

Regular Meeting ~ Agenda

Tuesday, April 20, 2021
5:30 PM

Egg Harbor Township MUA
3515 Bargaintown Road
Egg Harbor Township, NJ 08234
(609) 926-2671

Meeting Location

Egg Harbor Township Community Center
5045 English Creek Avenue, Egg Harbor Township, NJ

Opening Statement Pursuant to the Open Public Meetings Act

Roll Call & Flag Salute

Re-organization

~ Resolution # 27 – 2021 [Board of Commissioners]

~ Resolution # 28 – 2021 [Bank Account – Signature Cards]

General Public Discussion

Applications / Project Status

~ Resolution #29 – 2021 {Memorialization – Final Approval}
Block 6901, Lot 32 [1790 Mays Landing Road] Baybreeze Village

~ Block 2405, Lot 2 [4014 Spruce Avenue]
McGowan Landscape

Engineer Report

Treasurer's Report

~ Resolution # 30 – 2021
Operating Account – April Bill List

~ Resolution # 31 – 2021
Developer Account – April Bill List

Administrative Report

~ March 2021 Minutes
~ February & March 2021 Closed Session Minutes

~ Resolution # 32 – 2021
March 2021 Adjustments

Other Business (not listed on the Agenda)

Closed Session

~ Resolution # 33 – 2021

Adjournment

Formal action may or may not be taken.

April 20, 2021
Meeting Minutes

Meeting Location: EHT Community Center, 5045 English Creek Avenue

Chairman Michael Duffy read the Opening Statement pursuant to the Open Public Meetings Act and called the meeting to order at 5:30 PM.

Roll Call:	Michael Duffy, Chairman	present
	Charles Pfrommer, Vice-Chairman	present
	H. Chris Schwemm, Treasurer	present
	Theresa A. Moschetto, Commissioner	present
	Anthony DiDonato, Commissioner	present
	John Carman, Alternate Commissioner	present

Vincent Polistina, Engineer and John Ridgway, Solicitor were in attendance. Elaine Super, Authority Clerk was also present.

Recently appointed member John Carman was sworn in by Mr. Ridgway.

Mrs. Prendergast tendered her resignation effective March 2021, vacating the position of Secretary. Mr. Pfrommer made a motion, seconded by Mr. Schwemm to appoint Mrs. Moschetto as Secretary. All voted yes.

No action was taken on the bank signature cards. Until the new requirements have been reviewed in more detail, the five (5) regular Commissioners will be authorized to sign vouchers and associated checks.

General Public Discussion

There was no one from the public in attendance. Mr. Schwemm made a motion to close the public portion of the meeting, second by Mrs. Moschetto, all voted yes.

Applications / Project Status

Block 6901, Lot 32 [1790 Mays Landing Road) Baybreeze Village

~ Resolution #14 – 2021 {Memorialization}

No action was taken on this Resolution.

Block 2102, Lot 4 [Fire Road] FW Webb

Revised plans will be submitted proposing a different route for the sewer main. No easement will be required with the alternate route. No action is needed at this time.

Block 2405, Lot 2 [4014 Spruce Avenue] McGowan Landscape

The applicant is proposing a private force main along the right of way of Spruce Avenue. The County Engineer has indicated that private force mains are not permitted along County roadways. Mr. Schwemm suggested the Authority take ownership of the force main, with a condition the applicant accepts all financial and maintenance responsibility for the force main. An agreement between the Authority and the property owner must be prepared and signed. Mr. Polistina will discuss this with the applicant.

Engineer – The written engineer’s report is attached and is a part of these minutes. The alternate project allowing for the removal of the Miami Pump Station is close to going out to bid. Mr. Polistina is researching various options for reducing the costs of the private pumps for the individual properties. Additionally, he suggested purchasing one of the properties that is currently for sale as it would be beneficial to utilize the property for a better connection point as well as removing another hotel from that area which is in line with what the Township has been doing for the past several years. If purchased, the land would ultimately be turned over to the Township. Mr. Polistina and Mr. Ridgway will explore this possible purchase.

There was a sewer spill at Tremont Avenue and Delilah Road as a result of a break in the FAA force main. All repairs have been completed.

The permanent generators at the Delancy & Hingston pump stations have been installed and are operational.

Through the Wastewater co-op, the Authority was able to purchase the necessary parts to repair the Willowbrook pump station. Mr. Schwemm made a motion, second by Mr. Pfrommer to authorize B & H Contracting to perform the work needed which includes the removal and replacement of both pump base elbows and the discharge piping within the station. All voted yes. Resolution #33 – 2021

Once the final approval is received from the iBank, the FAA pump station project will be put out for bid.

Treasurer

~ Resolution #30 – 2021 [Operating Account Bill List]

Motion Mr. Schwemm, seconded by Mr. Pfrommer, to approve the April bill list for the Operating Account. All voted yes.

~ Resolution #31 – 2021 [Developer Account Bill List]

Motion Mr. Schwemm, seconded by Mr. Pfrommer, to approve the April bill list for the Developer Account. All voted yes.

The Treasurer’s report, provided by Mr. Schwemm, was accepted by the Authority.

Administrative

Mr. Schwemm made a motion, seconded by Mrs. Moschetto, to approve the March 2021 meeting minutes. All voted yes except Mr. Duffy who abstained.

Mr. Schwemm made a motion to approve the February 2021 closed session minutes. This was seconded by Mr. Pfrommer and all voted yes.

Mr. Schwemm made a motion to approve the March 2021 closed session minutes. This was seconded by Mr. Pfrommer and all voted yes except Mr. Duffy who abstained.

~ Resolution #32 – 2021 [Adjustments]

Motion made by Mr. Schwemm, seconded by Mr. Pfrommer to approve the March 2021 account adjustment. All voted yes.

Previously created was an account with SAM.gov which was required in order for the Authority to obtain federal funding. As that account now needs to be updated, an authorization was needed from the Board of Commissioners. Mr. Schwemm made a motion, seconded by Mrs. Moschetto, authorizing Mr. Duffy to sign a letter authorizing Mrs. Super be the contact listed on the account. All voted yes.

Mrs. Super advised that the Craftsman Club of Hiram Abiff has provided up to date water records which has allowed for an adjustment on the account. This adjustment goes back to June 2015 and will allow for a municipal lien to be removed from the property. This adjustment will be reflected on the April adjustment report.

Mr. Ridgway reported that the paperwork for the Wedgewood incident is being processed and payment is expected when the releases are completed.

The Lakeside force main issue has not been completely resolved as previously believed and reported.

A motion to adjourn the meeting was made by Mr. Pfrommer, seconded by Mr. Schwemm at 6:00 PM. All voted yes.

Theresa A. Moschetto, Secretary

Prepared by Elaine Super, Authority Clerk

Date Approved: May 18, 2021

Engineer's Report
Egg Harbor Township MUA
April 20, 2021

Engineering Projects

1. Emergency Maintenance Contract

Arthur Henry completed various work items over the last month. They completed an emergency repair at 10 Tudor Street to resolve a blockage in the cleanout tee. They assisted with providing a replacement manhole casting earlier in February. They also cut and capped the lateral connections for the four hotel locations the Township purchased in West Atlantic City. The Township recently had them all demolished.

We have recommended a payment in the amount of \$ 21,909.77 to Arthur Henry from the Operating Account for the work completed in March.

2. ACUA Contract Administration

The ACUA maintenance reports for the past month have been normal. There are currently three (3) stations operating with a single pump. Pump No. 1 from the IBM station was removed from service earlier this month and sent to Willier for a repair quote due the motor seizing.

The Island Inn station is operating with a single pump. We are still investigating the best option to replace pump No. 1.

There is a single pump operating at the Old Zion station due to the deteriorated discharge piping and pump connections. We will be obtaining pricing later this month to replace the existing pumps and pump base elbows.

The replacement pump and VFD drive was received for the Fountain Lakes station. Both units have been installed and are operating satisfactorily.

Dogwood pump No. 2 was repaired and put back into service earlier this month.

3. Wet Well Cleaning Contract Administration

Caprioni Family Septic completed the normally scheduled basket and wet well cleanings within the past month. They assisted with an emergency bypass at the Fountain Lakes station and repaired the winch at the Crystal Lakes station. Caprioni also completed a full cleaning at the Lyons Court station.

Caprioni cleaned three Linwood wet wells last month and performed maintenance jetting at several locations. They cleaned the valve pits at the Patcong and West pump stations.

We have recommended a payment in the amount of \$11,417.25 from the Operating Account for the work completed in March.

4. Spills

The Authority experienced an overflow this past weekend from an air relief manhole located along the route of the FAA force main. The spill occurred due to a crack in the spool piece of pipe connecting the air relief valve to the force main, resulting in wastewater accumulating and overflowing the valve manhole. Caprioni was mobilized to remove the accumulated wastewater in the manhole and control the overflow within the manhole, so we could determine the cause of the leak. Arthur Henry was also dispatched to assist with the removal of the corroded components and install a repair clamp.

We estimated less than 500 gallons was lost.

5. Delancy / Hingston Generator Replacements

Scalfo Electric had a final electrical inspection completed earlier this week. The inspector noted a few minor items that need to be addressed. Scalfo anticipates having all of the items addressed later this week.

No payments are due at this time.

6. WillowBrook Pump Station

The Authority received pricing for the removal and replacement of the internal well discharge piping and pump base elbows to permit the replacement with new pumps.

A report of bids will be provided at the meeting.

7. Farmington East

The CAFRA application has been completed and will be submitted later this week.

8. Pump Station Generator & Control Panel Improvements

The application to the i-bank has been started and our office is preparing the required Level 1 Environmental Report. We expect to submit the report by the end of the month.

9. Miami Pump Station Elimination

We are reviewing the overall design to value engineer the project and potentially reduce the overall cost. It appears that one or two of the existing properties along the northern side of the Black Horse Pike are bordered up and no longer in use.

10. FAA Pump Station Relocation

We are continuing to await the authorization to advertise to be issued by the Trust.

Developer Projects

Extension Applications

1. F.W. Webb

The developer is proposing to construct a retail / warehouse facility with frontage along Fire Road near Washington Avenue. They are re-configuring the service route to utilize an existing manhole at the intersection of Duboise and Wilberforce Avenues.

Connection Applications

1. John H. Henry - 5102 Spruce Avenue

The applicant is proposing to connect the existing single-family dwelling to the existing lateral connection built as part of the Orchard Mill extension. The property owner originally obtained an exemption in 2004.

Change of Use Applications

1. Harbor Landing - 6020 Delilah Road

The applicant is proposing to construct a maintenance building at the rear of the property. The building will connect to an existing lateral connection.

Vince Polistina
Authority Engineer

**EGG HARBOR TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION # 27 - 2021**

BE IT RESOLVED by the Egg Harbor Township Municipal Utilities Authority that **Michael Duffy** shall preside as Chairman, **Charles Pfrommer** shall preside as Vice Chairman, **Henry C. Schwemm** shall preside as Treasurer, **Theresa A. Moschetto** shall preside as Secretary, **Charles Pfrommer** shall preside as Assistant Secretary, **Anthony DiDonato** shall preside as 2nd Assistant Secretary and **John Carman** shall preside as the Alternate Commissioner.

BE IT FURTHER RESOLVED that all warrants and checks to withdraw funds of the Authority shall hereinafter be signed by any three (3) of the six (6) Commissioners of the Authority listed above.

I, Theresa A. Moschetto, Secretary for the Egg Harbor Township Municipal Utilities Authority do hereby certify that the foregoing Resolution was duly adopted at the regular meeting of the Egg Harbor Township Municipal Utilities Authority held the 20th day of April, 2021.

Theresa A. Moschetto, Secretary

Egg Harbor Township Municipal Utilities Authority

Resolution #28 – 2021

VOIDED

April 20, 2021

No action taken.

Egg Harbor Township Municipal Utilities Authority

Resolution #29 – 2021

VOIDED

April 20, 2021

No action taken.

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 30 – 2021

Resolution authorizing payment of all bills out of the Operating Account

BE IT RESOLVED, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: April 20, 2021

Theresa Moschetto, Secretary

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 31 – 2021

Resolution authorizing payment of all bills out of the Developer Account

BE IT RESOLVED, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: April 20, 2021

Theresa Moschetto, Secretary

2:40 PM

04/19/21

Accrual Basis

EHTMUA

Checks Written - Developer Account

As of April 20, 2021

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Developer Account			
3405	Polistina and Associates	March 2021	-3,803.00
3406	Ridgway Legal	March 2021	-968.75
	Total Developer Account		-4,771.75
TOTAL			-4,771.75

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 32 – 2021

Resolution authorizing adjustments to Customer Accounts

BE IT RESOLVED, by the Egg Harbor Township Municipal Utilities Authority that all adjustments made in March 2021 are hereby approved.

Dated: April 20, 2021

Theresa Moschetto, Secretary

**Egg Harbor Township
Municipal Utilities Authority**

**CERTIFICATION OF AVAILABILITY
OF FUNDS
FOR
AWARD OF CONTRACT**

In accordance with regulations of the Local Finance Board, I hereby certify that funds are available for the following:

Date	April 20, 2021
Resolution #	33 – 2021
Contract #	Willowbrook Pump Station
Vendor	B & H Contracting, Inc
Amount	\$ 16,020.00
Reason	Removal and replacement of base elbows and discharge piping
Time Period	2021
Budget Line Item	Repair & Maintenance

Henry C. Schwemm, Treasurer

Theresa A. Moschetto, Secretary