

Regular Meeting ~ Agenda

Tuesday, June 15, 2021
5:30 PM

Egg Harbor Township MUA
3515 Bargaintown Road
Egg Harbor Township, NJ 08234
(609) 926-2671

Meeting Location

Egg Harbor Township Municipal Building – Court Room
3515 Bargaintown Road, Egg Harbor Township, NJ

Opening Statement Pursuant to the Open Public Meetings Act

Roll Call & Flag Salute

General Public Discussion

Applications / Project Status

Engineer Report

Treasurer's Report

~ Resolution # 40 – 2021

Operating Account – June Bill List

~ Resolution # 41 – 2021

Developer Account – June Bill List

Administrative Report

~ May 2021 Minutes

Other Business (not listed on the Agenda)

Closed Session – *If required*

~ Resolution # 42 – 2021

Adjournment

Formal action may or may not be taken.

Egg Harbor Township Municipal Utilities Authority
3515 Bargaintown Road
Egg Harbor Township, NJ 08234

June 15, 2021
Meeting Minutes

Meeting Location: EHT Court Room, 3515 Bargaintown Road

Chairman Michael Duffy read the Opening Statement pursuant to the Open Public Meetings Act and called the meeting to order at 5:30 PM.

| | | |
|-------------------|-------------------------------------|---------|
| Roll Call: | Michael Duffy, Chairman | present |
| | Charles Pfrommer, Vice-Chairman | present |
| | H. Chris Schwemm, Treasurer | present |
| | Theresa A. Moschetto, Commissioner | present |
| | Anthony DiDonato, Commissioner | present |
| | John Carman, Alternate Commissioner | present |

John Ridgway, Solicitor and Gary Auer, Authority Engineer were in attendance. Lori Ward, Clerk was also present.

General Public Discussion

There was no one from the public in attendance. Mr. Schwemm made a motion to close the public portion of the meeting, seconded by Mr. Pfrommer, and all voted yes.

Engineer – The written engineer’s report is attached and is a part of these minutes. The upgrades to the Willowbrook pump station are expected to be completed within the next month.

Five pump station generators will be relocated, and replaced with new generators, increasing the number of pump stations with back up emergency power.

Upgrades to the Joanne, Brookside and Bevis Mill pump stations are expected to be started prior to the end of the year.

Bids for the alternate project which will eliminate the Miami pump station damaged in Superstorm Sandy are being received on July 14th.

Bids for the construction of a new and improved FAA pump station are expected to be received prior to the Authority’s August meeting.

Treasurer

~ Resolution #40 – 2021 [Operating Account Bill List]

Motion Mr. Schwemm, seconded by Mr. DiDonato, to approve the June bill list for the Operating Account. All voted yes.

~ Resolution #41 – 2021 [Developer Account Bill List]

Motion Mr. Schwemm, seconded by Mrs. Moschetto, to approve the June bill list for the Developer Account. All voted yes.

The Treasurer’s report, provided by Mr. Schwemm, was accepted by the Authority.

Administrative

Mr. Schwemm made a motion, seconded by Mrs. Moschetto, to approve the May 2021 meeting minutes. All voted yes.

There were no account adjustments made in May.

Mr. Ridgway reported that the Lakeside easement issue is just about finalized. The Nature Preservation Council engaged with a new attorney, however there have been no changes to the terms of what was previously agreed upon.

A motion to adjourn the meeting was made by Mr. Schwemm, seconded by Mr. Pfrommer at 5:50 PM. All voted yes.

Theresa A. Moschetto, Secretary

Prepared by Lori Ward, Clerk

Date Approved: July 20, 2021

Engineer's Report
Egg Harbor Township MUA
June 15, 2021

Engineering Projects

1. Emergency Maintenance Contract

Arthur Henry completed several repairs over the past month. At 206 Lyons Court they repaired a damaged cleanout tee and then added eyelets to two bollards to restrict access to the Milan Avenue easement in West Atlantic City. They assisted in the investigation of the Fire Road common force main to ensure there were no blockages. Arthur Henry also completed a repair on the force main near the Social Security building at Fire and Doughty Roads. Finally they replaced a manhole casting located along Ridge Avenue near Delaware Avenue.

We have recommended a payment in the amount of \$ 17,110.57 to Arthur Henry from the Operating Account for the work completed in May.

2. ACUA Contract Administration

The ACUA maintenance reports for the past month have been normal. There are currently two stations operating with a single pump, which are the Island Inn and Old Zion stations. The replacement pump was received for the Island Inn station. It is expected to be put into service later this week. The cost of the replacement Barnes pump was \$2,925.00.

There is a single pump operating at the Old Zion station due to the deteriorated discharge piping and pump connections. We are finalizing the bid plans and specifications to replace the interior piping and pumps. We anticipate having the package ready for bid later this month.

The replacement IBM pump was received earlier this month and put into service. The cost for the replacement ABS pump was \$8,961.00.

One of the pumps at the FAA station was found to be leaking from the bearings, reducing its pumping efficiency. The ACUA provided a repair / rebuild quote in the amount of \$6,842.07. We authorized the ACUA to complete the repair / rebuild as soon as possible.

3. Wet Well Cleaning Contract Administration

Caprioni Family Septic completed the normally scheduled basket and wet well cleanings over the past month. They provided emergency jetting services to resolve a backup along Lyons Court. Caprioni also assisted with the force main break near the Social Security building at Fire and Doughty Roads and the investigation of the Fire Road common force main. Additionally, Caprioni pumped out accumulated storm water from the valve pits at the Delilah Road, Lyons Court and Helen stations.

Caprioni cleaned one Linwood wet well last month and performed maintenance jetting at several locations.

We have recommended a payment in the amount of \$10,592.00 from the Operating Account for the work completed in May.

4. Spills

There were no spill incidents within the last month.

5. Delancy / Hingston Generator Replacements

Scalfo has addressed the final requirements of the EHT Electrical inspector and final approval should be received shortly.

During a recent inspection of the electrical service at the Bayport station the service conduits going into the building appear to have substantially settled putting strain on the electrical conductors. We received a quote of \$3,100.00 from Scalfo to replace the conduits and include expansion fittings and adjust the conductors. This work will be completed through a change order to the existing contract. The work is anticipated to be completed later this month.

No payments are due at this time.

6. WillowBrook Pump Station

Due to the manufacturer delays in obtaining materials, the replacement of the top slab / hatch by Arthur Henry is scheduled to be completed by the end of this month. Once completed, B&H Contracting will complete the pump replacement work.

7. 2021 Pump Station Generator Replacements & Pump Station Improvements

With this project now being funded as a capital expenditure, we are in the process of preparing the bid plans and specifications for two separate projects.

The first will be for the replacement / relocation of the generators at the Bevis Mill, Beaver, Harley, Dogwood and IBM pump stations.

The proposed Pump Station Improvement project will involve upgrades at the Joanne, Brookside and Bevis Mill stations.

8. **Miami Pump Station Elimination**

The bid package for the project is currently available and the Authority is scheduled to receive bids on Wednesday, July 14th.

9. **Pump Station Component Painting**

Our office is finalizing the bid package for the surface treatment and painting of various cabinets, panels and generators. We anticipate that the package will be completed and ready for bid by the end of the month.

10. **FAA Pump Station Relocation**

We anticipate the I-Bank will providing the authorization to advertise within the next two weeks. They have also waived the 30-day SED notice requirement. The bid package should be available for public bid in early July.

Developer Projects

Extension Applications

1. **F.W. Webb**

The developer has submitted their TWA application to the NJDEP. The construction of the main extension should begin later this summer.

Connection Applications

1. **Max Galloc - 7064 E. Black Horse Pike**

The applicant is proposing to reconnect the renovated automotive garage structure to the public sewer system.

2. **Tom Dunn - 163 Rochelle Lane**

The applicant is proposing to construct a new single-family dwelling at 163 Rochelle Lane and utilize the existing sanitary lateral.

3. **Tom Dunn - 165 Rochelle Lane**

The applicant is proposing to construct a new single-family dwelling at 165 Rochelle Lane and utilize the existing sanitary lateral.

4. Cynthia Mathews - 71 South Mount Airy Avenue

This application is for the connection of an existing single-family dwelling located at 71 South Mount Airy Avenue to an existing lateral connection. The lateral was construction in conjunction with the South Mount Airy Avenue Sanitary Sewer Extension.

Change of Use Applications

1. Mile High 3, LLC - 2580 Tilton Road

The applicant is proposing to convert the existing 94 unit hotel into an apartment complex with 92 individual units.

2. Kyle Matheny - Benbrooke Cardiff Partners, LP

The applicant is proposing to renovate approximately 14,777 square feet of an existing retail shopping mall into a plasma donation center. The renovation includes extensive plumbing work to add the necessary sinks and bathroom facilities.

Vince Polistina
Authority Engineer

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 40 – 2021

Resolution authorizing payment of all bills out of the Operating Account

BE IT RESOLVED, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: June 15, 2021

Theresa A. Moschetto, Secretary

Egg Harbor Township Municipal Utilities Authority

06/15/21

Checks Written - Operating Account

Accrual Basis

As of June 15, 2021

| Num | Name | Memo | Amount |
|--------------------------|----------------------------------|-----------------------------------|--------------------|
| Operating Account | | | |
| | | July Payroll | -41,889.04 |
| TEPS | State of NJ Health Benefits | Health & Rx - June 2021 | -13,084.68 |
| 11406 | Egg Harbor Township - Dental | Dental Benefits - June 2021 | -601.12 |
| 11407 | American Water Capital Corp | Customer No. 305657 | -593.12 |
| 11408 | Bottom Line Marketing | Invoice #780 | -1,340.66 |
| 11409 | MGL Forms-Systems, LLC | Acct. # E069 | -382.00 |
| 11410 | Mossman's Business Machines | Invoice # 10513 | -31.89 |
| 11411 | Press of Atlantic City, The | Acct. # 8000571 | -65.60 |
| 11412 | Staples Business Advantage | Customer: PHL 1057418 | -72.75 |
| 11413 | John Ferrara | Reimbursement: Course & Exam | -526.50 |
| 11414 | Caterina Supply, Inc. | Balance of Invoice #1900050 | -24.00 |
| 11415 | CW Sales Corporation | Acct. # EGGHAR | -2,925.00 |
| 11416 | Egg Harbor Township - Fuel Usage | Fuel Usage - January - March 2021 | -2,764.08 |
| 11417 | F.W. Webb Company | Invoice # 69721170 | -2,934.78 |
| 11418 | Grainger | Acct. # 877163162 | -742.80 |
| 11419 | Joe & Jack's Auto Repair | Service - 2017 truck on 06-04-21 | -103.81 |
| 11420 | Mission Communications, LLC | # 1051587 | -47,705.40 |
| 11421 | One Call Concepts, Inc. | Account # 12-EGC | -863.69 |
| 11422 | Reiner Pump Systems, Inc. | Invoice # CCP983NJ | -8,961.00 |
| 11423 | Verizon Connect | Acct # 368000012540 | -104.70 |
| 11424 | Xylem Dewatering Solutions, Inc. | Invoice # 401086252 | -1,383.45 |
| 11425 | AT & T | Acct. # 020 595 7994/5499 | -52.72 |
| 11426 | Atlantic City Electric | multiple accounts | -13,056.13 |
| 11427 | New Jersey American Water Co. | multiple accounts | -590.10 |
| 11428 | South Jersey Gas | multiple accounts | -176.42 |
| 11429 | Verizon | Acct. #550-790-961-0001-97 | -76.31 |
| 11430 | Verizon Wireless | Acct. # 200702280-00001 | -208.95 |
| 11431 | Arthur R. Henry, Inc. | May 2021 | -17,110.57 |
| 11432 | Caproni Family Septic | Account # 1448 | -10,592.00 |
| 11433 | Polistina & Associates, LLC | May 2021 | -31,334.74 |
| 11434 | Ridgway Legal | May 2021 | -12,968.75 |
| 11436 | CASA Payroll Service | Acct. # 16300; Invoice # | -150.50 |
| Total Operating Account | | | -213,417.26 |
| TOTAL | | | -213,417.26 |

**EGG HARBOR TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

RESOLUTION # 41 – 2021

Resolution authorizing payment of all bills out of the Developer Account

BE IT RESOLVED, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: June 15, 2021

Theresa A. Moschetto, Secretary

9:36 AM

06/14/21

Accrual Basis

EHTMUA

Checks Written - Developer Account

As of June 15, 2021

| <u>Num</u> | <u>Name</u> | <u>Memo</u> | <u>Amount</u> |
|--------------------------|--------------------------|-------------|------------------|
| Developer Account | | | |
| 3409 | Polistina and Associates | May 2021 | -6,750.00 |
| | Total Developer Account | | -6,750.00 |
| TOTAL | | | -6,750.00 |

Egg Harbor Township Municipal Utilities Authority

Resolution #42 – 2021

VOIDED

June 15, 2021

No resolution required.