



Township of Egg Harbor

3515 BARGAINTOWN ROAD, EGG HARBOR TOWNSHIP, NJ 08234-8321

www.ehtgov.org

April 9, 2021

Dear Purchasing Officer and Vendors:

The Township of Egg Harbor is a political subdivision of the State of New Jersey and is exempt from sales and use taxes, pursuant to Section 9 (a)(1) of the New Jersey Sales and Use Tax Act (N.J.S.A. 54:32B-1 et.seq.) An exempt organization certificate or number is not required for the Township of Egg Harbor to make tax exempt purchases. Our official letterhead or official purchase order signed by a qualified officer is sufficient proof that we are exempt from paying sales tax. Payment must be made by government check or voucher. Our Federal Identification number is 21 6000547/000.

Federal agencies, New Jersey state agencies and municipal agencies making purchases in the amount of one hundred fifty dollars (\$150) or less from imprest funds may use the Exempt Use Certificate (Form ST-4) to be relieved of making such purchases by government check or voucher. The Exempt Use Certificate must be signed by a qualified officer of the agency. In the block marked "Purchaser's Certificate of Authority Number" on the Exempt Use Certificate, the words "Government Agency" should be inserted. In the block provided for the exempting citation, the indicia "9(a)" should be written. The name and position of the person dealing with the vendor must be given at the bottom of the certificate. We are enclosing a copy of the Exempt Use Certificate for your convenience.

If you should have any questions concerning our tax exempt status, do not hesitate to contact me at 609.926,2657.

Sincerely,

Jennifer McIver

Chief Financial Officer