

Regular Meeting ~ Agenda

Tuesday, August 18, 2020
5:30 PM

Egg Harbor Township MUA
3515 Bargaintown Road
Egg Harbor Township, NJ 08234
(609) 926-2671

Meeting Location

EHT Community Center
5045 English Creek Avenue
Multi Purpose Room

Opening Statement Pursuant to the Open Public Meetings Act

Roll Call & Flag Salute

General Public Discussion

Applications / Project Status

Engineer Report

Treasurer's Report

~ Resolution # 43 – 2020
Bill List – Operating Account

~ Resolution # 44 – 2020
Bill List – Developer Account

Administrative Report

~ July 2020 minutes

~ Resolution # 45 – 2020
July 2020 Adjustments

Other Business (not listed on the Agenda)

Closed Session (If Necessary)

~ Resolution # 46 – 2020

Adjournment

Formal action may or may not be taken.

Egg Harbor Township Municipal Utilities Authority
3515 Bargaintown Road
Egg Harbor Township, NJ 08234

August 18, 2020
Meeting Minutes

Meeting Location: EHT Community Center, 5045 English Creek Avenue

Chairman Michael Duffy read the Opening Statement pursuant to the Open Public Meetings Act and called the meeting to order at 5:30 PM.

Roll Call:	Michael Duffy, Chairman	present
	Charles Pfrommer, Vice-Chairman	present
	H. Chris Schwemm, Treasurer	present
	Theresa Prendergast, Secretary	present
	Theresa Moschetto, Commissioner	absent
	Anthony DiDonato, Alternate Commissioner	present

Vincent Polistina, Engineer and John Ridgway, Solicitor were in attendance. Elaine Super, Authority Clerk was also present. Mrs. Moschetto was excused from the meeting.

General Public Discussion

There was no one from the public in attendance. Mr. Schwemm made a motion to close the public portion of the meeting, second by Mr. Pfrommer, all voted yes.

Engineer – The written engineer’s report is attached and is a part of these minutes. Briefly discussed was the tropical storm event last week and the impact it had on our pump stations, generators and operations. It was agreed that additional generators in both Egg Harbor Township and Linwood are needed. All current generators worked as expected while close to half of the pump stations were without electric.

Several pumps are beginning to age beyond a point where they can be repaired. Mr. Polistina will put together a plan for the replacement of the older pumps as well as a plan for future replacement of pumps as they age.

Treasurer

~ Resolution #43 – 2020 [Operating Account Bill List]

Motion Mr. Schwemm, seconded by Mr. Pfrommer to approve the August bill list for the Operating Account. All voted yes.

~ Resolution #44 – 2020 [Developer Account Bill List]

Motion Mr. Schwemm, seconded by Mr. Pfrommer to approve the August bill list for the Developer Account. All voted yes.

Mr. Schwemm expects to provide an introduction to the 2021 budget at the September meeting.

The Treasurer’s report, provided by Mr. Schwemm, was accepted by the Authority.

Administrative

Mrs. Prendergast motioned to approve the July 2020 minutes. This was seconded by Mr. Schwemm and all voted yes.

Mr. Schwemm motioned to approve the July 2020 closed session minutes. This was seconded by Mrs. Prendergast and all voted yes. The minutes will be released to the public when the issue has been resolved.

~ Resolution #45 – 2020 [Adjustments]

Motion made by Mr. Schwemm, seconded by Mrs. Prendergast to approve the July 2020 account adjustments. All voted yes.

Mr. Ridgway advised that discussions are on-going with the contractors in the Wedgewood Drive claim.

A motion to adjourn the meeting was made by Mr. Schwemm, seconded by Mr. Pfrommer at 5:50 PM. All voted yes.

Theresa Prendergast, Secretary

Prepared by Elaine Super, Authority Clerk

Date Approved: September 15, 2020

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 43 – 2020

Resolution authorizing payment of all bills out of the Operating Account

BE IT RESOLVED, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: August 18, 2020

Theresa Prendergast, Secretary

Egg Harbor Township Municipal Utilities Authority
Checks Written - Operating Account
As of August 18, 2020

08/18/20

Accrual Basis

Num	Name	Memo	Amount
Operating Account			
		September Payroll	-40,324.47
TEPS	State of NJ Health Benefits	Health & Rx - August 2020	-13,008.36
11085	Egg Harbor Township - Dental	Dental Benefits - August 2020	-601.12
11086	American Water Capital Corp	Customer No. 305657	-294.18
11087	Egg Harbor Township - Office Rent	Aug, Sept, Oct 2020	-12,500.00
11088	Office Basics, Inc.	Acct. # 09272303	-160.98
11089	Staples Business Advantage	Customer: PHL 1057418	-168.12
11090	US Postal Service- stamps & envelo...	Account # E87177845	-10,831.75
11091	W.B. Mason Co., Inc.	Customer No. C2165338	-62.08
11092	Atlantic County Utilities Authority	Account No. 143/144	-605,594.00
11093	Atlantic County Utilities Authority	Account No. 143/144	-20,368.60
11094	Billows Electric Supply Co.	Cust.#285927-0199	-273.40
11095	Caterina Supply, Inc.	Invoice # 183879	-8,500.00
11096	DiBabbo Building & Construction LLC	NextGen PS	-500.00
11097	Environmental Systems Research In...	Invoice #93861802	-881.00
11098	GenServe, Inc.	Customer No. 30-EGGHAR5	-3,110.00
11099	Grainger	Acct. # 877163162	-430.80
11100	One Call Concepts, Inc.	Account # 12-EGC	-876.22
11101	Pleasantville - Line Rental	2019 Calendar Year - Line Rental	-50,542.77
11102	Quality Controls, Inc.	Invoice # 52776	-2,529.69
11103	USABlueBook	Customer No. 605705	-111.52
11104	VEGA Americas, Inc.	Invoice # 388275	-615.00
11105	AT & T	Acct. # 020 595 7994/5499	-52.10
11106	Atlantic City Electric	multiple accounts	-10,748.84
11107	New Jersey American Water Co.	multiple accounts	-521.68
11108	South Jersey Gas	multiple accounts	-227.03
11109	Verizon	Acct. #550-790-961-0001-97	-73.32
11110	Verizon Wireless	Acct. # 200702280-00001	-243.51
11111	A. Guzzo Landscaping, LLC	Invoice # 6753	-2,000.00
11112	Arthur R. Henry, Inc.	Contract #111	-44,534.17
11113	Atlantic County Utilities Authority	Account No. 143/144	-86,598.43
11114	Caproni Family Septic	Account # 1448	-14,324.24
11115	Polistina & Associates, LLC	July 2020	-34,170.75
11116	Ridgway Legal	July 2020	-7,940.75
Total Operating Account			-973,718.88
TOTAL			-973,718.88

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 44 – 2020

Resolution authorizing payment of all bills out of the Developer Account

BE IT RESOLVED, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: August 18, 2020

Theresa Prendergast, Secretary

10:36 AM

08/18/20

Accrual Basis

EHTMUA

Checks Written - Developer Account

As of August 18, 2020

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Developer Account			
3393	Polistina and Associates	July 2020	-2,917.50
	Total Developer Account		-2,917.50
TOTAL			-2,917.50

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 45 – 2020

Resolution authorizing adjustments to Customer Accounts

BE IT RESOLVED, by the Municipal Utilities Authority that all adjustments as listed on the attached Report(s) of Adjustments are hereby approved.

- July 2020 Adjustments

Dated: August 18, 2020

Theresa Prendergast, Secretary

Egg Harbor Township Municipal Utilities Authority

Monthly Adjustment Report

July 2020

	<u>Date</u>	<u>Account</u>	<u>Reason</u>	<u>Amount</u>
Delinquent Charges				
	07/10/2020	299-0	Demolished	-7.65
	07/23/2020	1120-0	Military	-7.65
	07/24/2020	10329-0	Good History	-2.55
Miscellaneous				
Return Check Fee				
	07/14/2020	9694-0	Bank Error	-20.00
	07/16/2020	9071-0	Bank Error	-20.00
	07/21/2020	5336-0	Bank Error	-20.00
User Charges				
Commercial Minimum				
	07/01/2020	7134-0	Non Profit - Twp Owned	-85.00
	07/01/2020	7429-0	Non Profit - Twp Owned	-85.00
	07/01/2020	9179-0	Non Profit - Twp Owned	-85.00
	07/01/2020	9207-0	Non Profit - Twp Owned	-85.00
	07/01/2020	10390-0	Non Profit - Twp Owned	-85.00
	07/01/2020	10391-0	Non Profit - Twp Owned	-85.00
	07/01/2020	10748-0	Non Profit - Twp Owned	-85.00
	07/01/2020	10817-0	Non Profit - Twp Owned	-85.00
	07/01/2020	10818-0	Non Profit - Twp Owned	-85.00
	07/01/2020	10819-0	Non Profit - Twp Owned	-85.00
	07/01/2020	10820-0	Non Profit - Twp Owned	-85.00
	07/01/2020	11425-0	Non Profit - Twp Owned	-85.00
	07/01/2020	12793-0	Non Profit - Twp Owned	-85.00
Residential				
	07/01/2020	129-0	Vacant Land	-170.00
	07/01/2020	306-0	Fire Damage	-170.00
	07/10/2020	299-0	Demolished	-340.00