

Egg Harbor Township Board of Recreation Commissioners Meeting  
EHT Community Center  
5045 English Creek Avenue  
Egg Harbor Township, NJ 08234  
**REGULAR MEETING MINUTES**

Wednesday, October 11, 2017

7:00 pm

Chairwoman Toni-Lynn Rispoli called the meeting to order 7:00 pm. Standing for Pledge of Allegiance.

Recreation Director, Richard Audet, read the opening statement pursuant to the Open Public Meeting Act, followed by the Pledge of Allegiance.

<b>Roll Call:</b>	Toni-Lynn Rispoli	Present
	William Warrell	Present
	Justin Riggs	Excused (due to college courses)
	Charles Gallagher	Excused
	Paul Weldon	Present
	Kevin Stetser	Present
	Amy Smith	Present
	Paul Trinkle	Present
	Christine Gras	Present

Also present Parks and Recreation Director, Richard Audet, and members from the public.

Chairwoman Rispoli stated Commissioner Gras would be the honorary secretary due to Commissioner Rigg's excused absence.

**Reading/Acceptance of Special Meeting Minutes:** Motion made by Commissioner Weldon, Commissioner Smith second to approve September 27<sup>th</sup> minutes. Chairwoman Rispoli abstained due to absence.

**Reading/Acceptance of Regular Meeting Minutes:** Motion made by Vice Chairman Warrell, Commissioner Gras second to approve September 27<sup>th</sup> minutes. All in favor.

**EHT Recognized Youth Sports Groups:** Kara Driscoll, President of Wrestling, asked if the Commission could waive the requested requirement to hire a CPA to do the audit because it will cost around \$5,000-\$7000. It was decided that they would hand over all receipts to match ATM withdraws and charges to match bank statements provided and two commissioners would review. Chairwoman Rispoli stated that part of the issue is that Wrestling has not handed in any financial reports and the Recreation Commission has been requesting them since January 2017. Kara replied that when she took things over she was not aware such things needed to be done but she is here now and wants to make sure this is taken care of before stepping down. Chairwoman Rispoli asked about the hotel charges on the tournament. Kara stated it was voted and approved at their meeting that coaches would get their hotels taken care of and that is how it was always done in past practice. Chairwoman Rispoli asked if the parents had to pay and Kara replied, "Yes" and Chairwoman Rispoli stated that would need to be discussed amongst the commissioners.

EHTYO Board liaison Dr. Mark Mensh discussed the following issues:

- Restroom upkeep – Rec Director Audet stated that Public Works would be there for Homecoming but normal week to week is YO responsibility.
- Recreation to pay for additional port o pots – At this time they will not.
- Area in front of field house repaired – Director Audet said that is possible but couldn't promise a timeline.

- Players helmets reconditioned – Chairwoman Rispoli informed Dr. Mensh that Parks and Recreation Department will no longer provide and YO will need to purchase. No other organization receives any sort of equipment from Recreation over the past ten years or more.

Discussion with YO in regards to a biker group coming to homecoming and Chairwoman Rispoli was going to reach out to tone this down. Dr. Mensh also asked if they could have the combination to get in the back and that request was denied. Lastly, in regards to YO and the woman who was accidentally injured with a golf cart Commissioner Weldon recommended that all youth groups should contact the EHT Police Department whenever an injury such as this occurs.

Baseball President, Bob Weber, asked if he could make an amendment to his bylaws adding another treasurer for Recreation Account. The Recreation Board voted and Commissioner Stetser made the motion Commissioner Gras seconded all were in favor.

**Public Comment:** No public comments were given.

**Old Business:**

**Capital Budget:** Hockey court pre-construction meeting and meeting with engineer for asphalt overlay happened. Bid came at \$104,000 and will hopefully be done by mid-December. The asphalt overlay for the new court is not included in that bid, the asphalt quote is due shortly from the engineer. Softball field has been demoed and the sealed bids are scheduled to be opened tomorrow. BMX starting gate had two vendors who were unable to work with our deposit and paperwork requirements, we are currently securing a bid from a US based company that will work with us under our purchasing guidelines. Amphitheater is 80% complete waiting for 4' piece then wrap up the cover installation and thereafter is the column's stone veneer and electric. Received bids on handrails and steps. Chairwoman Rispoli asked if handrails came in lower and Director Audet said no. Director Audet is updating the Six Year Capital Budget and will send to Peter Miller.

**Use of Parks Facility Requests:**

- USA Ball hockey requesting to use Street Hockey Courts for a tournament. Vice Chairman Warrel made motion provided Director Audet gets all the information. Commission Trinkle second, all in favor.

**Directors Report:**

- Halloween Spooktacular on October 30<sup>th</sup> – Director Audet needs volunteers to judge. Chairwoman Rispoli and Commissioner Gras volunteered others will let Director Audet know.
- Winter Registrations – Currently 1200 with over 80 sessions.

Commissioner Weldon made a motion to adjourn meeting 8:52 pm, Vice Chairman Warrell seconded, unanimously approved.

*Minutes as heard by Commissioner Christine Gras*

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Toni Rispoli, Chairperson

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Christine Gras, Secretary

**Please note these minutes were approved at 11/15/17 meeting.**