a new single-family dwelling. The former home was partially demolished due to a fire.

Change of Use Applications

None

Vince Polistina
Authority Engineer

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 24 – 2020

Resolution authorizing payment of all bills out of the Operating Account

BE IT RESOLVED, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: April 21, 2020

Theresa Prendergast, Secretary

Egg Harbor Township Municipal Utilities Authority
Checks Written - Operating Account
As of April 21, 2020

04/18/20

Accrual Basis

Num	Name	Memo	Amount
Operating Account			
		Funds Transfer	-41,191.02
TEPS	State of NJ Health Benefits	Health & Rx - April 2020	-13,008.36
10950	Egg Harbor Township - Dental	Dental Benefits - April 2020	-601.12
10951	Barber Consulting Services LLC	Invoice # 1747	-489.90
10952	Mossman's Business Machines	Invoice # 9047	-13.29
10953	NJUA Joint Insurance Fund	Invoice # NJUA230-2020SA	-11,897.00
10954	W.B. Mason Co., Inc.	Customer No. C2165338	-11.98
10955	ACE Hardware	Customer #552303	-41.77
10956	Atlantic Switch and Generator	Invoice # 29517	-1,045.11
10957	Mission Communications, LLC	Invoice # 1038188	-285.00
10958	One Call Concepts, Inc.	Account # 12-EGC	-477.22
10959	USABlueBook	Customer No. 605705	-90.12
10960	AT & T	Acct. # 020 595 7994/5499	-49.11
10961	Atlantic City Electric	multiple accounts	-11,082.80
10962	New Jersey American Water Co.	multiple accounts	-799.71
10963	South Jersey Gas	multiple accounts	-302.48
10964	Verizon	Acct. #550-790-961-0001-97	-47.14
10965	Verizon Wireless	Acct. # 200702280-00001	-242.19
10966	Arthur R. Henry, Inc.	Contract No. 111	-22,433.94
10967	Caproni Family Septic	Account # 1448	-12,744.54
10968	Polistina & Associates, LLC	March 2020	-39,499.50
10969	Ridgway Legal	March 2020	-12,586.03
Total Operating Account			-168,939.33
TOTAL			-168,939.33

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 25 – 2020

Resolution authorizing payment of all bills out of the Developer Account

BE IT RESOLVED, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: April 21, 2020

Theresa Prendergast, Secretary

12:11 PM

04/18/20

Accrual Basis

EHTMUA
Checks Written - Developer Account
As of April 21, 2020

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Developer Account			
3381	Atlantic County Utilities Authority	Refund Escrow Balance: Project # 14-06 Complete	-4,759.50
3382	Reiner Pump Systems	Invoice # CC443B-NJ	-17,425.00
3383	Polistina and Associates	March 2020	-9,313.50
	Total Developer Account		-31,498.00
TOTAL			-31,498.00

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 26 – 2020

Resolution authorizing adjustments to Customer Accounts

BE IT RESOLVED, by the Municipal Utilities Authority that all adjustments as listed on the attached Report(s) of Adjustments are hereby approved.

- March 2020 Adjustments

Dated: April 21, 2020

Theresa Prendergast, Secretary

Egg Harbor Township Municipal Utilities Authority

Monthly Adjustment Report

March 2020

	<u>Date</u>	<u>Account</u>	<u>Reason</u>	<u>Amount</u>
Delinquent Charges				
	03/02/2020	2895-0	Bill Not Received	-2.50
	03/03/2020	3438-0	Paid Prior to Penalty	-2.55
	03/03/2020	11-2	Bill Not Received	-1.28
	03/03/2020	307-0	Good History	-3.84
	03/03/2020	4528-0	Paid Prior to Penalty	-2.59
	03/03/2020	9210-0	Delayed Deed	-7.65
	03/03/2020	467-0	Delayed Deed	-7.65
	03/06/2020	9808-0	Delayed Deed	-7.89
	03/06/2020	5166-0	Delayed Deed	-7.65
	03/09/2020	11358-0	Good History	-7.65
	03/11/2020	6508-0	Billing Error	-7.65
	03/16/2020	9999-0	Delayed Deed	-7.65
	03/17/2020	6065-0	Delayed Deed	-5.10
	03/19/2020	1423-0	Delayed Deed	-7.65
	03/20/2020	3811-0	Wrong Address	-7.65
User Charges				
Commercial Minimum				
	03/11/2020	6649-0	Demolished	-85.00