

Egg Harbor Township Board of Recreation Commissioners Meeting
EHT Community Center 5045 English Creek Avenue
Egg Harbor Township, NJ 08234

REGULAR MEETING - MINUTES

Wednesday, June 14, 2017

7:00pm

I. Call to Order

Parks and Recreation Director Rick Audet called the meeting to order at 7:02 p.m.

II. Pledge of Allegiance

III. Opening Statement Pursuant to the Open Public Meetings Act

IV. Roll Call: Toni Rispoli – present (arrived 7:22) Kevin Stetser - present
Charles Gallagher - present Amy Smith - present
William Warrell - present Paul Trinkle (Alt. 1) – present
Justin Riggs - present (Alt. 2)
Paul Weldon - present

Rick Audet – Parks and Recreation Director – present
Laura Pfrommer – Township Committee Liaison – present

V. 2017 Snowman / Snow Sculptures Winners

Parks and Recreation Director Audet introduced and presented trophies for the 2016/2017 snowman contest winners-Winners Alicia Hunter, Elle Watson, Chip Clooney, Brendan Weiss, and Madden Mulloy.

VI. Township Administrator - Township Code of Ethics Handbook

Peter Miller, Township Administrator distributed to all commissioners the new EHT Board Members and Commissioners Code of Ethics handbook. Mr. Miller led a brief presentation of the handbook including its purpose, relevance to the board, and many of the key components. He encouraged all commissioners to read it fully and to address any questions or concerns they may have to him. Additionally it is required that each Commissioner detach and sign the acknowledgement of receipt page, and hand it in to Director Audet tonight.

VII. Board of Recreation Commissioners Nominations – Chair, Vice Chair, Secretary

After the arrival of Board Secretary Toni Rispoli, Director Audet called for nominations of the Executive Board. Nominations for Chairperson: Toni Rispoli was nominated by Bill Warrell and seconded by Paul Weldon, Rispoli accepted the nomination. The motion carried by a vote of 6-0-1; Rispoli Abstained. Nominations for Vice Chairman: Bill Warrell was nominated by Toni Rispoli, seconded by Paul Weldon. Warrell accepted the nomination. The motion carried by a vote; 6-0-1; Warrell Abstained. Nominations for Secretary: Justin Riggs was nominated by Toni Rispoli and seconded by Paul Weldon. Justin Riggs accepted the nomination. The motion carried by a vote; 6-0-1. Justin Riggs Abstained.

Director Audet explained these terms will be until December 2017. After that, in January 2018 the Recreation Commission will hold a new election for officers. This is being done to fall in line with the reorganization of other Township Boards, and in compliance with the new Township Handbook. Audet also explained this does not affect the date you were appointed to the Commission.

VIII. Reading / Acceptance of Minutes

A reading of the May 10, 2017 meeting minutes was held. Motion was made by Justin Riggs to accept the minutes as presented and seconded by Kevin Stetser. The motion passed 3-0-4 vote. Four Abstentions were Warrell, Weldon, Smith, Trinkle.

IX. EHT Recognized Youth Sports Groups Comment

Christine Gras 19 Jefferson Ave EHT Soccer Club

The concern on the bathrooms not being opened and made available to the soccer teams that was directed to the Parks and Recreation Director was discussed. Ms. Gras stated that bathroom access will be better coordinated as we move into our next season. Keys were distributed to select individuals as she saw fit, and they are coordinating opening the building as best as possible. They open them as much as possible, as it is each coach's responsibility to close and lock them at night.

Gras asked if a field rotation plan has been established. Audet explained a new sub-committee will need to be appointed before moving forward. Gras asked if she could please be involved in determining the fields for soccer. The U14 team is seeking 2 non-resident players to help form their roster for the fall 2017 season. Gras introduced Coach Ramon who will be coaching the team.

After the election of the Executive Board, the Non-Resident player request as presented by Christine Gras was discussed and a subsequent vote was taken. Motion was made by Bill Warrell, seconded by Weldon; all were in favor, motion carried 7-0.

X. Public Comment

Christine Gras 19 Jefferson Ave.

Soccer bylaws were reviewed by the soccer executive board. The soccer bylaw changes were to come in line with the Recreation Commission by-laws and the Township handbook. Chairwoman Rispoli explained that bylaws should be submitted annually whether changes were made or not.

Public portion was closed at 7:34pm

Old Business

Chairwoman Rispoli discussed the Lacrosse bylaws and asked for these to be reviewed by the Commission in preparation for next month's meeting.

The Commission discussed the new liaisons that are to be established since we have new Commissioners and Executive Board. The new liaisons are as follows: Baseball: Paul Weldon, BMX: Bill Warrell, YO: Kevin Stetser, EHT Jr. Wrestling: Toni Rispoli, Lacrosse: Amy Smith, EHT Soccer Club: Justin Riggs, St. Hockey: Bill Warrell, Travel Basketball: Paul Trinkle, Softball: Charlie Gallagher, Nature Reserve: Kevin Stetser. Director Audet will send an email to the organizations with the updated liaisons and their meeting dates.

A sub-committee on school district use fees for schools was established as follows: Stetser, Weldon, and Smith. A discussion of the fee structure and regulations of the schools followed along with a history of the issue.

The new Field Rotation Committee was discussed and established as: Gallagher and Rispoli who will work with the Director and will include PW input as well.

A discussion of rooms and schedule for the community center was held. Director Audet reported that new upgrades to the existing multi-purpose room stage were being planned and bids are currently being accepted by Cindy Domino of Cygnus. Chairwoman Rispoli reported on the discussion of the auxiliary gym for wrestling. Chairwoman Rispoli also reported that softball will be hosting districts and states tournaments at the end of June and invites everyone to come out.

Director Audet updated the Commission on the Amphitheater cover project. Concert schedule will need to be adjusted once the construction starts. The groups affected will be asked to reschedule their performance in September if possible and we will work to mitigate the impact of the project to the public and our schedule of concerts.

XI. Use of Parks Facility Requests

- a. Sponsored Youth Organizations – Fall 2017 field use

Use of Facilities-

The Commission discussed the use of parks applications as presented by YO, Soccer, Softball, Street Hockey for the fall season. A motion to accept the field use requests was made by Bill Warrell and seconded by Paul Weldon. A The motion carried by a vote 7-0.

- b. EHT Education Association Canale Park July 15, 2017

Director Audet explained Lacrosse would like a 6 week summer program. A discussion of field usage and field rotation plan, and Director Audet will work with public works to help accommodate. The Education Association Movie Under the Stars event will be probably affected by the amphitheater construction, the Director has discussed this with their representative and alternative arrangements are being planned. A motion was made by Justin Riggs and seconded by Kevin Stetser to table the park use request. The motion carried by a vote of 7-0.

XII. Director's Report

None

XIII. New Business

- a. 2017 Capital Budget

Capital Budget Report-

Audet reported \$400,000 was submitted for this year's capital budget request as detailed in previous minutes of the Commission and \$300,000 was approved by Township Committee which are to include the following projects: CKP Field 2 renovation, Veteran's Park west hockey court renovation / North court lighting, and the new starting gate for BMX track. Commissioner Weldon explained Street Hockey will need asphalt so lighting instead of new courts may want to be explored, based on cost. Director Audet also discussed the ongoing concerns on the HVAC system at the Community Center. He requested \$50,000 to help fix this unit from 2017 capital funds and explained that due to assistance from Public Works, the cost of the CKP field project would come in lower. Secretary Riggs asked if we could look into the original specs and see if the original party would be held liable if a faulty install. Chairwoman Rispoli explained field 2 drainage is an issue at Childs Kirk. Rispoli asked if the balance of the Childs Kirk money could be applied if Public Works was used as much as possible to help with the drainage issue. Secretary Riggs questioned the life of the unit. Director Audet will look at the issue further and will report at our August meeting.

XIV. Correspondence

EHT Youth Group Minutes

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| A. Baseball Association – last received 4/6/17 | F. Soccer Club – last received 4/5/17 |
| B. BMX – last received 5/10/17 | G. Street Hockey Association – last received 4/24/17 |
| C. Youth Organization – 3/1/17, 4/5/17 | H. Travel Basketball – last received 3/9/17 |
| D. Jr. Wrestling – last received 4/18/17 | I. Youth Softball – last received 2/7/17 |
| E. Lacrosse – last received 2/7/17 | |

Handouts

- A. EHT Baseball Association May, 2017 Financials
- B. 2017 YO Bylaws
- C. Buildings and Grounds Summary 6/14/17

Correspondence-

Chairwoman Rispoli stated minutes need to be submitted to the Recreation Commission by every sponsored youth group per our policies and procedures. YO bylaws will be discussed at our next meeting, please be prepared to discuss any amendments or issues in them.

Building/Grounds Correspondence-

Chairwoman Rispoli reported Shires Park is looking better. Public Works is helping out in the maintenance of this area.

XV. Tabled Matters

None.

XVI. Public Comment

Public Comment-

Vice Chair Bill Warrell questioned the suspension issue as related to members of sponsored youth groups and the recent removal of a coach by YO. He feels a timeframe should be placed on the suspension to determine and clarify the length of the suspension. Commissioner Smith stated consistency is needed for this. Chairwoman Rispoli assigned a sub-committee of Riggs, Warell, and Trinkle to look at this issue.

XVII. Adjournment

A motion to adjourn was made by Commissioner Gallagher and seconded by Paul Weldon. The motion carried by a vote of 7-0. Meeting was adjourned at 9:30pm.

Toni Rispoli, Chairperson

Justin Riggs, Secretary

These minutes were approved at the July 12, 2017

Recreation Commission Meeting
