

**Regular Meeting ~ Agenda**

Tuesday, July 20, 2021  
5:30 PM

Egg Harbor Township MUA  
3515 Bargaintown Road  
Egg Harbor Township, NJ 08234  
(609) 926-2671

**Meeting Location**

Egg Harbor Township Municipal Building – Court Room  
3515 Bargaintown Road, Egg Harbor Township, NJ

**Opening Statement Pursuant to the Open Public Meetings Act**

**Roll Call & Flag Salute**

**General Public Discussion**

**Applications / Project Status**

**Engineer Report**

~ Resolution # 43 – 2021 [Certification of Funds]  
Contract #127 – Miami Pump Station

~ Resolution # 44 – 2021 [Certification of Funds – one (1) year extension]  
Contract #111 – Emergency Repair & General Maintenance

**Treasurer's Report**

~ Resolution # 45 – 2021  
Operating Account – July Bill List

~ Resolution # 46 – 2021  
Developer Account – July Bill List

**Administrative Report**

~ June 2021 Minutes

~ Resolution # 47 – 2021  
June 2021 Adjustments

~ Resolution # 48 – 2021 [Certification of Funds]  
Purchase new Copier

**Other Business (not listed on the Agenda)**

**Closed Session – If required**

~ Resolution # 49 – 2021

**Adjournment**

*Formal action may or may not be taken.*

**Engineer's Report**  
**Egg Harbor Township MUA**  
**July 20, 2021**

**Engineering Projects**

**1. Emergency Maintenance Contract**

Arthur Henry replaced the conduit for a meter manhole located along Old Egg Harbor Road servicing the Delancy force main. They also provided seven manhole castings, which will be utilized as replacements when the County resurfaces Tilton Road through the Township.

We are waiting on the submission of their billing invoices.

The current Maintenance contract with Arthur Henry will be ending at the end of this month. Per the Contract documents Arthur Henry has agreed to extend the Contract for an additional year with the pricing adjusted per the New Jersey Index Rate of 2.5%.

**2. ACUA Contract Administration**

The ACUA maintenance reports for the past month have been normal. The Old Zion station is the only station currently operating with a single pump. We are finalizing the bid plans and anticipate having the package ready for bid within the next week or two.

We are waiting for the ACUA to schedule the repair work approved for FAA pump no. 2. Based on their current staffing we anticipate the work will be completed by the end of the month.

**3. Wet Well Cleaning Contract Administration**

Caprioni Family Septic completed the normally scheduled basket and wet well cleanings over the past month. They assisted during a recent repair of the Godwin pump at the Miami station. Caprioni also performed the normal maintenance jetting at locations identified by the Authority Operator.

Caprioni cleaned three Linwood wet wells last month and performed maintenance jetting at several locations.

We have recommended a payment in the amount of \$11,197.00 from the Operating Account for the work completed in June.

4. **Spills**

There were no spill incidents within the last month.

5. **Delancy / Hingston Generator Replacements**

Scalfo is scheduled to complete the repair work to the Bayport electrical service conduits and conductors later this week. The work was delayed due to scheduling issues with Atlantic City Electric.

No payments are due at this time.

6. **WillowBrook Pump Station**

Arthur Henry has updated the scheduled delivery for the replacement top slab / hatch to the last week of this month. Once received we anticipate it will take a day to complete the work. One completed, B & H Contracting will then be able to complete the interior well upgrades.

7. **2021 Pump Station Generator Replacements & Pump Station Improvements**

Due to the current delays and material shortages we are looking at separating the various components of the initially proposed upgrades into smaller projects to expedite their construction. We will provide a breakdown of the projects at the next Authority meeting.

8. **Miami Pump Station Elimination**

The Authority received bids for the Miami Station Elimination project last Wednesday, July 14th. Our recommendation and report of bids was sent out last week.

9. **Pump Station Component Painting**

We have finalized the bid package for the surface treatment and painting of various cabinets, panels and generators. We will be advertising the project later this week.

10. **FAA Pump Station Relocation**

We appear to be at the final stage of receiving the authorization to advertise from the I-Bank. We are forwarding the required documents this week and should receive formal approval shortly thereafter.

11. **2021 Video Inspection and Main Cleaning**

We have finalized the bid plans and specifications to complete the cleaning and video inspection of the sanitary mains located within several of the smaller pump station basins. The project includes the Old Zion, Delaware, Langford, Trailer Park, Lakeside, Searstown and High School basins, which encompass approximately 36,000 linear feet of main.

We will be advertising the project later this week.

## Developer Projects

### Extension Applications

1. F.W. Webb

The developer has submitted their TWA application to the NJDEP. The developer is waiting on their approval prior to starting construction.

### Connection Applications

1. Marissa DiCarlo - 3041 Tremont Avenue

This application is for the connection of an existing single-family dwelling to an existing lateral connection located in Tremont Avenue. The lateral was construction in conjunction with the Tremont Avenue Sanitary Sewer Extension.

2. Ron Dilks - 12 West Sunset Boulevard

The applicant is proposing to construct a new single-family dwelling at 12 West Sunset Boulevard and utilize the existing sanitary lateral.

3. Washington Partners, LLC - 6720 Washington Avenue

This application is for the construction of a 7,800 square foot childcare facility and 10,000 square foot retail center that will connect to an existing lateral connection in Washington Avenue.

### Change of Use Applications

1. Ron Rukenstein - Egg Harbor Affordable Housing, LP

The applicant is proposing to convert 4,159 square feet of the existing affordable housing building into offices that will be utilized as office space for a Child Advocacy Center.

2. Dr. Ira Trocki - Trocki Hotels, LP

The applicant is proposing to renovate approximately 14,777 square feet of an existing retail shopping mall into a plasma donation center. The renovation includes extensive plumbing work to add the necessary sinks and bathroom facilities.

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Vince Polistina  
Authority Engineer

**Egg Harbor Township  
Municipal Utilities Authority**

**CERTIFICATION OF AVAILABILITY  
OF FUNDS  
FOR  
AWARD OF CONTRACT**

In accordance with regulations of the Local Finance Board, I hereby certify that funds are available for the following:

<b>Date</b>	July 20, 2021
<b>Resolution #</b>	43 – 2021
<b>Contract #</b>	127 – Miami Pump Station Elimination
<b>Vendor</b>	B & H Contracting, Inc
<b>Amount</b>	Base Bid: \$ 1,008,505.00 Alternate Bid: \$ 101,495.00 Total Bid: \$ 1,110,000.00
<b>Reason</b>	Eliminate Miami Pump Station – replace with Low Pressure System and Force Main
<b>Time Period</b>	2021
<b>Budget Line Item</b>	Capital Outlay: System Rehabilitation

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Henry C. Schwemm, Treasurer

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Theresa A. Moschetto, Secretary

**Egg Harbor Township  
Municipal Utilities Authority**

**CERTIFICATION OF AVAILABILITY  
OF FUNDS  
FOR  
AWARD OF CONTRACT**

In accordance with regulations of the Local Finance Board, I hereby certify that funds are available for the following:

<b>Date</b>	July 20, 2021
<b>Resolution #</b>	44 – 2021
<b>Contract #</b>	111 – one (1) year extension
<b>Vendor</b>	Arthur R Henry, Inc
<b>Amount</b>	\$ 297,152.36 (2.5% increase – 1 year extension) [2021] \$ 289,904.74 (3% increase – 1 year extension) [2020] [Original Contract amount = \$ 281,460.91 [2019]
<b>Reason</b>	Emergency Repairs & Miscellaneous Maintenance Contract
<b>Time Period</b>	August 1, 2021 – July 31, 2022
<b>Budget Line Item</b>	Repair & Maintenance

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Henry C. Schwemm, Treasurer

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Theresa Prendergast, Secretary

**EGG HARBOR TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION # 45 – 2021**

**Resolution authorizing payment of all bills out of the Operating Account**

**BE IT RESOLVED**, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: July 20, 2021

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Theresa A. Moschetto, Secretary

**Egg Harbor Township Municipal Utilities Authority**  
**Checks Written - Operating Account**  
**As of July 20, 2021**

07/20/21

Accrual Basis

Num	Name	Memo	Amount
<b>Operating Account</b>			
		August Payroll	-47,665.48
TEPS	State of NJ Health Benefits	Health & Rx - July 2021	-13,084.68
11437	Egg Harbor Township - Dental	Dental - July 2021	-601.12
11438	Rudolph Heintz	Refund Sewer Service 2021/2 6519-0	-170.00
11439	CASA Payroll Service	Acct. # 16300; Invoice #	-91.75
11440	Mossman's Business Machines	Invoice # 10573	-42.44
11441	NJ Dept of Labor and Workforce	Training Allocation Fund	-406.17
11442	Press of Atlantic City, The	Acct. # 8000571	-105.60
11443	Staples Business Advantage	Customer: PHL 1057418	-335.89
11444	US Postal Service- stamps & envelo...	Account E87177845	-21,664.55
11445	Egg Harbor Township	Municipal Appropriation	-260,000.00
11446	John Ferrara	Reimbursement: Amazon purchase	-162.06
11447	ACE Hardware	Customer #552303	-194.32
11448	Advance Auto Parts	Acct. # 1870851868	-125.17
11449	Grainger	Acct. # 877163162	-271.75
11450	Halliday Products, Inc.	Invoice # 83108/83453	-1,081.01
11451	One Call Concepts, Inc.	Account # 12-EGC	-1,063.16
11452	Verizon Connect	Acct # 368000012540	-104.70
11453	AT & T	Acct. # 020 595 7994/5499	-53.59
11454	Atlantic City Electric	multiple accounts	-22,728.07
11455	New Jersey American Water Co.	multiple accounts	-902.81
11456	South Jersey Gas	multiple accounts	-333.81
11457	Verizon	Acct. #550-790-961-0001-97	-75.84
11458	Verizon Wireless	Acct. # 200702280-00001	-208.91
11459	A. Guzzo Landscaping, LLC	May & June 2021	-4,226.00
11460	Caproni Family Septic	Account # 1448	-11,197.00
11461	Polistina & Associates, LLC	June 2021	-48,876.50
11462	Ridgway Legal	June 2021	-11,531.25
Total Operating Account			-447,303.63
<b>TOTAL</b>			<b>-447,303.63</b>



**EGG HARBOR TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION # 46 – 2021**

**Resolution authorizing payment of all bills out of the Developer Account**

**BE IT RESOLVED**, by the Municipal Utilities Authority that all bills as enumerated on the attached list of bills are hereby authorized to be paid.

Dated: July 20, 2021

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Theresa A. Moschetto, Secretary

10:52 AM

07/20/21

Accrual Basis

EHTMUA

Checks Written - Developer Account

As of July 20, 2021

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<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>Developer Account</b>			
3411	Polistina and Associates	June 2021	-4,652.75
	Total Developer Account		-4,652.75
<b>TOTAL</b>			<b>-4,652.75</b>

**EGG HARBOR TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION # 47 – 2021**

**Resolution authorizing adjustments to Customer Accounts**

**BE IT RESOLVED**, by the Egg Harbor Township Municipal Utilities Authority that all adjustments made in June 2021 are hereby approved.

Dated: July 20, 2021

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Theresa A. Moschetto, Secretary

**Egg Harbor Township  
Municipal Utilities Authority**

**CERTIFICATION OF AVAILABILITY  
OF FUNDS  
FOR  
AWARD OF CONTRACT**

In accordance with regulations of the Local Finance Board, I hereby certify that funds are available for the following:

<b>Date</b>	July 20, 2021
<b>Resolution #</b>	48 – 2021
<b>Contract #</b>	Sharp MX-C3051 Digital System
<b>Vendor</b>	Mossmans Business Machines
<b>Amount</b>	\$ 4,673.00
<b>Reason</b>	New copier / scanner / printer
<b>Time Period</b>	2021
<b>Budget Line Item</b>	Capital Outlay: Purchase of Operations Equipment

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Henry C. Schwemm, Treasurer

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Theresa A. Moschetto, Secretary